Attendance.

The following individuals attended the meeting:

Ray Celeste, Chair  
Martin Menez, Vice Chair  
Kittie Messman, Recording Secretary  
Teri Vickery, Member  
Alvin Boone, Board Liaison  
Kevin Horner, Fitness Director  
Kelli Hagadorn, Corporate Director of Fitness & Recreation, WTS  
Kevin Taylor, CMC Assistant Manager

The following individual was absent:

Dick Meyer, Member

I. Call to Order. The meeting was called to order at 7:06 p.m. by the Chair, Mr. Celeste.

II. Agenda. Members approved the agenda with no changes.

III. Residents’ Forum. No residents were present so no forum was held.

IV. Approval of Minutes. Members approved the minutes from the last meeting with no changes.

V. Board Update. Mr. Boone provided the following information.

a. Ad Hoc Pool Committee. The CCFC chair will present a draft charter for the Ad Hoc Pool Committee. When approved by the CCFC this draft charter will be sent to the Board for consideration.

b. Logo Mat.

(1) The Board does not feel there is a need for the logo mat, as it would be used to wipe feet and become soiled. However, they liked the idea of having something within the Club that presents a visual, artistic theme incorporating the Cameron Station (CS) logo. Mr. Taylor presented the Committee with the following alternatives.

(a) A sticker with the CS logo and hours of operation that would be applied to the entryway windows on either side of the lobby and/or the Fitness Center doors.
(b) A sticker with the CS logo applied to the blank window to the left of the doors leading into the multi-purpose court. Design options included the CS logo in color or a design that mimics etched glass.

(c) A large sticker the top of the staircase leading to management offices.

(2) Members agreed the stickers were an acceptable alternative to the mat. Management will provide pricing and examples of stickers for next month’s meeting.

c. The CMC contract was renewed and CMC will remain the management company for Cameron Station for the next 5 years.

d. There were two incidents recently involving the Fitness Facility and pool that were reported to the Board. In one, two women got into an argument in the Fitness Facility over use of equipment. The other involved an intoxicated woman at the pool. The Board is considering what action to take against these individuals, and may issue letters to them. Members discussed the incidents and agreed there seems to be a trend toward a lack of civility in the neighborhood.

VI. WTS Report. Mr. Horner provided a copy of the Monthly Summary Report.

a. During June 2014, there were 9,613 resident scans compared to 9,572 scans during June 2013.

b. Cameron Station App. Ms. Kelli Hagadorn gave a presentation on a new Cameron Station application (app) for iPhones, Android phones, and tablets (but not Blackberry). The app has fitness and community related items of interest, shuttle bus and Fitness Facility schedules, upcoming events, and can provide real-time class/Club cancellations and alerts. The app also allows a user to upload the bar code on their Cameron Station ID card so a resident can scan in from the app as they enter the facility. Ms. Hagadorn asked Members to try the app on a trial basis and provide feedback, before announcing its availability to the community. Mr. Celeste will send the app to the Communications and Events committee chairs so they also can try the app.

c. Countertops/Sinks. Mr. Meyer met with Mr. Kuhn from FA Design Build to discuss the installation of under-counter skirts in the locker room bathrooms, and installation of soap dispensers in the locker room and upstairs bathrooms.

(1) Skirts. Mr. Kuhn was not well-versed in ADA requirements for wheelchair accessibility. He suggested either installing a partial skirt, or leaving the skirt off entirely. Members did not like the idea of a partial skirt and felt it would look unprofessional and unfinished. Some of the Members also noted they rarely noticed whether or not a sink had a skirt, and thought others might not notice it either. If so, then installation might not be necessary.
(2) Dispensers. Members preferred wall-mounted dispensers over a type that is installed into the countertop. Wall-mounted dispensers could be installed between, or on the mirror frames, which would alleviate drilling holes in the countertop material. Management will discuss the most appropriate placement with Mr. Craig Merritt.

**MOTION:** Mr. Menez presented, and Members agreed to recommend the Board of Directors proceed with the installation of soap dispensers and to postpone further discussion of skirt installation until the September meeting.

d. Resident Input.

(1) A resident inquired whether a swimming suit spinner could be added to the Fitness Facility. Mr. Horner said this had been considered previously but given the cost ($1,500) and the limited pool season, it was thought not to be a good investment.

(2) A resident asked that a medicine ball with a handle be purchased, and Ms. Messman requested yoga mat wipes so students can clean their mats after class. Mr. Horner said he would purchase both items.

(3) Mr. Celeste reported that the wall behind the stretching machine needed repair. There are gouges in the wall from the machine being pushed up against the wall when it is in use. Mr. Horner will investigate options for repair, to include possibly installing some type of rubber backing to prevent future damage.

e. Budget Proposal. Members discussed items to add to the FY15 Budget Proposal. Mr. Celeste will complete the budget request with input from Mr. Taylor and Mr. Horner, and will provide the proposed budget to Members for review, after which it will be submitted to the Board of Directors.

**VII. CMC Management Issues.** Management provided a copy of its report.

a. Audiovisual System. The audiovisual system and flat-screen TV have been installed and tested in the Great Room. Mr. Menez attended a tutorial on use of the system with Mr. Horner, Mr. Taylor, and Mr. Craig Merritt.

(1) Room Rental Policy and Rates. Now that the A/V system is in place, CMC proposed revising the rental policy to include A/V-related items; for example, requiring residents to attend a tutorial on use prior to renting the room and/or using the system. Additionally, the Committee recommends adding $20 to current rental costs for a 4-hour period and an additional $100 to the deposit if the renter will use the system when renting the room. Members agreed to these changes.

(2) TV Cover. The Committee would like to purchase a protective cover to place on the TV when it is not in use. Mr. Taylor presented Members with three options for covers: a soft fabric cover with a logo; a soft fabric cover with no logo; and a hard plastic cover. Members agreed that a soft cover was preferred, and all Members
wanted the cover to have the Cameron Station logo. Mr. Taylor will provide the Committee with estimates for the cover.

b. Security System. **At the request of the Committee**, SETEC provided a streamlined proposal to add Committee-specified capabilities to the current system ( alarming first floor penetration points; door lock status verification indicators; and remote monitoring). Members inquired whether there were FY14 dollars available to use on the security system. Mr. Taylor will discuss this with management and inform the Committee of his findings.

c. Pool Furniture. The final pieces of furniture will be delivered next week.

VIII. Unfinished Business.

a. Trash Enclosure. Members discussed two options for the enclosure: tear down and rebuild, or repair. Three proposals that were submitted focused on rebuilding; however, Ventura was not asked for a tear-down option, so that was not included in their proposal. Management will ask Ventura to provide the tear-down option once funds are allocated. Members agreed to postpone any decisions on the trash enclosure until after the Board has decided on the FY15 budget.

b. Picture Plan. Ongoing (pictures have been selected and will be printed and framed for installation in the Club).


IX. New Business. Contracts. Both the Fitness Facility and the pool contracts will soon expire. Management will send the Fitness Facility contract out for bid and the Committee will consider four competitors at its August meeting. A decision on whether to send the pool contract out for bid is postponed until the September meeting.

X. Adjournment. The Committee adjourned at 10:07 p.m.