The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for April was held on Tuesday, April 2, 2019. The meeting was called to order at 7:00 p.m. by ARC Chair, Karen Diener, located at 200 Cameron Station Blvd., Alexandria, VA 22304, with a quorum present.

**ARC MEMBERS IN ATTENDANCE**
Karen Diener- ARC Chair  
Gayle Hatheway- ARC Vice Member  
Craig Schuck- ARC Member  
Kevin Devaney- ARC Member  
Sharon Wilkinson- ARC Member  
Jeremy Drislane- ARC Member

**MEMBERS ABSENT**
None

**OTHERS IN ATTENDANCE**
Bethlehem Kebede, Covenants Administrator, CMC  
Deirdre Baldino, Assistant General Manager, Recording Secretary, CMC  
Cameron Station Residents

**APPROVE AGENDA**

**MOVE TO:** “Approve the agenda as presented.”

Moved By: Gayle Hatheway  
Seconded By: Sharon Wilkinson  
For: All  
Against: None  
Absent: None  
MOTION PASSED

**RESIDENTS OPEN FORUM**
Residents were present and discussed their Exterior Modification Applications that had submitted and answered any questions that the ARC had regarding their applications. They were not present for open forum.
MOVE TO: “Approve the March 5, 2019 ARC meeting minutes as amended.”
Moved By: Kevin Devaney
Seconded By: Craig Schuck
For: All
Against: None
Absent: None
MOTION PASSED

<table>
<thead>
<tr>
<th>APP #</th>
<th>ADDRESS</th>
<th>MODICATION REQUEST</th>
<th>ARC ACTION/VOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>19-15</td>
<td>5029 Murtha Street</td>
<td>Camera Installation-Location at top of garage door</td>
<td>APPROVED: as submitted Moved By: Kevin Devaney Seconded By: Craig Schuck For: All Against: None Absent: None MOTION PASSED</td>
</tr>
<tr>
<td>19-16</td>
<td>258 Medlock Lane</td>
<td>Ring Camera Installation- Location on window railing</td>
<td>APPROVED: as submitted Moved By: Craig Schuck Seconded By: Sharon Wilkinson For: All Against: None Absent: None MOTION PASSED</td>
</tr>
<tr>
<td>19-17</td>
<td>258 Medlock Lane</td>
<td>Roof Replacement</td>
<td>APPROVED: as submitted Moved By: Kevin Devaney Seconded By: Gayle Hatheway For: All Against: None Absent: None MOTION PASSED</td>
</tr>
<tr>
<td>19-18</td>
<td>5101 Gardner Drive</td>
<td>Repair Dormer windows and paint other facades on house</td>
<td>APPROVED: as submitted Moved By: Craig Schuck Seconded By: Kevin Devaney For: All Against: None Absent: None MOTION PASSED</td>
</tr>
<tr>
<td>19-19</td>
<td>4918 Donovan Drive</td>
<td>Roof Replacement</td>
<td>APPROVED: as submitted Moved By: Gayle Hatheway Seconded By: Craig Schuck For: All Against: None Absent: None MOTION PASSED</td>
</tr>
<tr>
<td>#:</td>
<td>Property Address</td>
<td>Project Type</td>
<td>Approval Status</td>
</tr>
<tr>
<td>------</td>
<td>------------------</td>
<td>--------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>19-20</td>
<td>4917 Donovan Drive</td>
<td>Roof Replacement</td>
<td>APPROVED: as submitted</td>
</tr>
<tr>
<td>19-21</td>
<td>4922 Donovan Drive</td>
<td>Roof Replacement</td>
<td>APPROVED: as submitted</td>
</tr>
<tr>
<td>19-24</td>
<td>4924 Donovan Drive</td>
<td>Roof Replacement</td>
<td>APPROVED: as submitted</td>
</tr>
<tr>
<td>19-22</td>
<td>256 Murtha Street</td>
<td>Awing on Deck</td>
<td>APPROVED: as submitted</td>
</tr>
<tr>
<td>19-23</td>
<td>132 Tull Place</td>
<td>Camera Installation</td>
<td>APPROVED: with stipulation that homeowner hides all visible wiring.</td>
</tr>
<tr>
<td>19-25</td>
<td>371 Livermore Lane</td>
<td>Roof Replacement</td>
<td>APPROVED: with the color Black Morrie and based on that the homeowner clarifies that the gutters and downspouts are the same.</td>
</tr>
<tr>
<td>19-27</td>
<td>4904 Donovan Drive</td>
<td>Landscaping</td>
<td>APPROVED: as submitted</td>
</tr>
</tbody>
</table>
# Architectural Review Committee Meeting Minutes

