The regularly scheduled monthly meeting of the Common Area Committee (CAC) was held on Monday, October 13, 2015. The meeting was called to order at 7:08 PM by Kathy McCollom, CAC Vice Chairman, in the Henderson Room of the Cameron Club, Cameron Station.

Members Present:  Kathy McCollom, CAC Vice Chairman  Jeanne Brasseur, CAC Secretary  
Ken Jonmaire, CAC Member  Linda Greenberg, CAC Member

Members Absent:  Robert Burns, CAC Chairman  
Mindy Lyle, CAC Member  Susan Willis, CAC Member

Others in Attendance:  Rodney Gray, CSCA Board Liaison  
Joel Owen, Lancaster Landscapes  
Carlos Rios, Lancaster Landscapes

OLD BUSINESS:

Move to:  Approve Meeting Minutes – September 2015
Moved by:  Brasseur
Seconded By:  Greenberg
For:  All
Against:  None
Motion Passed

Updates:

Irrigation Project:  The project is complete and operational. Any remaining damaged turf from construction will be restored during the rest of this week.

Fall Flowers:  Flowers are planted and look lovely.

NEW BUSINESS:

Resident Open Forum:
No residents in attendance.

Board Update:
Nothing Significant to Report

Common Area Application:  None

Proposal Considerations:

Linear Park Mulching Fall 2015. (Proposal 24611):  
The estimated cost for the project by Lancaster Landscapes is: $3,263.00.
Move to: Approve Linear Park Mulching
   Moved by: Brasseur
   Seconded By: Greenberg
   For: All
   Against: None
   Motion Passed

Plant Material Installation – Along Duke Street. (Proposal 25155):
Improvements suggested as a result of the recent CAC neighborhood walk-throughs. The estimated cost for the project by Lancaster Landscapes is: $6,570.50.

Move to: Approve Plant Material Installation – Along Duke Street
   Moved by: Greenberg
   Seconded By: McCollom
   For: All
   Against: None
   Motion Passed

Plant Material Installation – Intersection of Someruelle Street & Duke Street. (Proposal 25184):
Improvements suggested as a result of the recent CAC neighborhood walk-throughs. The estimated cost for the project by Lancaster Landscapes is: $1,503.50.

Move to: Approve Plant Material Installation – Intersection of Someruelle Street & Duke Street
   Moved by: Greenberg
   Seconded By: McCollom
   For: All
   Against: None
   Motion Passed

Plant Material Installation – Traffic Island at Someruelle Street & Duke Street. (Proposal 25185):
Improvements suggested as a result of the recent CAC neighborhood walk-throughs. The estimated cost for the project by Lancaster Landscapes is: $1,200.00.

Move to: Approve Plant Material Installation – Intersection of Someruelle Street & Duke Street
   Moved by: Brasseur
   Seconded By: Greenberg
   For: All
   Against: None
   Motion Passed

Discussion:
   Recycle Toters – New equipment was delivered on Thursday, October 8th. Some residents reported not receiving their new trash and/or recycling toters. ADS is working on a new date for additional delivery.

   LED Street Lights – Kolb Electric can only purchase the light pole and fixtures together. The cost including freight is $3,300 per set with a minimum order of 5. The poles and fixtures identified are an exact match to existing street lights. Kolb Electric will provide a detailed proposal. LED lights for the flagpole were installed last week and are working well. No change from September 2015 CAC meeting.

   FY 2016 Budget – The next budget meeting is Wednesday, October 21st at 7 PM with Board, FAC, and Committee Chairs. Kathy will attend for the CAC. Ideas for additional funding include: more flower beds; additional brick repair funds; more trees.
Shuttle Schedule – Management is working with ARM to implement a trial period for a new shuttle schedule. ARM submitted a proposed shuttle schedule recommended by a CS resident. ARM reported that the new schedule might not be timely. They will know more once they are able to test the schedule with real-time road conditions during a trial run. A 2-week trial run is suggested. Residents should be aware that during this trial period timing may be off by a few minutes. Management will implement the trial schedule upon recommendations by CAC and sufficient notice to residents in an E-mail Blast.

Good Neighbors – Mark Pillow Award – Nominations are due by Tuesday, October 20th. Ken will review the current submissions (3 names with 6 submissions) and any that are received between this CAC meeting and October 20th. He will forward the CAC recommendation to management as quickly as possible after the submission deadline. The winner will be announced at the Annual Meeting on Monday, November 2nd.

Compass Newsletter – A new editor was selected, and the next issue will be the November/December issue. Linda is working on an article regarding care of redbuds, and Kathy is working on a winter garden maintenance article. Additionally, an article regarding the Pride of Ownership Award was submitted.

ARC/CAC Coordination – Meghan Marville, Covenants Administrator, will discuss coordination between the ARC and CAC with regard to landscaping guidelines at the next CAC meeting.

The next meeting will be on November 9, 2015 in the Cameron Club.

The meeting adjourned at 7:27 PM.