CAMERON STATION COMMUNITY ASSOCIATION
CAMERON CLUB FACILITIES COMMITTEE MEETING
SEPTEMBER 13, 2012, 7:00 P.M., 5067 KILBURN

Attendance.

The following individuals attended the meeting:

Ray Celeste, Chair
Sue Mandry, Member
Martin Menez, Vice Chair
Kittie Messman, Recording Secretary
Teri Ryan, Member

The following individuals were absent:

Alvin Boone, Board Liaison
Mr. Kevin Horner, Fitness Director

I. Call to Order. The meeting was called to order at 7:15 p.m. by the Chair, Mr. Celeste.

II. Agenda. Members approved the agenda with no change.

III. Residents’ Forum. There were no residents.

IV. Approval of Minutes. Members approved the minutes from the last meeting.

V. Board Update. Mr. Celeste provided information from the last Board meeting.

   a. The Board approved the budget for the General Contractor, R.W. Murray. Total costs are below what was budgeted, which leaves additional funds should the Board decide to include discretionary items into the renovation plan. It is expected that the Board President, Mr. Giannotti, will sign the contract on 14 September 2012.

   b. The next Interior Design Committee meeting is scheduled for 20 September 2012. to show the CCFC Members selections for furnishings and materials for the renovated Cameron Club.

   c. The Fitness Center will be closed for approximately 2 weeks in October. Renovation will be underway in the Club between 7 and 27 October 2012. Some work will take place in the Fitness Center before it closes completely, for approximately 1 to 2 weeks. A temporary plastic sheet will be hung in the Fitness Center to separate the work area from the fitness area, and residents can continue using the Center during this time. Once this preliminary work is completed, the Center will close for the duration of the renovation of the Fitness Center. There will be no scheduled classes during the renovation phase occurring in October.
VI. WTS Report. Mr. Celeste provided a copy of the WTS Report submitted by Mr. Horner.

a. There were 9,012 scans during August 2012, compared to 7,662 in August 2011. This was the busiest summer on record.

b. Two elliptical machines were delivered in August as part of the normal repair and replacement of equipment. No other equipment requires replacement at this time.

c. There were no resident comment cards.

d. Mr. Horner is finalizing details with Fitness First that will allow residents use of the facility free of charge during the renovation.

e. The early opening at 4:45 a.m. of the Fitness Facility Monday through Friday is going well. Currently, this opening time is set to run through December 2012 only. Members will request the Board adopt this as the permanent opening time for the Fitness Facility at the October Board of Directors meeting.

f. The Board approved the purchase of all equipment proposed for purchase by Mr. Horner at last month’s meeting.

g. The floor design plan was discussed at the last meeting.

h. Other Items. There was no further discussion of the hygienic accidents. The Board of Directors approved the request to modify the language in the Caregiver policy to cover use of the Fitness Facility by temporary guests residing with a resident in excess of 30 days. The floor covering is discussed in CMC Management Issues, below.

VIII. CMC Management Issues.

a. Management provided a report addressing several issues, to include the installation of the new skimmer line in the baby pool, modification of the caregiver temporary pass policy, and the special meeting that was held on 12 September 2012 when the renovation budget was approved.

b. The Annual Meeting will be held Monday, 5 November 2012 at the Samuel Tucker Elementary School Cafeteria at 7:00 p.m. Three Board Members will be up for re-election.

c. Gym Floor Covering.

(1) Ms. Messman researched various gym floor coverings from five companies. Coverings were evaluated for durability, portability, storability, and cost. Of the products researched, GreatMats offered a product, Gym Floor Covering Carpet Tile, which met the criteria. The tiles are non-slip and do not require an adhesive; each tile is
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approximately 21.41 square feet; it is estimated that 64 tiles would be required to cover the gym floor. A cart that can hold up to 80 tiles is available for purchase, and can be used to store the tiles. Total cost for tiles and a cart is estimated at $4,200.

**MOTION:** Members agreed to a motion submitted by Mr. Menez to further explore the viability of the Gym Floor Covering Carpet Tiles offered by Greatmats in the areas of durability, portability, storability, and cost. As an alternative, Members agreed that Commercial Off-the-Shelf, non-custom mats be considered, if available.

(2) Ms. Messman will contact Greatmats for a sample of the carpet tiles and to discuss specifics about covering the gym floor, shipment timeline, and labor required to lay the tiles. As an alternative, Ms. Messman will determine whether Commercial Off-the-Shelf mats are available from sources such as Home Depot or Lowes that would meet the criteria.

**IX. Unfinished Business.** None.

**X. New Business.** None.

**XI. Adjournment.** The Committee adjourned at 8:45 p.m.