Common Area Committee Meeting Minutes
November 2, 2011

Members present:

Robert Burns
Anne O’Connor
Henry Chan
Suzanne Vigil
Susan Willis

Members Absent:

Susan Carleson
Ann Dunlap

CMC Members present:

Chris Neuberg

1. Call to Order: Chairperson Burns called meeting to order at 7:00 p.m.
2. Welcome to new member Henry Chan
3. Motion to approve October minutes by O’Connor. Burns favored. Willis seconded.
4. Discussion of resolved error in pansy color located in Circle. Lancaster previously acknowledged incorrect color and reported than nursery conceded they had loaded the wrong color. They replaced, in full without charge, flower shipment. It was noted that Lancaster had them all pulled and replaced in one day. Removed flowers will be donated at nursery expense to a charitable organization or school in need.
5. Asphalt update. A review of asphalt on public streets shows it is in good condition for another 5 years. Work on private streets which have been bonded out is awaiting bids.
6. Discussion of volunteer gardener program was lead by O’Connor who gave ideas and options on the start up. This program will be designed to help residents in need of assistance in attending to their PRIVATE garden areas due to illness, incapacitation, deployment or other extenuating circumstance. The CAC is proposing that a committee of volunteers be structured to facilitate these families in the care and maintenance of their property. This will be a free service. Materials required will be provided by the homeowner. The CAC will explore a means to advertise and administer this new program through fliers, The Compass and email.
7. Burns relayed an update on the Helmuth Pocket Park resolution. For an upcoming meeting set for Friday the 11th, the Board acquired two representatives from the City Parks (an arborist and Master Gardener) to provide counsel on the park and what items to remove and what items to retain. These representatives will be joined by a
CAC rep, board president, CMC reps, Lancaster reps and the resident involved in the appeal.

8. Vigil proposed that she assume the responsibility of the Pocket Park project to include creating files for each park featuring photographs and a tracking sheet of work that had been done or work that needed to be done. She suggested that because the project was too large to be handled well by one person, each member could volunteer to monitor one park. All were in favor and selected parks.

Burns – Martin Lane and Donovan (west)
Willis – John Ticer
Chan – Bessley and Brawner
O’Connor – Helmuth and Knapp
Vigil – Donovan (east)
TBA – Tancretti, Pocosin and Murtha

This tracking and monitoring will be a baseline for future work and development of the Pocket Parks and will aid the CAC in returning them, or putting the condition the residents of Cameron Station expect.

CAC Holiday party will be December 4th at 2:30 at Vigil residence.

Meeting adjourned at 7:50 p.m