CAMERON CLUB FACILITIES COMMITTEE (CCFC) MEETING MINUTES
Thursday, 10 May 2018

The following individuals attended the meeting:
Ray Celeste, Chair
Dick Shea, Member
Brendan Hanlon, Member
Dan Ogg, Recording Secretary
Deirdre Baldino, CMC, Assistant Manager
Rich Mandley, ProFIT President
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director

1. The Facilities Committee meeting was called to order by Ray Celeste at 7:02 p.m.

2. The agenda was approved by a motion by Dan Ogg and seconded by Dick Shea. The motion passed unanimously.

3. No one attended the residents’ open forum.

4. The April 2018 meeting minutes were approved by a motion by Dick Shea and seconded by Brendan Hanlon. The motion passed unanimously.

5. Pool Update:
   a. The pool pre-opening health inspection by the City of Alexandria is planned for May 16.
   b. The pool meet-and-greet and lifeguard orientation is planned for May 17.
   c. The pool is schedule to open May 26.

6. Board of Directors Update:
   a. The CCFC sent one motion to the Board last month: The Board approved Brendan Hanlon as a member of the CCFC Committee.
   b. Board members asked about the progress on the gym floor replacement and about placing new signs in the fitness center.

7. CMC Management report:
   a. Regarding the computer and door lock failure issues, there is now a battery back-up installed to provide power to the computers for two hours, but it does not provide power for the whole building electrical power. Based on
discussion with the Alexandria Fire Department, the door lock system is not allowed to be set so that it will fail with the doors locked; it must fail with the doors unlocked. When there is a power outage, CMC management receives a call from our security company that power has been lost so management can take appropriate action.

b. Quarterly window cleaning is scheduled within the next week.

8. ProFIT Report:

a. ProFIT reported that fitness center attendance for the month of April was 5,581, or an average of 186 per day. March’s attendance was 6,540, or an average of 211 per day.

b. Two of seven treadmills need repairs; one FreeMotion and one True treadmill. The FreeMotion machine is relatively new and should be repaired. The True treadmill is one of two older machines and it is suggested that the CCFC committee consider options for repairing or replacing the True treadmill.

It is moved to have management repair the FreeMotion treadmill for a cost of $825.34. Dick Shea made the motion. Brendan Hanlon seconded the motion, and it passed unanimously. [There is $5,165.94 available for fitness equipment repair (Line Item 6570) and after this expense, there would be $4,340.60 remaining]

c. Based on the suggestion of the CCFC committee, ProFIT researched and found wall-mounted racks for the exercise balls, so they can be stored off the floor, freeing up floor space. The CCFC directed management to order the racks out of the Recreation Equipment line item.

d. The gait analysis is scheduled for May 19 and is filling up. The running clinic is planned but not yet scheduled.

e. ProFIT provided an update on options for the gym floor replacement. ProFIT will try to acquire some flooring samples for people to see. ProFIT will also draft a survey that can be administered to the residents who use the gym.

f. Within approximately one week, ProFIT will produce new movable, temporary signage to remind gym users to wipe down equipment, don’t drop the weights, don’t use the machines for longer than 30 minutes, don’t use cell phones in the gym, etc.

9. Old Business:

a. Nothing to report.

10. New Business:
a. The Chair asked if anyone would like to volunteer to be the Vice Chair.

11. The meeting was adjourned at 8:41 pm. Dick Shea made the motion, Dan Ogg seconded the motion, and it passed unanimously.