CAMERON STATION COMMUNITY ASSOCIATION
CAMERON CLUB FACILITIES COMMITTEE MEETING
July 12, 2012, 7:00 P.M., HENDERSON ROOM

Attendance.

The following individuals attended the meeting:

Alvin Boone, Board Liaison
Ray Celeste, Chair
Kelli Hagadorn, WTS International (for Mr. Horner)
Sue Mandry, Member
Martin Menez, Vice Chair (participated via teleconference)
Kittie Messman, Recording Secretary
Teri Ryan, Member

The following individuals were absent:

Mr. Kevin Horner, Fitness Director

I. Call to Order. The meeting was called to order at 7:07 p.m. by the Chair, Mr. Celeste.

II. Agenda. Members approved the agenda with no change.

III. Residents’ Forum. There were no residents.

IV. Approval of Minutes. Members approved the minutes from the last meeting.

V. Budget Requests for 2013. Ms. Hagadorn presented the report requesting additional funds for Fitness Center supplies. The operating budget was reviewed and clarification was made for line items, with Members discussing the justification for increases in certain line items. The FY13 budget request included pool umbrellas, pool supplies, pool equipment repair and maintenance, Fitness Center supplies, electronic bulletin board, and exercise equipment repair and maintenance.

MOTION: A motion was submitted by Ms. Mandry to approve the budget as submitted. Members approved the motion.

VI. Board Update. Mr. Boone provided a synopsis of the last Board meeting, regarding the renovation.

a. The renovation is expected to begin in mid-August, with the Fitness Center beginning late October to mid-November. It is expected that the Fitness Center will be closed for approximately 2 weeks. Mr. Horner is still investigating possible gyms that could accommodate Cameron Station residents for a month.

b. A public relations campaign to disseminate information on the renovation will begin in a week or so. In addition to publicizing information on the renovations such as
start date, phases, etc., drawings of the planned renovation will be posted in the Cameron Club lobby. In response to Members’ concerns about Election Day, Mr. Boone said most of the heavy, demolition-type work would be done in August and September, with “finish” work being done in October and November. Finish work, such as painting, is more easily stopped for a short duration, as would be required for the election.

c. Although two of five TVs in the Fitness Center are inoperable, Mr. Boone advised waiting to install new TVs until it can be determined – as part of the renovation – where and how many to install. Any Wi-Fi routers that are needed will be added concurrent to the renovation. This is an issue that the Committee will have to explore in our next meeting.

d. Mr. Menez suggested asking the Communications Committee to create a montage showing before and after pictures of the Club. The montage could be posted in the Club, as well as on the web. Ray Celeste will coordinate with the Communications Committee on this issue.

e. The Interior Design Committee will provide the CCFC Members swatches of materials and color samples recommended for the renovated Club. It is likely a special meeting will be held to accelerate the process of recommending desired colors and swatches to the Board of Directors for decision.

VII. WTS Report. Ms. Hagadorn represented Mr. Horner at the meeting and provided a copy of the monthly WTS Report.

a. There were 9,694 scans during June 2012, compared to 9,813 in June 2011.

b. Members discussed the recent decision of the Board to not open the Fitness Center at 4:30 a.m., and asked what the cost would have been to open earlier. Ms. Hagadorn estimated it would cost around $200 more per month, but said she would get a more definitive figure for the Committee. Members felt there were enough residents interested to warrant opening the Fitness Center earlier, but agreed that flexibility in the time of opening – 4:45 a.m. instead of 4:30 - would help keep costs to a minimum.

MOTION: Members agreed to a motion submitted by Ms. Ryan to recommend the Board approve opening the gym at 4:45 a.m., Monday – Friday.

c. There were two bids to replace the elliptical machines: one for $11,520 for two elliptical machines without arms; and one for $12,045 for one without and one with arms. Members felt it best to purchase machines similar to those we have currently (no arms), as there is a sufficient number of other elliptical machines with arms, and some users prefer the no-arm version machine. These machines are being replaced as part of the repair replacement plan the Committee, Management, and WTS have developed.
MOTION: Members agreed to a motion submitted by Ms. Ryan to purchase two Precor elliptical machines without arms, for $11,520.

d. Ms. Hagadorn said the electronic bulletin board would cost $1,500. The board would be used to announce community and Club events; to post changes to class schedules; and to relay a variety of other fitness and health-related information.

MOTION: Members agreed to a motion submitted by Ms. Ryan to recommend purchase of the electronic bulletin board for $1,500.

e. Ms. Hagadorn said WTS would provide Members the floor plan design created using CAD software, with various options for equipment placement. Mr. Celeste recommended Members come back with ideas on what equipment should stay or go, and desired equipment.

f. Guest Policy. The Board of Directors asked the Committee to review the current guest policy for use of facilities and recommend whether the policy should remain as it is, or whether it should be modified. At issue is the implementation of the guest pass policy in situations where a resident is unable to accompany a guest to the Club or its facilities when the resident is, is not mobile and does not frequent the Club or its facilities.

   (1) Current policy requires that residents accompany any guests using the pool or Fitness Center. Guest passes are on a visit-by-visit basis. The policy is similar to those in other communities like Cameron Station. The policy does not specify rules or conditions for persons visiting and not being accompanied by a resident.

   (2) Members reported personal incidents of how they handled such situations. Mr. Celeste and Ms. Ryan both applied for, and received resident passes for persons in their homes in excess of 30 days. In other incidents related during the meeting, it was clear this option was not readily known or understood.

   (3) Members did not feel the current policy should be changed; rather, that it should be clarified to address visitor policy/passes for long-term guests.

MOTION: A motion was submitted by Ms. Messman and agreed to by members to recommend the Board maintain the current policy.

VIII. CMC Management Issues. Inappropriate and Aggressive Treatment of Lifeguards.

a. There have been incidents reported where residents acted aggressively and rudely toward the lifeguards when asked to show their resident passes.

b. Currently, all residents using the pool are required to show their resident card, even if they have already swiped in at the desk. This serves as a safeguard against
unauthorized usage of the pool by outsiders or by residents with too many guests, should the desk clerk be attending to other business at the time the resident and/or guests swiped in to the Club.

c. Management was given the names of the residents who acted poorly toward the lifeguards. It is unknown whether management intends to take any action, but Members feel something should be done to discourage such treatment.

IX. Unfinished Business.

A recommendation from Mr. Menez to explore the possibility of a design consultant for placement of wiring for a future audiovisual (A/V) project was tabled for the short term. The Committee will look at the issue again in a month or so, and address a concept to consider an A/V project.

X. New Business. There was no new business.

XI. Adjournment. The Committee adjourned at 9:15 p.m.