A&E Committee Meeting Minutes

Call to order

A meeting of Cameron Station Activities & Events Committee was held at Clubhouse on April 3, 2019.

Attendees

Attendees included Andrew Yang, Ritah Karera, Megan Porter, Rebecca Stalnaker, and Jessica Curtis (approved new member)

Members not in attendance

Amanda Wilkinson

Approval of minutes

Last month’s Minutes were approved.

Upcoming Events

Sponsorship Program Signage:

- Rebecca will order 10 realtor signs plus stands for $14 each, including Bunco, Bingo, Movie Night, Pool Party, Casino Night, Holiday Party, Egg Roll, Fourth of July Parade, Halloween Party, Adult Happy Hour
- Rebecca will order one foam core or heavy cardboard sign with all 2019 sponsors to go on easel

No Additional Kid’s Event for This Month:

- Decided Easter event would take up a lot of time and resources

Easter/Egg Hunt (Saturday, April 20, 11am-1pm):

- Decided to advertise check for id “please have your id ready”
- Mindy Lyle has the Easter Bunny Costume and volunteers lined up for it
- Andy will check to make sure face painter/balloon artist have received payment
- Megan has purchased eggs, bags, will purchase 6 prizes for ages <2, 3-5, and 6+ for “golden ticket” found in egg hunt, 2 prizes for Sack Race, 1 for Spoon Relay, and 1 for Hula Hoop contest *need age division?*
- Fill only a few eggs with slips of paper for redeemable prizes
- Have “Egg Recyling” bin (empty plastic tub) at event to reuse eggs for next year
• Rebecca ordered 260 sandwiches from Silver Diner for $700, send request COI and W-9 to Karen Soles and Deidre to set up new vendor
• Rebecca will purchase plates, napkins from CostCo, only provide napkins for event
• Megan will purchase additional water, Andy will purchase more juice boxes
• Sarah: flyer with events, first egg drop at 11:15, stagger by groups, advertise games: Sack Race, Hula Hoop, Egg on Spoon Relay, ask for volunteers from 8 am - 2 pm
• Need to purchase additional Cupcakes/cookies, ice for event, Andy?
• Volunteers for event: Ritah, Rebecca, Andy

**Bunco (Wednesday, April 24, 7-9 pm):**

• Decided to continue Bunco on the last Wednesday of every month, last month was an anomaly, Andy can email reminder to previous attendees

**Yard Sale (Saturday, April 27, 8 am - 1 pm, rain date May 4):**

• Andy contacted shredding company willing to provide services for $510, but might not be worth it if we cannot secure contract, due to lack of use, others in the area may use shredding in addition to Cameron Station residents
• Andy will advertise on nextdoor, craigslist, Washington Post, patch
• *when to put up signs?*
• Megan Purchase Party City balloons, borrow Irina Babb van to transport

**Little Free Library (Saturday, May 4, 3 pm):**

• Ritah and Andy will secure 20 balloons for the event on May 3

**Vineyard Tour:**

• Megan will ask about May 18 and pricing for Barrel Oak and other nearby location

**Children’s Book Reading:**

• Decided against for now, because promotional opportunity

**Past Events**

**Bingo:**

• Event went smoothly, 47 people, good alternative to movie nights

**Bunco:**

• Had 8 attendees, which was abnormally low, but decided to continue as usual this month