The following individuals attended the meeting:
Ray Celeste, Chair
Richard Shea, Member
Dan Ogg, Recording Secretary
Deirdre Baldino, CMC, Assistant Manager
Jon Dellaria, Board Liaison
Rich Mandley, ProFIT President
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director
Ed Garcia, Community Pool Service, LLC manager (by phone)
Michael Henry, resident
Heidi Austin, resident
Susana Carrillo, resident

1. The Facilities Committee meeting was called to order by Ray Celeste at 7:04 p.m.

2. The agenda was modified by a motion by Richard Shea and seconded by Dan Ogg to move the interview of Susana Carillo to New Business. The agenda was approved by a motion by Richard Shea and seconded by Dan with no other modification.

3. Heidi Austin attended the residents’ open forum. Ms. Austin, Solutions Physical Therapy, proposed to offer free seminars on topics such as gait analysis or massage in the gym or outside. The committee agreed to consider the proposal and asked that the waiver forms produced by Solutions Physical Therapy be provided to CMC management for legal review.

4. The previous meeting minutes were approved without modification via a motion by Richard Shea and seconded by Dan Ogg.

5. Community Pool Service issues:
   a. Ed Garcia, Community Pool Service, called into the meeting to provide an update. Startup chemicals and supplies are noted in a purchase order that will be sent to the committee for review.
   b. CPS will begin pool start-up on Friday, March 30. CPS will let management know the best time to power-wash the deck, likely in mid-April.
   c. The pool inspection by the City of Alexandria is tentatively scheduled for April 18.
   d. The committee considered a proposal from CPS to order a reel cover for the pool. The committee decided that a simpler solution was available.
6. Board Update:
   a. The CCFC sent two motions to the Board. The Board approved the pool service contract for Community Pool Services.
   b. The Board approved the motion for repair and replacement of gym equipment.

7. CMC Management report:
   a. Deirdre Baldino reported that the FY 2018 budget document was updated and included in the committee’s information packet.
   b. Pro Fit collected three quotes for the replacement of the gym floor.
   c. Quarterly deep cleaning of the facility was completed February 24, 2018.
   d. Dry wall repairs in the fitness center and the locker rooms were completed March 7, 2018.
   e. The committee agreed that management could purchase a sample exercise mat to examine and decide whether new mats should be purchased.

8. ProFIT Report:
   a. ProFIT reported that fitness center attendance for the month of February was 5,929, or an average of 212 per day. January's attendance was 6,622, or an average of 214 per day.
   b. Two new bikes (a Star Trac upright bike and a Star Trac recumbent bike) were received in the gym on March 8, and the stretching cage was reinstalled. The Livestrong bikes were not removed. Also, the two reconditioned ellipticals have arrived.
   c. ProFIT is planning a Foam Roller Workshop, and it was rescheduled from February 28 to March 29.
   d. Dan Ogg mentioned that the Freemotion treadmill (#6 – second from the water found end of the gym) experienced a power failure mid-workout on Friday, March 2. ProFit agreed to have the service company, Heartline, examine the treadmill.
   e. ProFit obtained three proposals to replace the basketball court floor. One quote was for wood flooring and two were for synthetic flooring. Richard Shea agreed to meet with Rich Mandley, ProFit, to inspect samples of the synthetic flooring before the committee makes a decision.
f. ProFit provided an updated survey action plan that shows responses to the gym survey. The updated action plan is attached to these CCFC meeting minutes.

9. Old Business:

   a. No old business was discussed.

10. New Business:

   a. Michael Henry briefed the committee that he does not have the staff to run the snack/tiki bar at the pool during the summer. Unless he can find two people who can work four hours for two days a week and federal holidays, he will not be able to run the snack bar. Several people offered to ask around to identify students who may be willing to work during the summer to run the tiki bar.

   b. Susana Corrillo applied to become a member of the CCFC. Ms. Corrillo described her background and interest in serving the community. Ms. Corrillo has remained active in fitness and sports most of her life, and she has served on several other association boards.

   It is moved that the CCFC recommend to the Board that Ms. Carrillo be approved as a member of the CCFC. Richard Shea made a motion, Dan Ogg seconded the motion, and it passed unanimously.

11. The meeting was adjourned at 8:33 pm. Richard Shea made the motion, Dan Ogg seconded the motion, and it passed unanimously.
Cameron Club Survey Action Plan 2018
2/21/2018

- We received 130 responses.
- The survey questions are listed below with the numbers for each rating 1-5.
- Highest rated areas: Friendly staff and Gym Cleanliness
- Lowest rated areas: Equipment Condition and Selection
- Following the survey questions, we have listed actionable items based on the 5 most common resident comments.

Please rate the following questions from 1-5 stars...5 being the best!
How satisfied are you with your OVERALL EXPERIENCE at Cameron Fitness Center?

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Gym cleanliness

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Equipment condition

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Equipment selection

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Availability of Staff for Assistance
1. 6
2. 11
3. 16
4. 28
5. 68

Communication (of programs, events, cancellations, etc. to residents)
1. 4
2. 5
3. 2
4. 40
5. 67

Group exercises
1. 8
2. 8
3. 20
4. 17
5. 71

Overall, how friendly is our staff?
1. 1
2. 3
3. 16
4. 19
5. 91

If you have ever worked with one of our personal trainers, please rate their performance.
1. 2
2.
3.
4. 1
5. 23
N/A. 104

Actionable Items Based on Resident Comments

1. Cody leaves mats and weights on the floor.
   Action: We have spoken to Cody about putting the equipment away. We have reviewed the comments with him, and he has assured us it won’t happen again.
2. **Bring back the stretch cage**  
   Action: We are bringing it back. Heartline is currently moving their warehouse. As soon as it is complete, they will deliver the cage.

3. **Saturday, early morning and afternoon classes**  
   Action: We would be happy to put in a proposal for adding classes to the schedule

4. **Basketball court dirty**  
   Action: Talk to CMC regarding the QC of the cleaning company. Possibly add a mid-day clean.

5. **Want beginner, intermediate and advanced level classes**  
   Action: Talk with each instructor about making sure they are explaining ways to modify their workouts for all levels.

6. **Residents are not wiping down equipment after use**  
   Action: Periodic relocation of colorful signs to grab residents’ attention.

7. **Residents monopolizing machines**  
   Action: Staff will do a walk through every half hour.

8. **Weekend staff not being on time**  
   Action: Weekend staff will call Psy no later than 10 minutes before their shift. If they don’t call, Psy will reach out, and arrange coverage if needed.

9. **Cleanliness of stretching mats**  
   Action: Addendum has been signed for mats to be deep cleaned every 3 months. Ray and Rich are looking into alternative mats (Power Systems) for future purchase.