On Wednesday, May 5, 2010, a meeting of the Common Area Committee (Committee) was convened in the Cameron Club.

Members Present: Robert Burns  
                 Ed Carroll  
                 AnnMarie Dunlap  
                 Ann O’Connor  
                 Susan Carleson  
                 Tom McClimon (Board Representative)

Members Absent: Susan Willis

1. **Call to Order:** Chairperson Burns called the meeting to order at 7:05 p.m.

2. **Old Business:**

   A. April Minutes

      **Motion** – Burns motioned to approve April’s meeting minutes. Carroll favored and Carleson seconded. Motion was approved.

   B. Updates from Last Meeting

      1. Lancaster – Proposal #21194 for front entrance re-design. CAC met with Lancaster on 4/30/10 during walk-through to discuss the proposed landscape design for the front entrance. Proposal submitted according to committee’s request, in the amount of $1,604. Burns motioned to recommend proposal be submitted to the Board for consideration. Carroll favored and O’Connor seconded. Motion was approved.

3. **New Business:**

   A. Resident Open Forum

      N/A

   B. Board Update

      N/A

   C. Common Area Modification Applications for Consideration

      N/A
D. Pride of Ownership

Only 2 nominations received to date. Committee to submit nominations by May 21st. Judging is scheduled to be performed on June 5th and 6th. Advance notice regarding judging dates will be provided to owners whose homes have been nominated. Burns will contact CS management to determine if there are any condo nominations.

E. Proposals for Consideration

1. New Member Application – Thierry Chiapello, 365 Livermore Lane, appeared before the committee to express his interest in serving on the CAC. He spoke about his experience and work background and the fact that he is also looking at serving on the ARC. The committee talked about the kinds of things it typically handles and performs. Chiapello will advise the committee if he has a continued interest in serving on it.

2. Lancaster – Proposal to repair grass damaged by a truck at the rotary. Proposal sent back to Lancaster for greater detail on the area to be repaired. Committee wants to determine if this type of damage will continue to occur, and if so, than other alternatives to rectify the damage may need to be explored by committee.

F. Snow Removal and Snow Storage

Community map to be obtained by Burns from CS management, to be divvied up among committee members in order to walk the assigned area and identify common areas for snow storage during a snow emergency and shoveling. Members will discuss individual recommendations to the committee at the next CAC meeting. Updated McClimon on progress made during last meeting. Anticipate completion of review by next meeting. Committee expects to deliver recommendations to the Board and CS management at the conclusion of the next CAC meeting.

G. Compass and Newsletter Updates

O’Connor will forward an update on fertilizer restrictions to common area by home owners.

H. Reminder – CAC meeting scheduled for June 2nd @ 7:00 PM. Next walk-through scheduled for May 28.

4. Adjournment

Burns adjourned the meeting at approximately 8:07 p.m.