**Tuesday, April 2, 2019**

**Absent:** None

## MOTION PASSED

| 19-28 | 4904 Donovan Drive | Back Patio Brick Hardscaping/Replacement | APPROVED: as submitted  
Moved By: Gayle Hatheway  
Seconded By: Craig Schuck  
For: All  
Against: None  
Absent: None  
MOTION PASSED |
| 19-29 | 381 Livermore Lane | Replacement of Front Door | DISAAPPROVED: The door does not match the approved criteria in the DMS.  
Moved By: Craig Schuck  
Seconded By: Gayle Hatheway  
For: All  
Against: None  
Absent: None  
MOTION PASSED |
| 19-30 | 244 Murtha Street | Fence Replacement | APPROVED: as submitted  
Moved By: Gayle Hatheway  
Seconded By: Craig Schuck  
For: All  
Against: None  
Absent: None  
MOTION PASSED |
| 19-31 | 240 Murtha Street | Fence Replacement | APPROVED: as submitted  
Moved By: Kevin Devaney  
Seconded By: Craig Schuck  
For: All  
Against: None  
Absent: None  
MOTION PASSED |
| 19-32 | 238 Murtha Street | Fence Replacement | APPROVED: as submitted  
Moved By: Sharon Wilkinson  
Seconded By: Gayle Hatheway  
For: All  
Against: None  
Absent: None  
MOTION PASSED |

## MATTERS FOR DISCUSSION, INFORMATION & ACTION TOPICS

Mr. Pearson applied, and he expressed his interest in joining the Architectural Review Committee. He shared that he’s motivated to give back to the community.
MOVE TO: “Recommend to the Board of Directors the Appointment Stephen Pearson to the Architectural Review Committee”.
Moved By: Kevin Devaney
Seconded By: Craig Schuck
For: All
Against: None
Absent: None
MOTION PASSED

NEW BUSINESS
None.

Covenants Report – March 2019
• The number of Comprehensive Inspections conducted in March was 82.
• The number of Resale Inspections conducted in March was 16.
• The number of Exterior Modification Applications reviewed in March was 5.
• For the month of March, no vehicles were towed.
• For the month of March 63 violation letters were sent, of this, 62 notices were for Property Maintenance and 1 notice was sent for Parking violation.
• The next meeting of the Architectural Review Committee will be on May 7, 2019. Application due date for this meeting is April 28, 2019.

EXECUTIVE SESSION
MOVE TO: “Enter Executive Session at 8:31 p.m. to discuss delinquencies and fines.”
Moved By: Gayle Hatheway
Seconded By: Sharon Wilkinson
For: All
Against: None
Absent: None
MOTION PASSED

MOVE TO: “Exit Executive Session at 8:40 p.m.”
Moved By: Gayle Hatheway
Seconded By: Craig Schuck
For: All
Against: None
Absent: None
MOTION PASSED
ADJOURNMENT
MOVE TO: “Adjourn the meeting at 8:44 p.m.”
Moved By: Sharon Wilkinson
Seconded By: Gayle Wilkinson
For: All
Against: None
Absent: None
MOTION PASSED

Minutes prepared, and respectfully submitted by: Deirdre Baldino, Recording Secretary, CMC