The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for October was held on Tuesday, October 2, 2012. The meeting was called to order at 7:00 pm by Brian Sundin in the Alexandria Police Department meeting room.

ARC Members in Attendance:
Brian Sundin, ARC Vice Chair
Elizabeth McAlee, ARC Member
Ruth Kim, ARC Member
Michael Mayes, ARC Member

ARC Members Absent:
Craig Wiesen, ARC Chair
Karen Diener, ARC Member
Matthew Grimm, ARC Member

Others in Attendance:
Bethany Lammers, Covenants Administrator, CMC

APPROVAL OF AGENDA
Move To: I move to approve the agenda with the following amendment:
- Review the exterior modification applications for residents that are present with remaining applications to follow.
Moved by: Ruth Kim
Seconded by: Elizabeth McAlee
For: ALL
Against: NONE
Abstentions: NONE
MOTION: PASSED

<table>
<thead>
<tr>
<th>App#</th>
<th>Address</th>
<th>Modification Request</th>
<th>ARC Action / Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>12-60</td>
<td>5009 Donovan Dr</td>
<td>External Vent</td>
<td>Application was approved as submitted. Moved by: Michael Mayes Seconded by: Ruth Kim For: ALL Against: NONE Abstentions: None Motion: Passed</td>
</tr>
<tr>
<td>#</td>
<td>Address</td>
<td>Type</td>
<td>Notes</td>
</tr>
<tr>
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</tr>
<tr>
<td>12-66</td>
<td>109 Martin Ln</td>
<td>Roof Replacement</td>
<td>This decision was <strong>TABLED</strong> pending confirmation from Management that a change of material for the roof can be done.</td>
</tr>
</tbody>
</table>
| 12-61 | 350 Cameron Station Blvd | Landscaping        | **Approved as submitted with the stipulation that the black hose to the drain be cut back to the property line.**  
Moved by: Michael Mayes  
Seconded by: Ruth Kim  
For: ALL  
Against: NONE  
Abstentions: NONE  
**Motion: Passed** |
| 12-62 | 258 Murtha St      | Tree Replacement    | **Application was approved as submitted with the stipulation that the Owner verifies the species of Crape Myrtle and the canopy size will meet the requirements in the DMS.**  
Moved by: Michael Mayes  
Seconded by: Ruth Kim  
For: ALL  
Against: NONE  
Abstentions: NONE  
**Motion: Passed** |
| 12-63 | 273 Murtha St      | Window Replacement  | **Application approved as submitted.**  
Moved by: Ruth Kim  
Seconded by: Elizabeth McAlee  
For: ALL  
Against: NONE  
Abstentions: NONE  
**Motion: Passed** |
| 12-64 | 260 Murtha St      | Tree Replacement    | **Application was approved as submitted with the stipulation that the Owner verifies the species of Crape Myrtle and the canopy size will meet the requirements in the DMS.**  
Moved by: Michael Mayes  
Seconded by: Ruth Kim  
For: ALL  
Against: NONE  
Abstentions: NONE  
**Motion: Passed** |
12-65  5261 Bessley Pl  Front Yard Edging  

<table>
<thead>
<tr>
<th></th>
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<th>Application approved as submitted.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Moved by</td>
<td>Ruth Kim</td>
<td>Moved by: Ruth Kim</td>
</tr>
<tr>
<td>Seconded</td>
<td>Elizabeth McAlee</td>
<td>Seconded by: Elizabeth McAlee</td>
</tr>
<tr>
<td>For:</td>
<td>ALL</td>
<td>For: ALL</td>
</tr>
<tr>
<td>Against:</td>
<td>Karen Diener</td>
<td>Against: Karen Diener</td>
</tr>
<tr>
<td>Abstentions:</td>
<td>None</td>
<td>Abstentions: None</td>
</tr>
<tr>
<td>Motion:</td>
<td>Passed</td>
<td>Motion: Passed</td>
</tr>
</tbody>
</table>

RESIDENT OPEN FORUM
None.

APPROVAL OF MINUTES-September 4, 2012
Move To: Approve the September ARC Meeting Minutes from September 4, 2012 as presented.
Moved by: Ruth Kim
Seconded by: Elizabeth McAlee
For: ALL
Against: NONE
Abstentions: Michael Mayes
MOTION: PASSED

DISCUSSION, INFORMATION & ACTION TOPICS
Management Report
The number of open violations the Association has as of 9/30/12 is 125.
The ARC discussed the upcoming modification of the Design & Maintenance Standards, revisions will be sent to
Management to be reviewed at the November meeting.

EXECUTIVE SESSION
Move To: Enter Executive Session at 8:38 pm.
Moved by: Ruth Kim
Seconded by: Elizabeth McAlee
For: ALL
Against: NONE
Abstentions: NONE
MOTION: PASSED

Move To: Exit Executive Session at 8:44 pm
Moved by: Ruth Kim
Seconded by: Michael Mayes
For: ALL
Against: NONE
Abstentions: NONE
MOTION PASSED
Property Maintenance
Motion To: Approved for $10.00 per day for up to 90 days plus administrative costs

Account # 00357-0537

Moved by: Elizabeth McAlee
Seconded by: Ruth Kim
For: ALL
Against: NONE
Abstentions: Matthew Grimm
MOTION PASSED

Motion To: Assess a charge of $50.00 for failure to comply with the Association’s governing documents plus administrative cost.

Account #00300-8753

Moved by: Elizabeth McAlee
Seconded by: Ruth Kim
For: ALL
Against: NONE
Abstentions: Matthew Grimm
MOTION PASSED

Move To: Adjourn at 8:47 pm
Moved by: Elizabeth McAlee
Seconded by: Brian Sundin
For: ALL
Against: NONE
Abstentions: NONE
MOTION PASSED

Minutes prepared by: Bethany Lammers, Covenants Administrator