The following individuals attended the meeting:
Ray Celeste, Chair
Dick Shea, Vice Chair
Brendan Hanlon, Member
Susana Carrillo, Acting Recorder
Judy Johnson, CMC Manager
Deirdre Baldino, CMC Assistant Manager
Ben Rogers, Manager, Community Pool Service (CPS)
Orlando Lebert, Cameron Station Pool Manager

Absent: Dan Ogg, Recorder and Jon Delaria, Board Representative, Rich Mandley and Psy Scott from ProFIT.

1. The Facilities Committee meeting was called to order by Ray Celeste at 7:02 p.m.

2. The agenda was approved by Brendan Hanlon and seconded by Susana Carrillo and passed unanimously.

3. No one attended the residents’ open forum.

4. The June 14 minutes of meeting were approved by a motion by Dick Shea and seconded by Brendan Hanlon. The motion was approved unanimously.

5. Pool Update:
   a) The Board of Directors suggested the implementation of a “pool survey” for residents before the 2018 pool season is over. The objective of the survey is to measure the level of satisfaction with the pool management company and its services. It was agreed that Ben Rogers, Regional Manager, CPS will send a draft survey to CCFC members for inputs/edits by **Monday July 16**. Once approved by CCFC members, the survey will be distributed at the front desk, at the pool registration, via the CS Email Blast, and ProFIT’s Cameron Station email newsletter. The survey will run from **August 6 to 17**. Susana Carrillo volunteered to analyze responses to the survey.

   b) Ben Rodgers, CPS, will make sure the Lifeguards’ room at the pool will be cleaned up and organized. **The committee noted that it is the responsibility of the pool management company to organize this space.**

   c) The big umbrella at the kid’s pool is broken again. It will be replaced by a regular umbrella. Both of the broken large umbrellas will be removed from the pool deck.

   d) It was clarified that lap swim during the week from 6:00 am to 8:00 am is open for all ages as long as the swimmer is doing laps. It was also clarified to Orlando Lebert that per the Cameron
Club Operating Rules and Procedures only residents eighteen and over can bring guests to the pool or the Fitness Center.

e) Management pointed out that there have been some isolated instances where people who identified themselves as board members or committee members had given directions to pool lifeguard staff. This is a management responsibility. Any performance issues are to be brought to management attention.

6. BODs’ Update:

   a) The proposed addendum to the contract with the pool management company (CPS) was approved. The addendum confirmed and allotted $2000 for the increase of lifeguards on duty from 3 to 4 during weekends and holidays.

7. CMC Management report:

   a) Stability Balls holder: The stability balls holder has arrived. The parts for installation have been ordered and should be arriving soon.

   b) Painting touch up in the gym was partially completed. Some of the touch ups were done without covering holes on the walls. Susana Carrillo shared recent pictures of pending retouches, including walls in the basketball court, by the water fountain.

   c) Locker rooms renovation: A motion was made and seconded that the allocated amount in the Reserves be moved to 2019 and that the recommended amount be increased to $100K upon approval from the Financial Advisory Committee.

   d) Exercise equipment: A motion was made and seconded that the amount in the Reserves for Capital Improvement be increased from $30,900 to $40,000 upon approval from the Financial Advisory Committee.

7. ProFIT Report:

   a) Ray Celeste accepted a written report from ProFIT, as they were attending a seminar. He noted the attendance figures, that the free motion treadmill screen had been replaced and that the BVE system had not yet been installed.

   b) Management suggested and the committee agreed that Profit should request a detailed report from Heartline on the state of the maintenance of all of our equipment less the free weights. This will help to better predict when equipment might fail and help plan for capital improvements.

   c) Peloton Bike: feedback has been positive on the newly installed peloton bike.

   d) Ray Celeste will be leading a “running clinic” for kids’ age 9-12 years old. The clinic will be announced via CS Email Blast, ProFIT’s email blast and the electronic bulletin board.

   e) Basketball Court Survey is ongoing and will end on 3 August.
f) Stretching mats: Management will ship back the wrong size mat that was received. **Motion for Management:** Thirteen Ecofit XL black mats (24x72, 0.5-inch-thick) will be ordered for a total of $835.79 (including shipping costs). GL 9934. Ray Celeste made the motion, Dick Shea seconded the motion and it passed unanimously.

g) Old Business: None.

h) New Business: FY 2019 Operating Budget Proposal: Attached. Changes of note: The CCFC recommends that the line item # 6570, Fitness Equipment Repair and Maintenance, be increased by $4,000, from $8,000 in FY 2018, to $12,000 in FY 2019 to account for heavier equipment use and more expensive repairs. The CCFC recommends increasing line item #6438, Pool Management, by $3,800, from $59,900 in FY 2018, to $63,700 in FY 2019, to account for the addition of more lifeguards (as discussed in agenda item #6 above).

i) Adjournment: The meeting was adjourned at 8:40 p.m.