Call to order

A meeting of Cameron Station Activities & Events Committee was held at Clubhouse on January 4th, 2018.

Attendees

Attendees included Andrew Yang, Fanny Lomingo, Sarah Tressler, and Michelle Rampey.

Members not in attendance

Members not in attendance included Phyllis Fantazier, Sarah Tressler, and Ritah Karera.

Approval of minutes

No meeting was held in December.

Applicant for New Voting Member & Chair

Fanny Lomingo provides her background and application to join the activities and events committee to submit for consideration.

Phyllis, Sarah, & Ritah nominated Andy to be chair of committee. Andy accepted.

Upcoming Events

January 10th (Wednesday) Breakfast Grab & Go at 7:00 am to 10:00am in Clubhouse Great room:

- Brandywine Living is sponsoring event, providing the food & staffing

January 12th (Friday) Family Movie Night at 6:30pm to 8:30pm in Clubhouse Great Room:

- Andy volunteers to take lead on activity to get movie and order pizza.
- Dan Cassil (non-member), and Michelle volunteered to assist setting up for the event.
- The movie, Sing, was suggested by child attending a movie night

January 15th (Monday) Hydroponics 101 with the Pretentious Chef at 7:00pm to 9:00pm in Clubhouse Great Room:

- Chef Michael will provide snacks and lecture.
- Andy Yang and Michelle Rampey volunteered to attend and assist Chief Michael

January 26th (Friday) Chili Cook Off 6:30pm to 9:30pm in Clubhouse Great Room:

- Andy & Michelle volunteered to take the lead for the event
• Alcohol from Holiday Party will be provided to help with submitted budget difference versus approved budget ($2,500 less / difference)
• Michelle believes it can be a western theme & states that decorations will not need to be purchased, will use what Cameron Station already owns, such as the bandanas

February 1st (Thursday) Breakfast Grab & Go at 7:00am to 10:00am in Clubhouse Great Room:
• Brandywine Living is sponsoring event, providing the food & staffing

February 16th (Friday) Family Movie Night 6:30pm to 8:30pm in Clubhouse Great Room:
• Andy volunteers to take lead on activity to get movie, Despicable Me 3, and order pizza.
• Dan Cassil (non-member), and Michelle volunteered to assist setting up for the event.

Reviewed Previous Events

December 9th-10th (Saturday - Sunday) Annual Holiday Party at 6:00pm to 9:00pm in Clubhouse Great Room/Gym:
• Approximately 600 attendees
• Approximately 10 volunteers assisted decorating, however, had to suspend effort when a long-time resident (although announced and reserved through office) had double booked the gym for birthday party. Volunteers left at that point and several voiced concerns as to why the resident did not realize that the entire facility was consistently reserved for event. Michelle stated that she was advised from the Management Office that the resident was turned down for the Greetroom and referred to ask Psy for the gym. Although the bylaws state that all reservations are done through the Cameron Club Staff. The resident had not gone through the board, however the A&E Minutes had been submitted and email distributions announcing the use and closure of the facilities had been disturbed at least two weeks in advance, as well as noted in the Compass. POLICY RESOLUTION NO. 2012-02 (AMENDED), CAMERON CLUB OPERATING RULES & PROCEDURES (page 13) stating: The Cameron Club staff reserves the right to close the gym for any additional hours necessary to accommodate all programs and activities, or any reasonable cause to be determined by the Management or the Board of Directors. All reservations for the Cameron Club’s event and meeting rooms (Victoria Hebert Great Room, Paul Henderson Meeting Room and the Conference Room) shall be made through the CSCA Management Office. Once a reservation is confirmed, CSCA staff will promptly post it on a 12-month calendar in the CSCA office.
• During Sunday evening’s event only three volunteers supported the event: Dan, Phyllis, and Michelle (other committee members were pregnant or out of town). During the event three attendees jumped in to volunteer to help serve food and beverages.
• Due to challenges with the lack of volunteers during events it was discussed to reduce the number of large events and/or cancel events if not enough advanced commitments, or begin paying for staffing at the events due to concerns of ensuring safety at larger events.
• During the evening holiday event wait times were not lengthy possibly due to handing out windows of time to visit Santa, used both sets of stairs for line, and offered a craft as well as a place to write a wish list to give Santa.
• Received no positive or negative feedback about not having a photographer and allowing families to take their own pictures with Santa

December 16th (Saturday) Cookie Exchange at 2:00pm to 5pm in Clubhouse Great Room:
• Victoria Jones volunteered to host event with a RSVP deadline of Nov 30th
• Michelle Rampey volunteered to attend and assist hostess
Committee provided cups, plates, milk, coffee, wine, table clothes, and set-up
10 individuals attended
Cookies were delivered to Fire station 208 and Alexandria Police HQs

Egg Hunt will be the next large event. Committee will need to begin in February to plan event.

Mother Rocks and the Patriot Parade are two new events for consideration if the budget allows.

**Additional business**

**2018 Budget**

- Advised by Management Office that the approved budget was not $40,000 but reduced to $37,500 for 2018. Also advised by Management Office that the A&E Committee had not overspent in 2017 and was in the black. All receipts were turned into office mid-December to close out the year. No additional receipts were turned in for 2017 after December 2017.