MEETING MINUTES
CAMERON STATION COMMUNITY ASSOCIATION, INC.
ARCHITECTURAL REVIEW COMMITTEE

Tuesday, February 7, 2012

The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for February was held on Tuesday, February 7, 2012. The meeting was called to order at 7:02 pm by Craig Wiesen in the Cameron Club Henderson Room.

ARC Members in Attendance:
Craig Wiesen, ARC Chair
Matthew Grimm, ARC Member
Elizabeth McAlee, ARC Member
Michael Mayes, ARC Member

Members Absent:
Brian Sundin, ARC Vice Chair
Karen Diener, ARC Member
Ruth Kim, ARC Member

Others in Attendance:
Tom McClimon, ARC, Board Liaison
Shirley Petrovic, Covenants Administrator, CMC

Residents in Attendance:
N/A

RESIDENT’S OPEN FORUM
N/A

Move To: Approve the Agenda
Moved by: Michael Mayes
Seconded by: Craig Wiesen
For: All
Against: NONE
MOTION: PASSED

Move To: Approve the January ARC Meeting Minutes from – January 3, 2012
Moved by: Michael Mayes
Seconded by: Matthew Grimm
For: ALL
Against: NONE
Abstentions: NONE
MOTION: PASSED

REVIEW OF EXTERIOR MODIFICATION APPLICATIONS FOR RESIDENTS THAT ARE PRESENT WITH REMAINING APPLICATIONS TO FOLLOW
All action on Exterior Alteration Applications will reflect abstention (AB) and nay/opposing (N) votes including the members casting these votes.

*Applications received less than ten days before the regularly scheduled ARC meeting may be deferred until the following meeting. Incomplete applications will be returned.*
<table>
<thead>
<tr>
<th>App#</th>
<th>Address</th>
<th>Modification Request</th>
<th>ARC Action / Votes</th>
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</table>
| 12-05 | 422 Ferdinand Day Dr | Landscaping-Stacked stone flower bed.         | Approved application as submitted  
ARC approved the material, layout and workmanship of the improvements. The ARC will forward this application to the CAC for approval of the modification that encroaches on to the common area.  
Moved by: Elizabeth McAlee  
Seconded by: Matthew Grimm  
For: ALL  
Against: NONE  
Abstentions: None  
**Motion: Passed** |
| 12-06 | 424 Ferdinand Day Dr | Landscaping-6 inch stacked stone landscaping wall | Approved application as submitted  
Moved by: Elizabeth McAlee  
Seconded by: Matthew Grimm  
For: ALL  
Against: NONE  
Abstentions: None  
**Motion: Passed** |
| 12-07 | 4929 Kilburn St   | Landscaping-modification to front yard         | Request for more information  
ARC would like to know if the work that is being done is for shared property or private property.  
Moved by: Elizabeth McAlee  
Seconded by: Matthew Grimm  
For: ALL  
Against: NONE  
Abstentions: None  
**Motion: Request for more information** |
| 12-08 | 5035 Murtha St.   | Landscaping-Side yard landscaping             | Approved application as submitted with the extension to complete by May 1, 2012.  
Moved by: Elizabeth McAlee  
Seconded by: Matthew Grimm  
For: ALL  
Against: NONE  
Abstentions: None  
**Motion: Approved** |

**BOARD MEETING UPDATES**

Tom McClimon, ARC Board Liaison, informed the ARC that the Board of Directors will be holding a special meeting on February 22, 2011 to review proposals from general contractors for the Cameron Club renovation. He also informed the ARC that the HVAC system in the gym will be replaced.
ARC DISCUSSION TOPICS AND VOTING MOTIONS

CSCA Snow Removal and Inclement Weather Policy
The ARC discussed the policy

Move To: Ratify the electronic approvals/disapprovals of Exterior Modification Applications, 12-03 and 12-04.
Moved by: Elizabeth McAlee
Seconded by: Craig Wiesen
For: ALL
Against: NONE
Abstentions: Michael Mayes, Matthew Grimm
MOTION: PASSED

Move To: Enter Executive Session at 7:38 pm
Moved by: Craig Wiesen
Seconded by: Michael Mayes
For: ALL
Against: NONE
Abstentions: NONE
MOTION: PASSED

Move To: Exit Executive Session at 8:00 pm
Moved by: Craig Wiesen
Seconded by: Michael Mayes
For: ALL
Against: NONE
Abstentions: NONE
MOTION PASSED

MONETARY LETTER REQUEST APPROVALS
Move To: Approve the Monetary Letter Request Approvals

Parking Violation
(Approved for $50.00 per infraction plus administrative costs)
Account # 00304-2120
Account # 00301-4088
Account # 00258-8991
Account # 00303-4387

Trash Violation
(Approved for $50.00 per infraction plus administrative costs)
Account # 00284-9065
Account # 00284-9065
**Property Maintenance**
(Assigned for $10 per day for up to 90 days + $5.75 postage fee)

Account # 00308-2122
Account # 00248-5089

Moved by: Michael Mayes
Seconded by: Matthew Grimm
For: ALL
Against: NONE
Abstentions: NONE
MOTION PASSED

**Management Report**
The number of open violations the Association has as of 2/1/12 is 101. This is up from 12/30/11 by 35.

**Move To: Adjourn at 8:07 pm**
Moved by: Craig Wiesen
Seconded by: Michael Mayes
For: ALL
Against: NONE
Abstentions: NONE
MOTION PASSED

Minutes prepared by: Shirley Petrovic, Covenants Administrator