CAMERON STATION COMMUNITY ASSOCIATION
CAMERON CLUB FACILITIES COMMITTEE MEETING
FEBRUARY 14, 2013, 7:00 P.M., 5067 KILBURN

Attendance.

The following individuals attended the meeting:

Ray Celeste, Chair
Martin Menez, Vice Chair
Kittie Messman, Recording Secretary
Teri Ryan, Member

The following individuals were absent:

Alvin Boone, Board Liaison
Mr. Kevin Horner, Fitness Director
Sue Mandry, Member

I. Call to Order. The meeting was called to order at 7:07 p.m. by the Chair, Mr. Celeste.

II. Agenda. Members approved the agenda with no changes.

III. Residents’ Forum. There were no residents so no forum was held.

IV. Approval of Minutes. Members approved the minutes from the last meeting.

V. Board Update. Mr. Menez provided an update.

a. Renovations are delayed; completion date is to be determined.

   (1) There continues to be a hold-up regarding lighting in the Great Room and Henderson Room.

   (2) The sprinkler system did not pass City inspection and needs to be reconfigured to comply with the building code.

   (3) The renovation continues to be under budget.

   (4) Furniture should be delivered within a week. Due to the hold-up of renovations, however, it will have to be delayed or put into storage until renovations are completed.

b. Motions previously submitted.

   (1) The motion recommending CMC provide work space for three condominium sub-associations was tabled by the Board.
(2) The Board of Directors overruled the recommendation to restrict use of the basketball court for activities other than physical fitness. The Board requested the Committee provide a policy for usage other than for physical fitness activities, so as to maximize use of the Clubhouse.


a. Summary Report. The system that records resident scans is down; as such, statistics are unavailable. Staff has observed a high amount of usage, however.

b. Equipment Replacement.

   (1) A ball rack and mat holder were installed, which frees up space in the stretching area. A table for personal items and a magazine rack was installed in the water fountain area.

   (2) Mr. Horner is researching suitable lockboxes that can be mounted on a wall, in which residents can lock up keys, cell phones, or other pilferable items. There are two versions, one costs $450; the other $625. The Committee supports this initiative.

c. Resident Comments.

   (1) One resident asked if there was a process in place to request additional equipment. Process is for the resident to submit the request to Mr. Horner, after which the Committee will discuss the request and make a recommendation.

   (2) Comment cards. One resident said the Fitness Facility was a nice amenity. Another asked what happened to the second sit-up board (it was moved out of the facility).

d. Floor Design Plan.

   (1) The stretching area needs to be reorganized so personnel do not have to climb over others or equipment to use the space or to reach balls/mats.

   (2) The Committee noted that the ceiling in the basketball court was not painted when the walls were painted. There is a portion of the ceiling baffles - the "sound damper" - that is torn and must be replaced before re-painting. Mr. Horner has replacement material but needs to coordinate the use of a lift to reach ceiling and sound damper for repairs and painting.

e. Basketball (BB) Court Reservations for Parties.

   (1) Mr. Celeste presented CMC with several questions regarding procedures for laying the protective tiles in the BB court, allowing food, beverages, children’s
slides/moon bounces, and outside furniture in the BB court. Answers provided will be used to develop a policy for such use.

(2) Members agreed to the following:

(a) A $300 security deposit and a charge of $200 per hour were appropriate for use of the BB court for parties.

(b) Hours authorized for party use: Saturday and Sunday, 1 p.m. through 6 p.m., for a maximum 2-hour period.

(c) A 6-month pilot program for use of the BB court for parties should be conducted, and should commence 1 month after the Board accepts the Club renovations. Members will review results of the pilot and report findings to the Board.

(3) Members will meet in a future session to develop the specific policy for use of the BB court for parties.

f. Other Items: Headphone systems, etc., were not discussed.

VII. CMC Management Issues.

a. Sub-association workspace. The Board tabled the motion presented by the Committee (see V d.1. above)

b. DSX Server/Hard Drive Issues. The server is still down. CMC awaits information as to whether the hard drive data can be recovered.

IX. Unfinished Business. A/V System. The Committee will explore options for the Audiovisual (A/V) System, to include whether any assets (resident experts) exist with Cameron Station via a Compass article. Residents will be invited to a Board meeting to express their ideas/concepts.

X. New Business. Clubhouse Security/Access System. Members agreed that three areas should be addressed in whatever security system is installed: access control; intrusion detection; and tracking of residents using the facility. Members will meet in special session to discuss options with one of the three previously identified vendors.

XI. Adjournment. The Committee adjourned at 8:32 p.m.

Note: On 19 February 2013, the Board President said efforts to obtain a new Club Security / Access system should proceed, consist of a new system (as opposed to patching the old), and be completed and operational before the pool opens Memorial Day weekend.