The regularly scheduled monthly meeting of the Common Area Committee (CAC) was held on Monday, February 12, 2018. The meeting was called to order at 7:01 PM by Robert Burns, CAC Chairman, in the Henderson Room of the Cameron Club, Cameron Station.

Members Present: Robert Burns, CAC Chairman
                Kathy McCollo, CAC Vice Chairman
                Jeanne Brasseur, CAC Secretary
                Susan Willis, CAC Member
                Allen Brooks, CAC Member
                Linda Greenberg, CAC Member
                Mindy Lyle, CS Board Liaison

Others in Attendance: Judy Johnson, CMC
                       Joel Owen, Lancaster Landscapes
                       Carlos Rios, Lancaster Landscapes
                       Peter Miller, Lancaster Landscapes
                       Wendy Ulmer, 5060 Kilburn Street
                       Martin Menez, 4924 Donovan Lane

OLD BUSINESS:

Move to: Approve Meeting Minutes – January 2018
Moved by: Greenberg
Seconded By: McCollo
For: All
Against: None
Motion Passed

Updates: None

NEW BUSINESS:

   Resident Open Forum: Martin Menez attended the CAC meeting to discuss the snow removal policy. He proposed modifying the policy from “…the driveways” to “…at least one driveway.” This change would allow for more areas for excess snow to be collected, reduce time and effort on the part of the residents, and reduce possible injury and strain when shoveling.

   The CAC is interested in reviewing the policy. However, there were numerous questions that must be addressed prior to a full discussion. For instance, what is the exact City of Alexandria policy? Does Fire/EMS require clear access to each home necessitating clearing of the entire double driveway? How many homes in CS does this affect? Once those questions are addressed, a full review of the policy and proposed changes will be discussed.

   Board Update: None

   Common Area Applications: None

   Proposal Considerations: Please note that the CAC determined which line item each of the below proposals fall into. However, the CAC realized that those line items may change once CMC reviews the proposals. Additionally,
the CAC needs a copy of the 2018 Budget in subsequent meetings to ensure adequate funding is in place prior to consideration of future proposals.

5134 Grimm Drive Drainage (28939):
The total cost is: $1845.00 (Budget Line: 3364)

- Extension of current fieldstone swale is necessary to address erosion and water ponding issues.

Move to: Approve Swale Extension
Moved by: Brooks
Seconded By: Willis
For: All
Against: None
Motion Passed

Discussion:

Spring Planting – Color guide for spring planting was distributed. Kathy will work on plan and provide plant selection and planting plan to Lancaster Landscapes. Planting will begin mid-May.

Pride of Ownership Awards – Susan, Kathy, and Linda will spearhead the award process. A submission outlining the award and process will be submitted for publication in the spring edition of The Compass.

American Disposal Service (ADS) – Opinions of the current service are mixed. However, ADS recently instituted a quality control initiative adding a supervisor to the route to verify that trash is being picked up and containers are emptied completely. This appears to already be making a difference. As a reminder, if issues arise please contact CMC or contact ADS directly and ensure ADS knows this is a CS issue.

Pet Policy – The CAC reviewed the memo submitted by resident Joan Lampe, 174 Martin Lane. Concerns remain in the community regarding the recent change to the pet policy. The CAC will wait to make any further recommendations until after the Town Hall scheduled for mid-March. Additionally, the CAC is interested in any feedback Lancaster Landscapes crews can provide regarding pet waste issues they observe while working in the community and would like a break out of where complaints regarding pet waste issues are reported. Are the issues in the community wide spread or concentrated in smaller areas?

Community Shuttle – CS is currently operating on a month to month basis with the current shuttle operator. CMC requested bids from other operators. Based on the bids, a new contract will likely be ~$3,000 more than the previous contract. The CAC asked if CMC would be able to negotiate discounts on other transport options (i.e. airport shuttles, wine bus tours, etc.) for residents as part of a new contract.

Duke Street Trash – If you notice trash on Duke Street please use the Call, Click, Connect service for the City of Alexandria to report the location to ensure clean-up.

Lancaster Landscapes Updates – Tree work and turf repair will begin the 1st week of March. Irrigation systems throughout the community will be primed and turned on the 1st week of April. Irrigation system repair at the Bessley Place pocket park will be done in March. A replacement tree on Tancreti will be planted in early March. Finally, the gazebo light approved during last month’s CAC meeting will be installed the week of February 19th.

The CAC Chairman requested the CAC enter into Executive Session to discuss the selection of a new CAC member.

Move to: Enter Executive Session at 8:00 PM
Moved by: McCo
Seconded By: Willis
For: All
Against: None
Motion Passed

Move to: Exit Executive Session at 8:05 PM
Moved by: Brooks
Seconded By: Greenberg
For: All
Against: None
Motion Passed

Move to: Select Wendy Ulmer as new CAC member
Moved by: Brasseur
Seconded By: Willis
For: All
Against: None
Motion Passed

The next meeting will be on March 12, 2018 in the Cameron Club.

The meeting adjourned at 8:14 PM.