Meeting Minutes
Cameron Station Community Association
Activities & Events Planning Committee
Monday, June 3, 2013, 7:00pm

The meeting was called to order at 7:02 pm by Stephenie Zvonkovich in the Henderson Room.

Members Present: Stephenie Zvonkovich, Chair, Megan Brock, Vice Chair, Meghan Test, Michelle Kinasiewicz, and Laura Weber

Move To: Approve Meeting Agenda
Moved By: Meghan Test
Seconded By: Megan Brock
For: All
Against: None
MOTION: PASSED

Move To: Approve May 2013 Meeting Minutes
Moved By: Meghan Test
Seconded By: Stephenie Zvonkovich
For: All
Against: None
MOTION: PASSED

Reappoint Members with expired terms to Activities & Events Planning Committee
Move To: Approve Stephenie Zvonkovich, Megan Brock, and Michelle Kinasiewicz.
Moved By: Meghan Test
Seconded By: Laura Weber
For: All
Against: None
Motion: Passed

Note: Storage for Activities & Events Committee items is available

I. Storage:
1) Space is available to store items for Activities & Events Committee in the Cameron Club.

II. Recap of Family Happy Hour held Friday, May 17, 2013 at 5:30 pm
1) Next event should be promoted as Happy Hour for all ages
2) For next event, emphasize that it is BYOB with one to share as this is a source of confusion for community
3) Suggest that email go out to community emphasizing that Cameron Station is supplying light food but that individual should bring their own drinks to share
4) Need more volunteers next time
5) Food from Baja Fresh & Chick-fil-a huge success and amount provided
6) Next Happy Hour scheduled for September 20, 2013

III. **Pool Party scheduled Saturday, August 10, 2013**
1) ACTION: Stephenie Zvonkovich submitting and obtaining permit from City of Alexandria
2) ACTION: Stephenie Zvonkovich signed contract with Hops on Pops, $500 deposit; need to reserve
3) ACTION: Stephenie Zvonkovich secured Maid Brigade for this event.
4) ACTION: Megan Brock obtained catering quote from Red, Hot & Blue which was discussed. Megan Brock coordinating catering quotes from Famous Dave’s and Rockland’s for 650 people.
5) ACTION: Need to secure Balloon Artist for event
6) ACTION: Consider hiring Blue Grass Band for this event
7) ACTION: Need to find Volunteers for event
8) ACTION: Megan Brock will obtain break-down garbage cans for event
9) ACTION: Michelle Kinasiewicz will contact A-1 Towing to be on-call in case we need cars moved from set-up area
10) NOTE: Inflatable slide cannot be set-up on concrete, so will have to be relocated to community grass area along with other inflatables for this event

IV. **Casino Night tentatively scheduled in September 2013**

The next Committee meeting is Monday, July 15th at 7:00 pm, in the Cameron Club, Henderson Room.

The meeting was adjourned by Chair Stephenie Zvonkovich at 7:39 pm.

**Minutes Prepared by:** Megan Brock, Vice Chair and Recording Secretary.

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