MEETING MINUTES
CAMERON STATION COMMUNITY ASSOCIATION, INC.
COMMON AREA COMMITTEE

Wednesday, January 9, 2013

The regularly scheduled monthly meeting of the Common Area Committee (CAC) for January was held on Wednesday, January 9, 2013. The meeting was called to order at 7:10 PM by Robert Burns, Chairman, in the dining room of the Lyle Home.

Members Present: Robert Burns, CAC Chairman  
Henry Chan, CAC Member  
Kathy McColom, CAC Member  
H. Donna Dymon, CAC Secretary  
Susan Willis, CAC Member  
Suzanne Vigil, CAC Vice Chairman

Member Absent: Ann Dunlap, CAC Member

Others in Attendance:  
Mindy Lyle, Board Liaison  
Joel Owen, Lancaster Representative  
Arnoldo Pena, Lancaster Landscapers  
Chris Newburgh, CMC Representative  
Carlos Rios, Lancaster Landscapers

Move to: Approve Agenda  
Omitted

Old Business:  
Move to: Approve Meeting Minutes August 2012
Moved By: Willis  
Seconded By: Vigil  
For: All  
Against: None  
MOTION PASSED

Updates from Last Meeting:
1. Pass-through Area near 184 Cameron Station Blvd. and Barbour: Area maintenance progressing to completion.
2. 484 Area on Ferdinand Day Tree and Landscaping Maintenance: Tree replacement completed.
3. General tree replacement completed.
4. Knap and Cameron Station Blvd.: Damaged tree observed. Lancaster Landscaping will assess and report to board.
5. 157 Barrett Drive Pocket Area: Tree damage to be assessed by Lancaster Landscaping.

New Business:
A. Resident Open Forum – No residents present.
B. Board Update: Lyle  
- The contract with Lancaster Landscaping was ratified for another year.
C. Ratification of Proposals Submitted: No proposals submitted.
D. Updates for Compass and Newsletter – Vigil will provide update information for the next publication related to the contract approval and the items the budget anticipates this year.
E. Requests to:  
   CMC Management:  
1. Budget Inquiry: The 2013 Projected Reserve Expenditure Budget Projections were given to the committee. Burns asked the CAC to review the budget with consideration to future needs of the community and be prepared to discuss at the next CAC meeting.
2. Phase I Building Construction, Area: Gardner Drive (area) Backyard Fences – Requires determination of private lot ownership property lines and Common Area boundary.

3. Commemorative Plaque honoring Arthur Cotton Moore, Gazebo Architect: Procure and select a date to dedicate the Gazebo. Lyle stated she would contact the City to discuss the issue and report to the Board.

4. Water Monitoring Station: Board requests update on progress to remove the Station located in the Cameron Station Circle.

Lancaster Landscaping: Due February Meeting – Advance copies of the following items are requested to be sent to CAC members within one week of February meeting.

1. Cameron Station Circle Area: Present Landscape Artist’s impressions for plantings. February Meeting: Discuss each plan with identification of color guides for each planting variety.

2. Ticer Park Area: Provide Phase II landscaping plan.


5. Task Work / Tracking System Worksheet: Include additional data entry suggestions and review January report at February Meeting.

6. Provide thoughts on possible area for residents to place donated plants.

Next Meeting: February 6, 2013 – Tentative location: Willis Home, 5009 John Ticer

Move To: Adjourn: 8:05 PM
Moved by: Vigil
Seconded by: McCollum
For: ALL
Against: NONE
MOTION PASSED