The regularly scheduled monthly meeting of the Common Area Committee (CAC) for December was held on Tuesday, December 3, 2013. The meeting was called to order at 7:00 PM by Robert Burns, CAC Chairman, in the Great Room, Cameron Club, Cameron Station.

Members Present: Robert Burns, CAC Chairman
Ann Dunlap, CAC Member
Suzanne Vigil, CAC Vice Chairman
Ken Jonmaire, CAC Member
Kathy McCollom, CAC Secretary
Susan Willis, CAC Member

Members Absent: none

Others in Attendance: Joel Owen, Lancaster Landscapes
Carlos Rios, Lancaster Landscapers

OLD BUSINESS:

Move to: Approve Meeting Minutes - October 2013 [most recent; no meeting in November]
Moved By: Vigil
Seconded By: Willis
For: All
Against: None
Motion Passed

Updates from Last Meeting:
Chris Newburgh, Cameron Station maintenance, gave notice and departed CMC for another job. CMC is currently interviewing several good candidates.
Ken asked about getting a Cameron Station map that was discussed at the previous meeting. Rob will follow up.

NEW BUSINESS:

Resident Open Forum:
No residents present.

Common Area Applications:
No common area applications.

The committee reviewed three applications for the current member vacancy, to replace Henry Chan. They discussed the relative qualifications of the three.

Move to: Approve Mindy Lyle as a new CAC member
Moved By: Willis
Seconded By: Jonmaire
For: All
Against: None
Motion Passed
Ann noted that she will resign from the committee next month so there will be another vacancy. The existing applications will be kept for consideration for that future vacancy.

**Board Updates:**
No Board member present. A new Board CAC liaison will be appointed.

**Lancaster Landscaping Updates:**
The circle still needs to have some sod placed. Tuesday they will dig the kidney shaped bed. Plants removed are being kept for replanting in other common areas. They are dormant and the ground is not frozen, so this is a good time to move them. Suzie noted that the circle looks good, much more open. Only the trees will remain around the gazebo with other plants removed.

Lancaster will clean up the CAC project tracking chart to remove completed tasks.

The sycamores in Minda Court will get a light pruning to remove lower branches.

Kurt will come to the January meeting to discuss irrigation. The gazebo circle will need changes.

**Chairman Comments:**
Colleen Hairston, the new community manager, will attend the January meeting. Suzie will chair the January meeting as Rob will be out of town; Ken will be acting secretary as Kathy will also be gone for that meeting.

Kathy will draft another article for the next Compass; one about volunteer gardeners will appear in the November-December issue.

**Proposals:**

A. New No Pet signs that have been installed have resulted in positive feedback. The posts should be high quality, not the kind with holes the length of the pole. Any decision about the signs was tabled pending clarification on posts and their cost.

B. Proposals 33651 and 33641 – tree replacements and pruning

**Move to Approve Proposals 33651 and 33641**

Moved by: Willis
Seconded by: McCollom
For: All
Against: None

**Motion Passed**

The next meeting will be January 7th, returning to the Henderson Room.

The meeting adjourned at 8:05 pm.