CAMERON STATION COMMUNITY ASSOCIATION
CAMERON CLUB FACILITIES COMMITTEE MEETING
August 11, 2011, 7:00 P.M., HENDERSON ROOM

Attendance.

The following individuals attended the meeting:

Alvin Boone, Board Liaison
Kevin Horner, Fitness Director
Sue Mandry, Member
Martin Menez, Vice Chair
Kittie Messman, Recording Secretary
Teri Ryan, Member
Michelle Wright, Member

The following individual was absent:

Ray Celeste, Chair

I. Call to Order.

a. The meeting was called to order at 7:02 p.m. by the Vice Chair, Mr. Menez.

b. At least three members were present, so there was a quorum.

II. Agenda. Members agreed to add “Ratify New Members” after “Approve the Agenda” and to add “Budget” under “Unfinished Business.”

III. Ratification of New Members. Mr. Menez, Ms. Messman, and Ms. Mandry voted to ratify the new members. Ms. Ryan is replacing Ms. Wright and will not vote until the next meeting.

IV. Residents’ Forum. There were no residents present so no forum was held.

V. Approval of Minutes. Members approved the minutes from the last meeting with no changes.

VI. Board Update. Mr. Boone summarized proceedings from the meeting held on 4 August 2011 with Mr. Mark Orling from Rust | Orling about potential modifications to the Cameron Club.

   a. Mr. Orling provided the Board of Directors a rough concept for modifications to the Cameron Club, to which the Board provided comments and direction. Rust | Orling will refine the concept, meet again with the Board on 25 August 2011, and once the Board approves the concept, will move into the design phase. The goal is to begin work in January 2012 with completion in May, in time for the pool opening over the Memorial Day holiday.
2. Mr. Menez added that discussions concerning the kitchen renovation centered around what would be allowed in accordance with Alexandria codes. Currently, the kitchen is rated for residential use; a commercial grade renovation likely would be required. The Board is looking into the matter, with an eye toward some type of mid-range upgrade (between residential and commercial grade).

c. Other upgrades discussed: closing in the atrium area (next to the Great Room) to add more floor space on the 2nd floor for offices; expanding and dividing the Henderson Room to create two meeting rooms of different sizes; enlarging the Great Room, to include a reception area on the first floor; the reception area is envisioned be outside the Great Room; moving the condominium office upstairs; and moving the Fitness Director office downstairs. Estimated cost for the renovations is ~$700,000.

VII. WTS Report.

a. Summary Report. For the first time, usage figures exceeded 10,000 during July 2011 (10,526).

b. Equipment Replacement. Two treadmills require repairs; parts are on order. One elliptical was repaired, and the bottoms of the portable weight benches have been resurfaced. The bottoms of the larger weight machines will be resurfaced at a later date. The rack that was installed to hold the stability balls was reinforced with cross beams to prevent it from breaking away from the wall.

c. Resident Comments. One resident said the staff was friendly. Equipment comments: one resident reported the scales were broken, but Mr. Horner said they are recalibrated weekly; a suggestion was made to build an outdoor exercise area; and one resident requested the staff restack the weights at closing time.

d. Children’s Programs. Mr. Horner will send an e-mail to residents on Friday, 12 August 2011, asking for input as to what classes or activities parents would like for their children.

e. Review of Cameron Club Operating Procedures. The recommendation to require all personal trainers to be employees of WTS is pending vote by the Board of Directors.

f. Other items.

(1) Equipment: $15,382.50 of the $57,000 budget has been spent. Mr. Horner is gathering estimates for future elliptical replacements. There are only two known companies that make the quality of ellipticals required: Precor and Life Fitness. Other versions cannot withstand the level of usage by residents. Although it is standard to obtain three estimates, the Committee agreed that estimates from the two companies would be sufficient. There may be a need to add more power outlets to support the
equipment when renovations are under way. Regarding an inquiry about adding spinning bikes, Mr. Horner said there was no place in which to store the bikes.

(2) The Committee will inquire with Ms. Airielle Hansford as to the addition of WiFi capability in the Cameron Club. One resident offered to install it at no cost to the Club.

(3) At the next meeting, Mr. Horner will provide a copy of the budget showing expenditures for the Fitness Facility, and he will provide estimates for the ellipticals.

VIII. CMC Management Issues. There is no additional information concerning roof repairs.

IX. Unfinished Business.

a. Mats. No additional information on the status of the mats. Ms. Wright presented a motion to turn over responsibility for the mats to the Community Manager, Ms. Airielle Hansford, since the mats could be categorized as “decorative” additions to the Club. There were three ayes (Ms. Messman, Ms. Wright, and Ms. Mandry) with one nay (Mr. Menez).

b. Budget. Committee members were unable to attend the FY2012 Budget Meeting August 9, 2011. Mr. Airielle Hansford presented the Committee’s budget recommendations to the Financial Advisory Committee.

X. New Business.

a. At the request of the Board of Directors, the Committee provided options on which rooms in the Club should have motion sensors; currently, there is a sensor in the stretching room, only. Recommendations: bathrooms, locker rooms, meeting rooms, and the kitchen. Members thought offices were an option, but wanted input from the office staff as to their preference.

b. Members thanked Ms. Wright for her service on the Committee, as this was her last meeting.

XI. Adjournment. The Committee adjourned at 7:59 p.m.