CAMERON STATION COMMUNITY ASSOCIATION  
CAMERON CLUB FACILITIES COMMITTEE MEETING MINUTES  
June 9, 2011, 7:00 P.M., HENDERSON ROOM

Attendance.

The following individuals attended the meeting:

Ray Celeste, Chair  
Kevin Horner, Fitness Director  
Martin Menez, Vice Chair  
Kittie Messman, Recording Secretary  
Michelle Wright, Member

The following individuals were absent:

Alvin Boone, Board Liaison  
Jodi Wittlin, Member

I. Call to Order.

a. The meeting was called to order at 7:00 p.m. by the Chair, Mr. Celeste.

b. At least three members were present, so there was a quorum.

II. Agenda. Two items were modified. Under New Business, added Jodi Wittlin’s resignation; under WTS report, Walkthrough of Clubhouse was moved to the last item. Members approved the agenda with changes.

III. Residents’ Forum. There were no residents present so no forum was held.

IV. Approval of Minutes. Members approved the minutes from the last meeting with no changes.

V. Board Update. Mr. Celeste summarized proceedings from the last Board of Directors meeting held on 24 May 2011, relevant to Committee issues.

a. Mr. Mark Orling from Rust | Orling has been busy, but still plans to meet with the Board and Committee.

b. The Board still wants to wait on installation of the flat screen TVs until renovations are made to the building. If the TVs are not installed in 2011, they will carry through to the next year.

c. There will not be a swim team in Cameron Station. The pool is too small, and there are questions surrounding liability issues and life guards.
VI. WTS Report.

a. Summary Report. Usage figures in April 2011 were 4515 residents, up from 4110 in April 2010.

b. Equipment Replacement. There was no equipment that required replacement. Minor repairs were made to an elliptical that required re-booting and a stationary bike that required a new pedal.

c. Resident Comments. One comment was submitted by a resident wanting new TVs in the Fitness Facility.

d. Children’s Programs. Since there was not enough interest from the community to begin children’s athletic classes for the summer, Mr. Horner will try again in the fall to generate interest in beginning these classes.

e. Review of Cameron Club Operating Procedures. Management reviewed rules with the lifeguards during a meeting on 23 May 2011.

f. Walk-Through of Cameron Club. The Committee performed a walk-through of the interior and exterior of the Club and pool; Mr. Horner accompanied the Committee for the Fitness Facility portion. The goal was to identify items that need replacement or that should be purchased so recommendations can be made to the Board to include these items in next year’s budget. A list of items identified is attached.

g. Other items. Mr. Horner recommended the Committee begin planning for future replacement of aging elliptical machines – possibly in late 2011 or early 2012.

VII. CMC Management Issues. The Committee reviewed the Cameron Station Community Association Manager’s Report. Included with the report was the roof inspection report. The roof is repaired; there are no leaks and it does not require replacement.

VIII. Unfinished Business.

a. Mats. There were no updates available concerning the purchase of mats.

b. Pool opening. The pool opened as scheduled on Memorial Day. There were no issues.

  c. Budget. Forms for recommendations to the Board for the upcoming budget will be handed out to the Committee. Mr. Celeste will check to see if electrons of the form are available.
IX. New Business. Ms. Wittlin submitted her resignation from the Committee via e-mail on 9 June 2011 (attached). The resignation was copied to Ms. Airielle Hansford, CMCA Community Manager. Measures will be undertaken to seek a replacement.

X. Adjournment. The Committee adjourned at 8:13 p.m.
The following items were identified for purchase or replacement in Cameron Club.

**Fitness Facility**

Purchase:
- Stability ball rack
- Body bar
- Floor-length mirrors

Repair/construct:
- Re-cover pads on weight benches
- Build cubbyholes to replace table
- Replace Velcro cover for back squat pad (for Olympic bar)
- Wash windows between the basketball court and Fitness Facility
- Install additional coat hooks

**Cameron Club Interior (less Fitness Facility)**

Check into feasibility of enclosed storage area under stairs
- Replace table and chairs in foyer
- Purchase large flat-screen TV for foyer that will double as an electronic bulletin board and TV to show sports games
- Repair rusting bathroom partitions
- Install telecommunications system and partitions in Henderson Room

**Pool**

Purchase two tables and umbrellas with bases (each)
- Repair umbrella over kiddie pool
- Replace pool toy box

**Cameron Club Exterior (less Pool)**

Repair/replace outside trash enclosure
From: Jodi L. Wittlin [jlwittlin@yahoo.com]
Sent: Thursday, June 09, 2011 4:06 PM
To: Celeste, Raymond; 'Airielle Hansford'; Kevin Horner; 'mwrighttri@gmail.com';
MMenez1981@Kellogg.Northwestern.edu; 'alvinboone@fastmail.fm';
'director1@cameronstation.org'; 'messmanck@comcast.net'
Subject: Re: DRAFT AGENDA/DRAFT MINUTES

Ray, Arielle, and everyone else:
I won't be able to make it; I thought I would until I got a hot tasker at work an hour ago.

I am aware we are on a long string of absences due to my work and health commitments, and as I won't be able to make July and August due to much needed vacations, I think it is best if I resign from the committee so someone who can prioritize the meetings higher than I can is able to be appointed and serve Cameron Station. As a result, please accept this email as my resignation, effective immediately.

Best wishes, and thank you for all you do for our community,
Jodi
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From: "Celeste, Raymond" <Raymond.Celeste@mail.house.gov>
To: 'Airielle Hansford' <ahansford@cmc-management.com>; Kevin Horner
<fitness@cameronstation.org>; "mwrighttri@gmail.com" <mwrighttri@gmail.com>;
"MMenez1981@Kellogg.Northwestern.edu" <MMenez1981@Kellogg.Northwestern.edu>; "jlwittlin@yahoo.com"
<jlwittlin@yahoo.com>; "alvinboone@fastmail.fm" <alvinboone@fastmail.fm>;
"director1@cameronstation.org" <director1@cameronstation.org>;
"messmanck@comcast.net" <messmanck@comcast.net>
Sent: Monday, June 06, 2011 9:22 AM
Subject: DRAFT AGENDA/DRAFT MINUTES

Dear All:

Attached are the draft minutes/agenda for our next meeting. Many thanks for your support!

VR,
Ray

Ray Celeste Jr.
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Congressman Walter B. Jones
Representing the 3rd District of North Carolina
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