On Wednesday, February 3, 2010, a meeting of the Common Area Committee (Committee) was convened in the Cameron Club.

Members Present: Robert Burns  
Ann O’Connor  
Susan Willis  
AnnMarie Dunlap  
Tom McCLimon

Members Absent: Susan Carleson  
Ed Carroll

1. Call to Order: Chairperson Burns called the meeting to order at 7:00 p.m.

2. Old Business:

   A. January Minutes

       Motion – O’Connor moved to approve January’s minutes and Willis second. The motion to approve was approved.

   B. Updates from Last Meeting

       Lancaster:

       1. Advise Burns if stakes have still not been removed from trees.
       2. Advise Burns ASAP on flower selection.
       3. Carleson to supply size and cost of Christmas tree for proposal to board in March.
       4. Burns to request who with CMC will be following up on items and issues noted to be completed by Lancaster, with a monthly status report to CAC.

3. New Business:

   A. Resident Open Forum

       N/A

   B. Election of Secretary

       Motion – O’Connor moved to approve Dunlap as Secretary and Willis second. The motion to approve was approved.

   C. Board Update
With respect to CAC items not being put on Board of Directors’ agenda for vote, CAC requested to advise McClimon when items need to be put on agenda.

D. Common Area Modifications

N/A

E. Proposals for Consideration

1. Lancaster - Transplant for Front Entrance: Proposal on hold. Request specifics on height and girth of proposed boxwoods, as well as other alternatives that have substantial size and girth for the area, with pictures.

2. Lancaster – Martin Lane Drainage Installation: Install perforated pipe and gravel in affected area at a cost of $600. Motion – Wills moved to approve the work to be performed and the cost and Burns second. The motion to approve was approved.

3. Lancaster – Pocosin Storm Damage: Replace the five damaged trees with the same trees, in accordance with site plan. Additionally, consider removing and replacing Arborvitaes. Motion – Willis moved to approve the work to be performed and Burns second. The motion to approve was approved.

F. Snow Removal and Snow Storage

1. CAC to identify areas to dump snow; e.g., visitor parking areas.
2. Snow removal contractor to confirm that areas identified are feasible to dump and determine whether any damage would result from dumping.
3. Contact with City regarding any allowable areas.
4. Cost recommendations for Board.

G. Reminder – RTEC meeting on 2/16 @ 7p.m. and March CAC meeting scheduled for March 17th @ 7p.m.

4. Adjournment

Motion – O’Connor motioned to adjourn the meeting and second by Burns.