The following individuals attended the meeting:
Ray Celeste, Chair
Dick Meyer, Vice Chair
Teri Vickery, Member
Richard Shea, Member
Michael Henry, Recording Secretary
Donna Kenley, Board Liaison
Rich Mandley, ProFIT President
Erik Albers, Community Pool Service Regional Manager
Deirdre Baldino, Assistant Community Manager

The following individuals were absent:
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director

1. The Facilities Committee meeting was called to order by Ray Celeste at 7:06 pm.

2. The agenda was approved unanimously via a motion from Teri Vickery and seconded by Dick Meyer.

3. Marty Menez attended the Residents' Open Forum. He informed the committee that he was available to perform tasks for the committee on a volunteer basis.

4. The previous meeting minutes were approved as amended unanimously on a motion from Richard Shea and seconded by Teri Vickery. The minutes were amended to remove the line “We are awaiting confirmation from management as to the outcome of CCFC’s budget.” from section 8, Old Business.

5. Community Pool Service issues:
   a. The Cameron Station Pool major renovation is complete.
   b. During the renovation, Community Pool Service (CPS) noticed that some of the pool cover anchors had come loose and needed to be replaced for the large pool. They replaced 29 anchors in total.
   c. CPS reported that there is a possible small leak in the large pool. They are monitoring the pool to determine if there is, indeed, a leak.
   d. CPS noted that there is a hand-pumped pipe on the pool deck and stated that they would use it, if it worked. Management will determine if it works and if it doesn't, will get it fixed.
e. CPS and Management will review the pool rules signage in the pool area and locker rooms and determine if they need to be revised or updated.

f. CPS noticed that the pump on the small pool was making a knocking sound. They said this could indicate the bearings are failing. CPS will bring a proposal next meeting to repair the pump.

g. CPS recommends replacing the pool information board in the pool area with something more durable. The CCFC directed them to do so.

6. Board Update:

a. The BoDs has tasked Management in consultation with the CCFC to draw up a RFP to solicit an outside vendor to operate the snack bar for the next pool season (2017).

i. The CCFC and Management will discuss the RFP at the January meeting.

ii. Management will aim to release the RFP on or around Feb 1st.

7. CMC Management report:

a. Management provided and the CCFC reviewed the proposals to install a window safety bar in the fitness center.

Motion to Management: “Accept the Dolan Contracting proposal to install 2 safety bars in the fitness center at a cost of $790.”

b. Management provided and CCFC reviewed bids to repair the locker room shower tiles and leaks in the locker room.

Motion to the Board of Directors: “Accept proposal from Palmer Brothers Painting and General Contracting, Inc. to repair the community center men's and women's showers including an option to add a shower liner at a total cost of $17,000.”

8. ProFIT Report:

a. ProFIT reported that fitness center attendance for the month of November was 5,141, or a daily average of 171 per day. This is slightly higher than October's total attendance of 4,954.

b. The pilot program of extended Fitness Center Director floor hours seems to be working very well. The CCFC and ProFIT discussed that they would like to continue the program for another six months to continue to see if there is interest in the program.
Motion to the Board of Directors: “Extend the Fitness Director Floor Hours pilot program for an additional six months starting January 1st until June 30th.”

c. ProFIT and the CCFC discussed the 2017 Fitness Center Capital Replacement Program. The CCFC requested ProFIT make some corrections to the schedule and will discuss it again at the next meeting.

d. Responding to a request by a community resident to provide child care or “mommy and me” style fitness classes, ProFIT will investigate possible classes that can involve children.

d. Discussion regarding ceiling rigging in the multipurpose room was put on hold until next meeting pending further information about structural requirements for rigging.

9. Old Business:

   a. No old business was discussed.

10. New Business:

    a. No new business was discussed.

11. The meeting was adjourned at 9:08 pm. Richard Shea made the motion, Dick Meyer seconded and it passed unanimously.