MEETING MINUTES
CAMERON STATION COMMUNITY ASSOCIATION, INC.
COMMON AREA COMMITTEE

Tuesday, June 11, 2013

The regularly scheduled monthly meeting of the Common Area Committee (CAC) for June was held on Tuesday, June 11, 2013. The meeting was called to order at 7:02 PM by Suzanne Vigil, CAC Vice President in the Henderson Meeting Room, Cameron Club, Cameron Station.

Members Present: Suzanne Vigil, CAC Vice Chairman, Ann Dunlap, CAC Member
        H. Donna Dymon, CAC Secretary, Susan Willis, CAC Member
        Henry Chan, CAC Member

Member Absent: Robert Burns, CAC Chairman, Kathy McCollom, CAC Member

Others in Attendance: Chris Newburgh, CMC Representative, Carlos Rios, Lancaster Landscapers
        Joel Owen, Lancaster Representative, Arnolodo Pena, Lancaster Landscapers

OLD BUSINESS:
Move to: Approve Meeting Minutes - May 2013
Moved By: Willis
Seconded By: Chan
For: All
Against: None
MOTION PASSED

Chairman Remarks: Vigil, Vice Chairman, opened discussion regarding a homeowner proposal at 158 Martin Lane. She requested committee members review the application and scheduled an e-mail vote with a June 14, 2013 deadline.

Updates from Last Meeting:
A. Proposal 23028 – Trade Center Entry Walk top of Steps. The installation is pending final agreements between Trade Center Management and Cameron Station.
B. Proposal 23221 – Wisteria Pruning Donovan Drive. Discussion followed by Motion.
   Move to Approve Proposal 23221
   Moved by: Chan
   Seconded by: Dunlap
   For: All
   Against: None
   Motion Passed
C. Proposal 23214 – 4913-4931 Kilburn Street Back – Bollard Installation. Discussion followed by Motion.
   Move to Approve Proposal 23214
   Moved by: Dunlap
   Seconded by: Dymon
   For: All
   Against: None
   Motion Passed
   Move to Approve Proposal 23220
   Moved by: Dymon
   Seconded by: Willis
   For: All
Approved July 9, 2013

Against: None

Motion Passed

NEW BUSINESS:

A. Resident Open Forum – No residents present
B. Board Update – Board member absent.
C. Ratification of Common Area Applications – No applications ratified. Committee requested to review 158 Martin Lane and vote via e-mail return to Vigil.
D. Delany Pathway Design Consideration – The proposed presenter was not present.
E. Consideration of Circle updates – Newburgh reported work is in progress to remove the Water Testing Station located in the circle with anticipation of total removal by June 14, 2013.
F. Pride of Ownership – Willis cited the list of addresses nominated for the Pride of Ownership awards was culled and requested committee assistance to review and rank the remaining properties. Vigil and Dymon volunteered. The awards are scheduled to be announced at the Grand Re-Opening of the Cameron Station Clubhouse Open House.
G. Discussion and Ratification – Revised Application for Common Area and Gazebo Rental – Vigil reviewed, updated, and combined the Gazebo and Common Area Rental Agreements documents to produce one agreement for all common area rentals. The Committee agreed to send the new document to the Board for approval.
H. Individual Pocket Park Status:
   a. General Remarks: Pet signs are being added to all the Pocket Parks. Resident Shuttle Bus signs need refurbishing. Tree branch trimming is needed over the stair case (Livermore Lane access) landing leading to the Trade Center.
   b. Besley South – Vigil stated the Park’s appearance has improved. She stated a concern with a Chimaera placed under the pergola. Concern was levied citing a potential fire hazard. Vigil proposed the Committee vote to have this removed.
      Moved by: Vigil
      Seconded by: Willis
      For: All
      Against: None
      Motion Passed
   c. Donovon – Willis reported an overgrowth of plantings around the fountain area. Lancaster Landscapers were asked to assess the problems and make recommendation to address the issue.
   d. Ticer – Willis reported the Park’s appearance has improved greatly; however, additional foliage may be needed.
   e. Brawner Place – Dunlop noted that three trees appear to have died and requested status of their replacement. Owen and Rios stated proposals were made and are pending approval.
   f. Harold Secord – A tree stump requires attention with a tree replacement. Lancaster Landscapers was asked to submit a proposal.
   g. Pocosin – Dymon requested tree trimming especially over the stepping stones.

H. Reminder: CAC Meeting July 9, 2013 and Walk thru is June 20, 2013 at 0800.
I. Updates needed for Compass and Newsletter – No updates.
J. Adjourn:

Move To: Adjourn at 8:15 PM

Moved by: Vigil
Seconded by: Chan
For: ALL
Against: NONE
MOTION PASSED