MINUTES OF A MEETING
OF
THE AD HOC COMPLETE STREETS COMMITTEE
ESTABLISHED BY THE BOARD OF DIRECTORS OF
CAMERON STATION COMMUNITY ASSOCIATION, INC.

December 19, 2016

The members of the Ad Hoc Complete Streets Committee (the “Committee”), which Committee was established by the Board of Directors (the “Board”) of the Cameron Station Community Association, Inc. (the “Association”) conducted a meeting on December 19, 2016, at 7:30 p.m. Participating in the meeting were Committee members: Stacy Costello, Randy Dingwell, Arthur Impastato, Richard Shea, Roscoe Starek and Mike Waite. Robert Schiesel, an additional member of the Committee, was unable to participate in the meeting. Also participating were several Cameron Station residents, including Susan Birchler, Marsha Carrington, Ted Pickett and Frank Rathgaber. There being a quorum, the meeting was called to order at 7:35 p.m.

The purpose of the meeting was to discuss and review the proposed questions for the Committee’s first mailing to residents and business owners. The survey questions are intended to assess the desire for street design modifications on Cameron Station Boulevard and/or Ben Brenman Park Drive.

The first order of business before the Committee was a review of the revised minutes of the second meeting of the Committee held on December 1, 2016. Upon motion duly made and seconded, the minutes, as modified, were unanimously approved.

The second order of business was a discussion of the specific wording of the questions which are proposed to be included in the first survey. Debate followed regarding the survey questions dealing with pedestrian, bicycle rider and vehicle usage of Cameron Station Boulevard, and in particular, how to assess the community’s concerns with respect to traffic speeds. Next followed a discussion regarding the number of bicycle users using the Boulevard on various days and at different times of day. Debate was concluded when Mr. Dingwell reminded the Committee that the purpose of the first survey was to inquire whether residents believed there were traffic and safety issues generally, to find out what those concerns were, and that there would be a second survey to address traffic and safety solutions.
MINUTES OF THE AD HOC COMPLETE STREETS COMMITTEE MEETING
December 19, 2016
Page 2

Thereafter, there was review and discussion of the survey questions directed to Ben Brenman Park Drive. The discussion focused on availability of parking for patrons of the businesses. There were also concerns raised about the safety of dropping off and picking-up of children for the Bright Start day care. There was general consensus that the questions for Ben Brenman Park Drive should be worded in a neutral way and should not identify any particular business. At the conclusion of the discussion, there was consensus that Mr. Dingwell should revise all of the survey questions and send them again to the Committee members for review.

There next followed discussion regarding whether each Cameron Station household should receive one survey or two or more surveys. Mr. Dingwell proposed that each household receive two (2) surveys each. Debate followed. There was general consensus that each household should receive two (2) surveys, but that residents would be required to provide their names and addresses in order to maintain survey integrity and to avoid duplicate submissions.

Next, there was a discussion regarding the next meeting date for the Committee, and upon motion duly made, seconded and unanimously approved, it was agreed that the Committee would convene its next meeting on Wednesday, January 11, 2017, at 7:30 p.m., and that the Henderson Room would be reserved, if available.

Upon conclusion of the foregoing discussion, the Chairman noted that discussion of all agenda items had been completed, and, there being no further business before the Committee, on motion duly made, seconded and unanimously approved, the Chairman adjourned the meeting of the Committee at 8:58 p.m.

Respectfully submitted,

Stacy E. Costello
Secretary of the Meeting