Attendance.

The following individuals attended the meeting:

   Ray Celeste, Chair
   Mr. Kevin Horner, Fitness Director
   Sue Mandry, Member
   Martin Menez, Vice Chair
   Kittie Messman, Recording Secretary
   Teri Ryan, Member

The following individuals were absent:

   Alvin Boone, Board Liaison

I. Call to Order.  The meeting was called to order at 7:37 p.m. by the Chair, Mr. Celeste.

II. Agenda.  Members approved the agenda with no change.

III. Residents’ Forum.  There were no residents.

IV. Approval of Minutes.  Members approved the minutes from the last meeting.

V. Board Update.  All members were present at the Annual Meeting for Cameron Station residents.  Mr. Menez reiterated information disseminated at and since that meeting.

    a. Renovations continue in the Cameron Club; the majority of renovations are complete in the Fitness Center, which re-opened on 7 Nov 12.  A few finishing details remain to be completed in the Fitness Center, but they will not impact use of the facility.  Thus far, overall Club renovations are under budget, but behind schedule.  Priority has been to approach the renovations carefully, considering change orders for performance vs. budget impact; schedule is third priority.

    b. There are issues with the work done in the Fitness Center.  Specifically, the new floor tiles do not match the older tiles in thickness, and there is a seam between the new and old tiles that could be a hazard.  Another issue is with lighting fixtures, as an upgrade to the fixtures was not in the contracted work, as originally believed.  Options for lighting fixtures are being explored, to keep any upgrades near the current budget.  All other aspects of the renovation are moving along without major issue.
VI. WTS Report. Mr. Horner provided the following update.

a. The Fitness Center was open only 8 days during October 2012. There were 1,097 scans during that time.

b. Equipment Replacement. Mr. Horner is exploring options to enable transmitters/receivers on aerobic equipment, to allow users to plug in earphones to listen to the TVs. Some machines have the capability already built in; others will need to have a device added for the capability. It has not been determined whether the cost of these devices could come from the standard repair and replacement funds.

c. Resident Comments. A few comments received revolved around the renovation, with questions or suggestions concerning bringing music back into the center (a shelf is being built in the storage cupboard for the system), the addition of a magazine rack, and a place to store residents’ keys and access cards during their workout. In all, additions/changes have been well-received.

d. Earlier Opening. The Board of Directors approved the earlier opening of the Fitness Center on a permanent basis. Hours are now 04:45 a.m. to 11:00 p.m., Monday through Friday. Weekend hours remain the same.

e. Floor Design Plan. Placement of some equipment was changed from the design plan when it became apparent original designs were not practical, given traffic patterns in the facility. Pending actions under the design plan include completing the installation of the Functional Training System.

f. Other Items: gym floor covering. The carpet tiles were used to cover the basketball court floor for the first time during the General Election. They worked out very well, meeting all requirements and expectations. However, the cart purchased to store the tiles was missing its wheels. Mr. Horner contacted the company and they are shipping the wheels.

VII. CMC Management Issues. Pool Cover.

a. Management provided a report addressing the issue with the pool cover, since interim measures to resolve the burning issue were unsuccessful. CMC asked the Committee to recommend one of two winter care solutions, whereby the pool would remain full, or partially full of water, and the pool company (High Sierra) would provide pool cleaning and maintenance during the winter. This would be accomplished from October through April, until a more permanent solution could be found.

b. A representative from High Sierra was unable to attend the Committee meeting, so Members were unable to discuss the issue with a subject matter expert. Members did not feel they had enough information to make a recommendation on the issue. High Sierra will be attending the next Board of Directors meeting to discuss the issue.
MOTION: Members agreed to a motion presented by Ms. Messman to refer the issue of the pool cover back to the Board of Directors with the recommendation to focus on a long-term solution, pending the results of their discussion of the issue with High Sierra at the next Board meeting.

IX. Unfinished Business. A/V System. Discussion of the A/V system was tabled due to the renovation and other issues. Mr. Menez will draft a vision for system capabilities that will need to be presented to the Board of Directors.

MOTION: Members agreed to a motion presented by Ms. Ryan to recommend the Board of Directors approve the addition of the A/V System Concept of Operations as a separate agenda item at the next Board of Directors meeting.

X. New Business. None.

XI. Adjournment. The Committee adjourned at 9:04 p.m.