The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for January was held on Monday, April 8, 2013. The meeting was called to order at 7:00 pm by Brian Sundin in the Alexandria Police Department meeting room.

**ARC Members in Attendance:**
- Brian Sundin, ARC Vice Chair
- Michael Mayes, ARC Member
- Karen Diener, ARC Member
- Elizabeth McAlee, ARC Member

**ARC Members Absent:**
- Matthew Grimm, ARC Member
- Ruth Kim, ARC Member

**Others in Attendance:**
- Bethany Lammers, Covenants Administrator, CMC

**APPROVAL OF AGENDA**
The agenda was approved as presented.

**RESIDENT OPEN FORUM**
None.

**APPROVAL OF MINUTES-January 8, 2012**
Move To: Approve the January ARC Meeting Minutes from January 8, 2013 as presented.
Moved by: Michael Mayes
Seconded by: Elizabeth McAlee
For: ALL
Against: NONE
Abstentions: NONE
**MOTION: PASSED**

<table>
<thead>
<tr>
<th>App#</th>
<th>Address</th>
<th>Modification Request</th>
<th>ARC Action / Vote</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<tr>
<td>Date</td>
<td>Address</td>
<td>Item Description</td>
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<tr>
<td>13-9</td>
<td>5025 Waple Lane</td>
<td>Front landscaping loose stone border</td>
<td>APPROVE-provided the proposed border does not encroach onto neighboring properties. Moved by: Michael Mayes Seconded by: Elizabeth McAlee For: ALL Against: NONE Abstentions: NONE Motion: PASSED</td>
</tr>
<tr>
<td>13-10</td>
<td>177 Barrett Place</td>
<td>Existing front lights fixtures</td>
<td>DENY the application as submitted. Moved by: Karen Diner Seconded by: Elizabeth McAlee For: ALL Against: NONE Abstentions: NONE Motion: PASSED</td>
</tr>
<tr>
<td>13-11</td>
<td>212 Martin Lane</td>
<td>Removed front tree and propose not to replace it</td>
<td>DENY the application as submitted. Moved by: Elizabeth McAlee Seconded by: Brian Sundin For: ALL Against: NONE Abstentions: NONE Motion: PASSED</td>
</tr>
<tr>
<td>13-12</td>
<td>5122 Knapp Place</td>
<td>Remove existing Evergreen and replace with Camellia Evergreen</td>
<td>APPROVED-subject to CAC approval or submission of plat. Moved by: Michael Mayes Seconded by: Elizabeth McAlee For: ALL Against: NONE Abstentions: NONE Motion: PASSED</td>
</tr>
</tbody>
</table>

**DISCUSSION, INFORMATION & ACTION TOPICS**

**Appointment of ARC Chair & Vice Chair**  
**MOTION:** I move to approve the recommendation of Brian Sundin for ARC Chair and Michael Mayes for ARC Vice Chair to the Board of Directors.  
Moved by: Karen Diner  
Seconded by: Elizabeth McAlee  
For: ALL  
Against: NONE  
Abstentions: NONE  
**Motion: PASSED**

**Modification of the CSCA Design & Maintenance Standards**  
**MOTION:** I move to accept the DMS revisions as stated for the review of the Board of Directors.  
Moved by: Elizabeth McAlee  
Seconded by: Michael Mayes  
For: ALL  
Against: NONE
Abstentions: NONE
Motion: PASSED

Ratify Email Votes for Applications 13-2, 13-3, 13-4, 13-5, 13-6, 13-7 & 13-8

I move to ratify the following decision made by email vote:
- 5151 Brawner Place (13-2), approved with the stipulation they obtain approval from the CAC for the front landscape wall
- 272 Cameron Station Blvd (13-3), approved as submitted
- 325 Cameron Station Blvd (13-4), approved as submitted
- 332 Cameron Station Blvd (13-5), approved as submitted
- 5058 Grimm Dr (13-6), denied as it does not meet current DMS standards
- 103 Martin Ln (13-7), approved as submitted
- 123 Cameron Station Blvd (13-8), approved as submitted

Moved by: Elizabeth McAlee
Seconded by: Michael Mayes
For: ALL
Against: NONE
Abstentions: NONE
Motion: PASSED

MANAGEMENT MEMO

Current number of Open Violations
The number of open violations the Association has as of 4/30/2013 is 87. I will continue to close old parking/trash violations.

Next Meeting Date
The next meeting of the ARC will be May 7th at the Cameron Club. If for some reason we cannot use the Cameron Club in May then the alternate date will be May 6th at the Police Station.

EXECUTIVE SESSION

Move To: Enter Executive Session at 8:14 pm.
Moved by: Brian Sundin
Seconded by: Karen Diner
For: ALL
Against: NONE
Abstentions: NONE
MOTION: PASSED

Move To: Exit Executive Session at 8:34 pm.
Moved by: Michael Mayes
Seconded by: Brian Sundin
For: ALL
Against: NONE
Abstentions: NONE
MOTION PASSED
ADJOURNMENT
Move To: Adjourn at 8:34 pm.
Moved by: Elizabeth McAlee
Seconded by: Brian Sundin
For: ALL
Against: NONE
Abstentions: NONE
MOTION PASSED

Minutes prepared by: Bethany Lammers, Covenants Administrator