Meeting Minutes
Cameron Station Community Association
Activities & Events Planning Committee
Tuesday, April 7, 2015, 7:30 pm

I. CALL TO ORDER/ESTABLISH QUORUM

The meeting was called to order at 7:35pm by Radhika Goel, Committee Chair in the Conference Room, Cameron Clubhouse.

Members Present: Radhika Goel, Committee Chair; Al Luna, Vice Chair; Committee Members Cindy Nelson

Members Absent:

Others Absent: Paul Rocchio, Board Liaison to the Activities & Events Planning Committee

Others Present: Community Resident Pilar Movilla Temme

II. APPROVAL OF MEETING AGENDA

Motion: Approve Meeting Agenda
Moved By: Radhika Goel
Seconded By: Cindy Nelson
For: All
Against: None
MOTION: PASSED

III. Residents’ Open Forum
a. None.

IV. Poker Night Update
a. Radhika Goel went over each task for each action item and committee members gave respective updates. Adult Poker Night is scheduled for 04/15/15, from 7-9pm. (held every 3rd Wednesday).
   b. All tasks’ are on schedule or completed.
      a. The budget is $100.
         i. ACTION: Rich Vargus: pick up ice
         ii. ACTION: Al Luna, Radhika Goel, Rich and Norma Vargus will help in setup or cleanup
         iii. ACTION: Colleen Hairston to coordinate signs for Poker Night

V. Adult Happy Hour (Austria and Zimbabwe)
   a. BYOE Adult Happy Hour is set for Friday, April 17th 6-9pm.
   b. The budget is $100. All tasks’ are on schedule or completed.
      i. ACTION: Radhika Goel will obtain gift cards, tablecloths; check for clips; cups, bottle openers
I. Yard Sale Update
   a. Spring Yard Sale, Saturday, April 11th, Rain date: Saturday, April 25th
      i. Radhika Goel placed ad in Washington Post (three weeks in advance) and on Craigslist (The day of the Yard Sale after reminder from Michael Johnson)
      ii. Radhika Goel created flyer and placed all around the community; sent out to Community by Management; and Management placed signs in community
      iii. ACTION: Al Luna will order 40 balloons to hand out;
      iv. ACTION: Al Luna and Radhika Goel will pick-up balloons on Friday @7pm and leave in Great Room Friday night.
      v. ACTION: Pilar M Temme and Radhika Goel and will distribute balloons at 7:30 a.m. on morning of yard sale

II. London Curry House Happy Hour May 1st
   a. Happy Hour on May 1st at London Curry House was decided by the committee to help out LCH.
      i. Al Luna will get the details.
      ii. Radhika Goel will create flyer and write-up; sent out to Community by Management;

III. Kentucky Derby
   c. BYOE Kentucky Derby Party is set for Saturday, May 2nd 4-7pm.
   d. The budget is $100. All tasks’ are on schedule or completed.
      i. ACTION: Radhika Goel will obtain Bourbon, lemon, mint (for Mint Julep) tablecloths; check for clips; cups, bottle openers
      ii. ACTION: Radhika Goel: pick up ice
      iii. ACTION: Radhika Goel will create flyer and write-up
      iv. ACTION: Al Luna, Radhika Goel, Cindy Nelson, Pennie Aldrich, Rich and Norma Vargus will help in setup or cleanup
      v. ACTION: Colleen Hairston to print flyers.

IV. Family Happy Hour (Cinco De Mayo and Cuba)
   a. BYOB Family Happy Hour is set for Saturday, August 8th 11am-3pm.
   b. The budget is $700. All tasks’ are on schedule or completed.
      i. Cindy Nelson will obtain catering quotes; Mexican/Pizza/Cuba food

V. August Pool Party
   a. August Pool Party is set for Friday, May 15th 6-9pm; Pool, Club Parking lot and Gazebo.
      No rain date has been set yet.
   b. The budget is $13,000. All tasks’ are on schedule or completed.
   c. Radhika Goel listed the task for each action item and committee members volunteered for each respective task.
      i. Task: Research and coordinate food service/catering. (Pilar Movilla Temme)
      ii. Task: Research and coordinate location for “Bounce-House” placement. (Pennie Aldrich)
iii. Task: Purchase party supplies.
iv. Task: Research and coordinate ice cream service. (Cindy Nelson)
v. Task: Research and coordinate DJ, Face Painting/Balloon Twisters. (Al Luna)
vi. Task: Check into recycling. (Radhika Goel)
vii. Task: Check into vehicle towing for vehicles parked in parking lot on the day of the party. (Radhika Goel)
viii. Task: Check into Permits needed for the party. (Radhika Goel/Rich Vargus)
ix. Task: Create Flyers (Radhika Goel)

VI. Review of March Poker Night

a. 15 residents attended. Mike Johnson was the coach for 5 beginner’s. Special thanks to Al Luna, Radhika Goel, and Rich and Norma Vargus for coordinating, setup & cleanup for this event.

VII. Review of March Adult Happy Hour (Theme: St. Patrick’s)

a. Adult Happy Hour on Friday, March 20th was attended by 62+ residents on a very cold and wintry mix night. Very positive feedback. Special thanks to Radhika Goel, Al Luna, Jonathan Lucus, Cindy Nelson, Pennie Aldrich, Rich and Norma Vargus for coordinating, setup & cleanup for this event.

VIII. 2015 Third quarters events were finalized by the committee members.

IX. Due to work conflict Susan Hughes and Jonathan Lucus is unable to attend the committee meetings and help coordinate events. Committee members Thanked Susan Hughes and Jonathan Lucus for his support of Cameron Station.

X. Due to CS HOA rule or bylaw that states that no committee member may serve on two committees at one time, David Thorpe is unable to continue with the committee. Committee members Thanked David Thorpe and Jonathan Lucus for his support of Cameron Station.

XI. APPOINT Pilar Movilla Temme TO ACTIVITIES & PLANNING COMMITTEE

Motion: Appoint Pilar Movilla Temme to Activities & Events Planning Committee
Moved By: Radhika Goel
Seconded By: Al Luna
For: All
Against: None
Motion: Passed

The next Committee meeting is Tuesday, May 5th at 7:30 p.m. Conference room.

The meeting was adjourned by Radhika Goel, Chair at 8:45 p.m.

Minutes Prepared by: Al Luna, Recording Secretary.