The following individuals attended the meeting:
Ray Celeste, CCFC Chair
Dick Shea, Vice Chair
Dan Ogg, CCFC Recording Secretary
Brendan Hanlon, CCFC Member
John Burton, CCFC Member
Deirdre Baldino, CMC Assistant Manager
Jon Dellaria, BODs Representative
Rich Mandley, ProFIT President
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director

1. The Cameron Club Facilities Committee meeting was called to order by Ray Celeste at 7:04 p.m.

2. Dan Ogg made a motion to approve the agenda for the meeting. The motion was seconded by Brendan Hanlon and it passed unanimously.

3. Residents’ Open Forum: No residents attended.

4. Dick Shea made a motion to approve the CCFC’s meeting minutes for December. The motion was seconded by John Burton and it passed unanimously.

5. BOD’s Update: Ray Celeste provided the BODs update.
   a) The Chair requested that various CCFC members be available as needed to attend the BOD monthly meetings, at least until May 2019.

6. CMC Management report: Deirdre Baldino provided the update.
   a) Ms. Baldino provided an updated 2018 budget with figures through the end of November 2018. She also provided a new budget for 2019.
   b) CMC Management has begun to to issue the RFPs for the basketball court floor replacement.
   c) CMC Management upgraded the CCURE Server in the administration office to be compatible with new Windows 10 software. The expense will come out of the Safety and Security budget line item (Line Item 6640).
d) Ms. Baldino provided an explanation of the higher than normal spend rate in the Fire Suppression System line item (Line Item 6500). The increase was due to an increased number of service calls. Each service call costs $165.

e) CMC Management is looking into security issues with the clubhouse building. CMC Management is working a Request for Proposal (RFP) to possibly replace our security company. They are also working on a permanent fix of the music system for our fitness center.

f) Ms. Baldino provided an update on the HVAC system. The HVAC system for the basketball court needed a new ignitor. This was replaced at a cost of $330. The HVAC system for the basketball court repairs will be $3800. Management is awaiting a proposal to replace the entire system as it is scheduled to be replaced in FY2020 in our reserve study. Repairs and replacements are expensed out of the Reserve budget.

7. ProFIT Report:

   a) Rich Mandley provided the ProFIT monthly report. Attendance in December was 4,782 (154 per day), compared to November’s attendance of 5,691 (189 per day).

   b) Rich Mandley stated that the equipment in the gym is currently fully functional, except the MyRide LifeFitness bike, which still needs a new control pad (on backorder).

   c) Some residents have requested that CCFC consider buying a Peloton treadmill for the gym. ProFIT looked into it and found that the Peloton treadmill is designed for home use, not commercial use, but Peloton is planning to release a commercial unit in the future. The CCFC will consider this make of treadmill in future treadmill replacements.

   d) For the 2019 capital improvement plan, ProFIT researched equipment prices and found that new TVs are becoming even more affordable. Rich Mandley will update the capital improvement plan with all the options and provide it for CCFC consideration before the February CCFC meeting.

   e) A resident expressed concern about security of the gym and unauthorized people gaining access to the gym from the admin. spaces (without checking in at the front desk). The CCFC requested CMC Management to consider options for improving access control.

   f) The CCFC suggested that ProFIT plan to host a Tai Chi class. ProFIT agreed to plan a class.

   g) For the future expected locker room renovation, the CCFC will begin to make plans and consider options for the renovation. John Burton, CCFC member, will start the
research on this issue.

h) Psy Scott will follow-up on the CCFC request to identify the high-usage times in the fitness center.

8. Old Business: There was no old business.

9. New Business: On January 16, 2019, 6:30 pm, CMC Management is offering a class in the Henderson room for Board member orientation and the CCFC members are invited to attend. Ray Celeste, Chair, CCFC, and Dick Shea, Vice Chair, CCFC will attend.

10. Adjournment: Dan Ogg made a motion to adjourn the meeting. Dick Shea seconded the motion and it passed unanimously. The meeting was adjourned at 8:33 p.m.