CAMERON CLUB FACILITIES COMMITTEE (CCFC) MEETING
THURSDAY, DECEMBER 13, 2018

The following individuals attended the meeting:
Dick Shea, Vice Chair
Dan Ogg, CCFC Recording Secretary
John Burton, CCFC Member
Jon Dellaria, BODs Representative
Rich Mandley, ProFIT President
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director

Absent: Ray Celeste, CCFC Chair; Brendan Hanlon, CCFC Member.

1. The Cameron Club Facilities Committee meeting was called to order by Dick Shea at 7:01 p.m.

2. Dan Ogg made a motion to approve the agenda for the meeting. The motion was seconded by John Burton and it passed unanimously.

3. Residents Open Forum: No residents attended.

4. John Burton made a motion to approve the CCFC’s meeting minutes for November. The motion was seconded by Dan Ogg and it passed unanimously.

5. BOD’s Update: Dick Shea provided the BODs update.

a) The Board approved John Burton as a Member of the CCFC.

b) Olivia Sheldon is planning to teach a women’s self-defense class, which is scheduled for January 13, 2019.

c) The Board received the CCFC recommendation to keep Community Pool Services as the pool services contractor and the CCFC motion to approve the contract for Community Pool Services for 2019. The Board plans to discuss this issue in the January 2019 Board meeting.

6. CMC Management report: Dick Shea provided the update.

a) The CCFC requests that CMC Management provide details of the expenses year-to-date in the Safety and Security line item (6440) and Fire Suppression line item (6500) of the CCFC budget. As of October 2018, both line items were over budget for the year.

b) CMC Management now plans to issue the RFPs for the basketball court floor replacement in January 2019.

c) CMC Management upgraded the CCURE Server in the administration office to be compatible with new Windows 10 software. The CCFC requests CMC Management to provide details about the funding source for this work and the funding required to support
the Software Support Agreement that is part of the work proposal from SETEC to do the work.

7. ProFIT Report:

a) Rich Mandley provided the ProFIT monthly report. Attendance in November was 5,691 (189 per day), compared to October’s attendance of 5,682 (176 per day).

b) Rich stated that the equipment in the gym is currently fully functional, except the MyRide LifeFitness bike, which needs a new control pad. The control pad has been ordered and will be replaced at no cost because the bike is still under warranty.

c) Psy Scott will conduct another self-defense workshop on January 26, at 11:00 am.

d) The CCFC requested ProFIT to work with CMC Management to find out the times that people check in to the gym throughout the day with the intent to identify the peak-usage times at the gym.

e) Rich Mandley briefed the CCFC on the 2019 Capital Improvement Plan for the gym. Rich recommends new wall paint and flooring and re-arranging the equipment to make more efficient use of the space in the gym. Generally, the exercise equipment is in good shape, but Rich recommends replacing five pieces of equipment in 2019. Rich also recommends replacing six TV’s, which are very old. At a minimum, the oldest True treadmill needs to be replaced very soon.

f) Motion for the BOD: Dan Ogg made a motion to replace the oldest True Treadmill with a Star Trac Cross Trac Treadmill for a price not to exceed $6900.00, to be expensed out of the capital improvement budget. John Burton seconded the motion and it passed unanimously.

8. Old Business: There was no old business.

9. New Business:

a. A resident’s concern about free weights going missing was discussed. Currently all free weights are accounted for, but Psy Scott reports that periodically they can go missing and then come back.

b. Another concern was expressed regarding people entering the fitness area from the door near the management office and without checking in at the desk. This issue has been discussed before and to be solved will need some security modifications to the door. Tabled for future discussion.

10. Adjournment: Dan Ogg made a motion to adjourn the meeting. John Burton seconded the motion and it passed unanimously. The meeting was adjourned at 8:38 p.m.