MEETING MINUTES
CAMERON STATION COMMUNITY ASSOCIATION, INC.
ARCHITECTURAL REVIEW COMMITTEE
Tuesday, December 17, 2013

The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for December was held on Tuesday, December 17, 2013. The meeting was called to order at 7:05 pm in the Cameron Station Clubhouse Henderson Room.

ARC Members in Attendance:
Michael Mayes, ARC Vice Chair
Elizabeth McAlee, ARC Member
Matthew Grimm, ARC Member
Karen Diener, ARC Member
Ruth Kim, ARC Member

ARC Members Absent:
Brian Sundin, ARC Chair
Michelle Kinasiewicz, ARC Member

Others in Attendance:
Bethany Lammers, Covenants Administrator, CMC

APPROVAL OF AGENDA
MOVE TO: Approve the agenda as presented.
Moved by: Elizabeth McAlee
Seconded by: Ruth Kim
For: ALL
Against: NONE
Abstentions: NONE
MOTION: PASSED

RESIDENT’S OPEN FORUM
None.

APPROVAL OF ARC MINUTES
MOVE TO: Approve the November 5, 2013 ARC meeting minutes as presented.
Moved by: Matthew Grimm
Seconded by: Elizabeth McAlee
For: ALL
Against: NONE
Abstentions: NONE
MOTION: PASSED
### APP# | ADDRESS | MODIFICATION REQUEST | ARC ACTION/VOTE
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13-73 | 5072 Grimm Drive | Landscape wall and plantings in backyard | APPROVED with the stipulation that: the Owner submits a copy of the approved Adopt a Garden application. Moved by: Ruth Kim Seconded by: Elizabeth McAlee For: ALL Against: NONE Abstentions: NONE Motion: PASSED

13-77 | 4912 John Ticer Drive | Replace wood on back bay window with pvc material | APPROVED as submitted. Moved by: Matthew Grimm Seconded by: Ruth Kim For: ALL Against: NONE Abstentions: NONE Motion: PASSED

13-78 | 4912 John Ticer Drive | Replace two windows: one in back and one in front of the house | APPROVED with the stipulation that: the windows are of exact match as the existing windows. Moved by: Matthew Grimm Seconded by: Ruth Kim For: ALL Against: NONE Abstentions: NONE Motion: PASSED

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**DISCUSSION, INFORMATION & ACTION TOPICS**

- The Comprehensive Inspector was on-site at Cameron Station on 11/11/2013, 11/12/2013 & 11/13/2013 and performed 107 comprehensive inspections.
- The number of Resale Inspection performed in November, 2013 was 4.
- The next meeting of the Architectural Review Committee is on January 7, 2014.
- As of November 30, 2013 the Association has 226 total open violations.
- For the month of November there were a total of 44 violation letters sent.
EXECUTIVE SESSION
MOVE TO: Convene into Executive Session at 7:33 pm.
Moved by: Ruth Kim
Seconded by: Elizabeth McAlee
For: ALL
Against: NONE
Abstentions: NONE
Motion: PASSED

MOVE TO: Convene into Open Session at 7:55 pm.
Moved by: Matthew Grimm
Seconded by: Ruth Kim
For: ALL
Against: NONE
Abstentions: NONE
Motion: PASSED

MOVE TO: Approve the monetary charge of $10/day for up to ninety (90) days or until the violation is corrected for account #322-2759 if the violation is not corrected within 30 days of receipt of the letter for:
  • Front yard maintenance.
Moved by: Elizabeth McAlee
Seconded by: Matthew Grimm
For: ALL
Against: Matthew Grimm
Abstentions: NONE
Motion: PASSED

MOVE TO: Approve the monetary charge of $50 (per occurrence, total charge $50) plus administrative cost for account #388-6933:
  • Parking in visitor parking; 11/26/2013
Moved by: Elizabeth McAlee
Seconded by: Ruth Kim
For: ALL
Against: Matthew Grimm
Abstentions: NONE
Motion: PASSED

MOVE TO: Approve the monetary charge of $50 (per occurrence, total charge $50) plus administrative cost for account #287-5673:
  • Parking in visitor parking: 12/3/2013
Moved by: Ruth Kim
Seconded by: Elizabeth McAlee
APPROVED

For: ALL
Against: Matthew Grimm
Abstentions: NONE
Motion: PASSED

MOVE TO: Approve the monetary charge of $50 (per occurrence, total charge $50) plus administrative cost for account #385-3539:
- Parking in visitor parking; 11/18/2013
Moved by: Elizabeth McAlee
Seconded by: Ruth Kim
For: ALL
Against: Matthew Grimm
Abstentions: NONE
Motion: PASSED

MOTION TO: Not impose a fine for account# 282-6826 based on the complaint submitted 11/26/2013.
Moved by: Ruth Kim
Seconded by: Elizabeth McAlee
For: ALL
Against: NONE
Abstentions: NONE
Motion: PASSED

ADJOURNMENT
MOVE TO: Adjourn the meeting at 8:15 pm.
Moved by: Ruth Kim
Seconded by: Matthew Grimm
For: ALL
Against: NONE
Abstentions: NONE
Motion: PASSED