CAMERON STATION COMMUNITY ASSOCIATION
CAMERON CLUB FACILITIES COMMITTEE MEETING
February 9, 2012, 7:00 P.M., HENDERSON ROOM

Attendance.

The following individuals attended the meeting:

Alvin Boone, Board Liaison
Ray Celeste, Chair
Sue Mandry, Member
Kittie Messman, Recording Secretary
Teri Ryan, Member
Mr. Kevin Horner, Fitness Director

The following individual was absent:

Martin Menez, Vice Chair

I. Call to Order. The meeting was called to order at 7:05 p.m. by the Chair, Mr. Celeste.

II. Agenda. Members approved a motion to change the agenda as follows.


III. Residents’ Forum. There were no residents present so no forum was held.

IV. Approval of Minutes. Members approved the minutes from the last meeting.

V. Board Update. Mr. Boone provided a synopsis of the Board of Directors meeting.

   a. Security System. Mr. Menez also was in attendance at the meeting. Mr. Boone said Mr. Menez addressed the Board about security system capabilities, as well as needs (access/intrusion controls) compared to wants (accountability and monitoring). CMC Management is looking at potential security specialists to advise on how the capabilities can be met and at what cost.

   b. Renovation. The contract with Rust | Orling was signed and a kickoff meeting was held on 6 Feb 12. The Board, with the Design Review Committee present, will interview potential general contractors on 22 Feb 12; the Design Review Committee will and present their recommendation to the Board of Directors for a decision by the Board on 28 Feb 12. Design plans are underway, with expected completion of the renovation in December 2012.

   c. Fitness Facility hours. The Board discussed the possibility of opening the facility earlier and decided to issue a survey to determine demand.
VI. WTS Report.

a. Summary Report. Mr. Horner reported usage of the Fitness Facility in January at 5,846 card scans, compared to 5,616 in 2010. This is the highest number of scans ever recorded during the month of January.

b. Equipment Replacement. No equipment was replaced; however, the three oldest ellipticals will be replaced by the end of 2012. Worn pads were replaced; the cable on the leg press machine was repaired; and the broken mirror was replaced.

c. Resident Input.

(1) There have been some complaints about the TV volume. In one instance, it appears the TV is old and as such, the picture and sound are diminishing. Other complaints involved the need for new mats and the HVAC issue (HVAC is being replaced). Mr. Horner will order new mats.

(2) A new resident commented that the facility was nice and clean.

d. Athletic Programs for Children. After three attempts, it was determined there is not sufficient interest for any programs for children.

e. Stereo Volume. Some residents have indicated the music is too loud while others say it is too low. The Committee was asked to determine a suitable level for the volume.

Motion. Members unanimously passed a motion to maintain the volume at level 2, which was deemed sufficient for the Fitness Facility.

f. Bathroom partitions. In an e-mail message to Committee Members, Mr. Menez reported there were partitions between the urinals in the men’s bathrooms that were rusted and required repair or replacement. After a visual inspection by Mr. Boone, the Committee determined that repair of the partitions might suffice. Mr. Horner will have Mr. Chris Neuberg, Maintenance Technician, examine the partitions and report back on whether repair is feasible, before considering replacement.

g. Other items.

(1) The Facebook page is up; the light switch cover has been installed in the basketball court; the Fitness Facility website has been updated; and the carpet by the basketball court water fountain has been replaced.

(2) Survey. Members reviewed and suggested changes to a draft survey to present to residents for input on opening the Fitness Facility earlier during the week.
Mr. Horner will have his staff input the survey into Constant Contact, for availability on the web. Paper copies also will be distributed in the Fitness Facility.

(3) Members discussed the possibility of closing the Fitness Facility during renovation. It was felt that renovation of the Facility could be completed sooner if the Facility were closed, than if the Facility were kept open during the renovation. Mr. Horner will explore obtaining an agreement with Fitness First to allow Cameron Station residents to use that facility during the period of closure, if it is decided to close the Facility during the renovation.

VII. CMC Management Issues. Mr. Celeste reported that there is a need for volunteers to decorate the Club for the Christmas holidays. Previously, the Cameron Events and Facilities Committee had that responsibility, but with the split of that committee into two separate committees (Events and CCFC), that talent has been lost. Mr. Celeste presented a proposal for Committee Members to volunteer to assume the responsibility, to defer the responsibility to the Events Committee, or to hire an outside group to decorate the Club.

Motion. The Committee unanimously approved a motion to defer the responsibility for decorating the Club during the Christmas holidays to the Events Committee.

VIII. Unfinished Business. Plans for Clubhouse security and for voter traffic flow are pending.

IX. New Business. Election of CCFC officers.

Motion Members unanimously approved a motion to retain the current officers: Mr. Celeste as Chair and Mr. Menez as Vice Chair. Ms. Messman volunteered to remain as Recording Secretary.

XI. Adjournment. The Committee adjourned at 8:33 p.m.