The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for March was held on Tuesday, March 5, 2019. The meeting was called to order at 7:03 p.m. by ARC Vice Chair, Karen Diener, located at 200 Cameron Station Blvd., Alexandria, VA 22304, with a quorum present.

 ARC MEMBERS IN ATTENDANCE
Karen Diener- ARC Vice Chair
Gayle Hatheway- ARC Member
Craig Schuck- ARC Member
Kevin Devaney- ARC Member

MEMBERS ABSENT
Sharon Wilkinson- ARC Member
Jeremy Drislane- ARC Member

OTHERS IN ATTENDANCE
Bethlehem Kebede, Covenants Administrator, CMC
Deirdre Baldino, Assistant General Manager, Recording Secretary, CMC
Karen Soles, General Manager, CMC
Cameron Station Residents

APPROVE AGENDA
MOVE TO: “Approve the agenda as presented.”
Moved By: Gayle Hatheway
Seconded By: Craig Schuck
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane
MOTION PASSED

RESIDENTS OPEN FORUM
Residents were present and discussed their Exterior Modification Applications that had submitted and answered any questions that the ARC had regarding their applications. They were not present for open forum.
MOVE TO: “Approve the February 5, 2019 ARC meeting minutes as presented.”

Moved By: Gayle Hatheway
Seconded By: Craig Schuck
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane

MOTION PASSED

<table>
<thead>
<tr>
<th>APP #</th>
<th>ADDRESS</th>
<th>MODICATION REQUEST</th>
<th>ARC ACTION/VOTE</th>
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</thead>
</table>
| 19-06  | 127 Martin Lane        | Roof Replacement- Ratify Only        | APPROVED: as submitted
Moved By: Kevin Devaney
Seconded By: Craig Schuck
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane
MOTION PASSED |
| 19-07  | 5012 Waple Lane        | Tree Replacement                     | APPROVED: as submitted with a 60 day extension.
Moved By: Craig Schuck
Seconded By: Gayle Hatheway
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane
MOTION PASSED |
| 19-08  | 387 Cameron Station Blvd. | Roof Replacement                   | APPROVED: as submitted
Moved By: Kevin Devaney
Seconded By: Gayle Hatheway
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane
MOTION PASSED |
| 19-09  | 387 Cameron Station Blvd. | Tree Replacement                   | APPROVED: as submitted
Moved By: Kevin Devaney
Seconded By: Craig Schuck
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane
MOTION PASSED |
| Meeting Minutes | Date: Tuesday, March 5, 2019 |

**19-10** 172 Barrett Place | **Reset Patio Pavers & Extend Downspout** | **APPROVED: as submitted**  
Moved By: Gayle Hatheway  
Seconded By: Craig Schuck  
For: All  
Against: None  
Absent: Sharon Wilkinson and Jeremy Drislane  
**MOTION PASSED** |

**19-11** 263 Murtha Street | **Retroactive Application for Retractable Awning** | **APPROVED: as submitted**  
Moved By: Craig Schuck  
Seconded By: Kevin Devaney  
For: All  
Against: None  
Absent: Sharon Wilkinson and Jeremy Drislane  
**MOTION PASSED** |

**19-12** 5057 Kilburn Street | **Roof Replacement - Ratify Only** | **APPROVED: as submitted**  
Moved By: Gayle Hatheway  
Seconded By: Craig Schuck  
For: All  
Against: None  
Absent: Sharon Wilkinson and Jeremy Drislane  
**MOTION PASSED** |

**19-13** 277 Murtha Street | **Install 2 Solatubes and 1 ventilation fan on rear side of roof** | **APPROVED: as submitted**  
Moved By: Craig Schuck  
Seconded By: Gayle Hatheway  
For: All  
Against: None  
Absent: Sharon Wilkinson and Jeremy Drislane  
**MOTION PASSED** |

**MATTERS FOR DISCUSSION, INFORMATION & ACTION TOPICS**  
**Approval of Roof Color Samples for Management Office** - The committee discussed the sample board that Covenants Administrator, Bethlehem Kebede put together for the Management office. They consist of roof samples that closely match preexisting roof colors throughout the community. The ARC thanked Ms. Kebede for her hard work and efforts on this project. The sample board will be in the Management office, but it’s strongly noted that every homeowner is always required to submit an exterior modification application and seek approval before any roof replacements.
MOVE TO: “Recommend to the Board of Directors the Appointment of Karen Diener as Chair to the Architectural Review Committee”.
Moved By: Craig Schuck
Seconded By: Gayle Hatheway
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane

MOTION PASSED

MOVE TO: “Recommend the Appointment of Gayle Hatheway as Vice Chair to the Architectural Review Committee”.
Moved By: Kevin Devaney
Seconded By: Craig Schuck
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane

MOTION PASSED

NEW BUSINESS
None.

Covenants Report – February 2019
- 6 Resale Inspections were performed for the month of February.
- 5 Exterior Modification Applications were reviewed in February.
- For the month of February, no vehicles were towed.
- 52 violation letters were sent out for the month of February.
- The Comprehensive Inspections for 2019 will begin on March 5 & 6. The first phase will be on Comay, Tull, John Ticer, Somervelle & Waple.
- The next meeting of the Architectural Review Committee will be on April 2, 2019. The Application due date for this meeting is March 24, 2019.

EXECUTIVE SESSION
MOVE TO: “Enter Executive Session at 8:03 p.m.”
Moved By: Gayle Hatheway
Seconded By: Kevin Devaney
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane

MOTION PASSED
MOVE TO: “Exit Executive Session at 8:07 p.m.”
Moved By: Gayle Hatheway
Seconded By: Craig Schuck
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane
MOTION PASSED

MOVE TO: “Approve to assess the fines to account #00205-3851 as discussed in executive session for failure to comply with Association’s Policies.”
Moved By: Gayle Hatheway
Seconded By: Kevin Devaney
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane
MOTION PASSED

ADJOURNMENT
MOVE TO: “Adjourn the meeting at 8:10 p.m.”
Moved By: Gayle Hatheway
Seconded By: Kevin Devaney
For: All
Against: None
Absent: Sharon Wilkinson and Jeremy Drislane
MOTION PASSED

Minutes prepared, and respectfully submitted by: Deirdre Baldino, Recording Secretary, CMC