The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for July was held on Tuesday, July 2, 2019. The meeting was called to order at 7:04 p.m. by ARC Chair, Karen Diener, located at 200 Cameron Station Blvd., Alexandria, VA 22304, with a quorum present.

ARC MEMBERS IN ATTENDANCE
Karen Diener- ARC Chair
Sharon Wilkinson- ARC Member
Stephen Pearson- ARC Member
Jeremy Drislane- ARC Member

MEMBERS ABSENT
Gayle Hatheway- ARC Vice Chair
Craig Schuck- ARC Member
Kevin Devaney- ARC Member

OTHERS IN ATTENDANCE
Bethlehem Kebede, Covenants Administrator, CMC
Deirdre Baldino, Assistant General Manager, Recording Secretary, CMC
Cameron Station Residents

APPROVE AGENDA
MOVE TO: “Approve the agenda as presented.”
Moved By: Sharon Wilkinson
Seconded By: Stephen Pearson
For: All
Against: None
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney
MOTION PASSED
RESIDENTS OPEN FORUM
Residents were present and discussed their Exterior Modification Applications that had submitted and answered any questions that the ARC had regarding their applications. They were not present for open forum.

MOVE TO: “Approve the June 4, 2019 ARC meeting minutes as presented.”
Moved By: Sharon Wilkinson
Seconded By: Stephen Pearson
For: All  
Against: None
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney
MOTION PASSED

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>MODICATION REQUEST</th>
<th>ARC ACTION/VOTE</th>
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</table>
| 4908 Donovan Drive   | Retroactive Application for Pavers       | APPROVED: as submitted  
Moved By: Sharon Wilkinson  
Seconded By: Stephen Pearson  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED |
| 5054 Kilburn Street  | Waiver Request for Tree Replacement      | DISAPPROVED  
Moved By: Jeremey Drislane  
Seconded By: Stephen Pearson  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED |
| 5012 Waple Lane      | Color Change Request for Shutters        | APPROVED: with stipulation that all shutters are the color black and same size and design as original.  
Moved By: Stephen Person  
Seconded By: Sharon Wilkinson  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED |
<table>
<thead>
<tr>
<th>Location</th>
<th>Description</th>
<th>Status</th>
<th>Details</th>
</tr>
</thead>
</table>
| 250 Murtha Street   | Roof Replacement - Ratify Only | APPROVED: as submitted                      | Moved By: Stephen Pearson  
Seconded By: Jeremey Drislane  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED                                                                 |
| 238 Murtha Street   | Roof Replacement              | APPROVED: as submitted                      | Moved By: Sharon Wilkinson  
Seconded By: Stephen Pearson  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED                                                                 |
| 5260 Colonel Johnson Lane | Modification of the Appearance of the Property on the Rear Side | Request for more information               | Moved By: Sharon Wilkinson  
Seconded By: Stephen Pearson  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED                                                                 |
| 387 Livermore Lane  | Roof Replacement              | APPROVED: as submitted                      | Moved By: Stephen Pearson  
Seconded By: Jeremey Drislane  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED                                                                 |
| 5234 Brawner Place  | Install New Windows           | APPROVED: as submitted                      | Moved By: Stephen Pearson  
Seconded By: Sharon Wilkinson  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED                                                                 |
| 5228 Tancreti Lane  | Landscaping                   | APPROVED: with stipulation that the wall and plants... | Moved By: Stephen Pearson  
Seconded By: Sharon Wilkinson  
For: All  
Against: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED                                                                 |
172 Barrett Place | Install New Windows | APPROVED: as submitted  
Moved By: Jeremey Drislane  
Seconded By: Stephen Pearson  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED

277 Murtha Street | Retroactive Tree Replacement | APPROVED: as submitted  
Moved By: Stephen Pearson  
Seconded By: Sharon Wilkinson  
For: All  
Against: None  
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney  
MOTION PASSED

5036 Grimm Dr. | Bay Window Repair | Tabled: Not enough quorum to vote on this application at this meeting. NO VOTING CONDUCTED

**MATTERS FOR DISCUSSION, INFORMATION & ACTION TOPICS**

**Board Update**  
Next scheduled Board meeting is Tuesday, July 30th.

**HEARINGS**

None.

**NEW BUSINESS**

None.

**Covenants Report – June 2019**

- The number of Comprehensive Inspections conducted in June is 96.
- The number of Resale Inspections conducted in June is 9.
- The number of Exterior Modification Applications reviewed in June is 15.
- In June there were no vehicles towed.
- In June 177 violation letters were mailed.
- The next meeting of the Architectural Review Committee will be on August 6, 2019, application due date for this meeting is July 28, 2019.
EXECUTIVE SESSION

MOVE TO: “Enter Executive Session at 8:30 p.m. to discuss delinquencies and fines.”
Moved By: Sharon Wilkinson
Seconded By: Stephen Pearson
For: All
Against: None
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney

MOTION PASSED

MOVE TO: “Exit Executive Session at 8:33 p.m.”
Moved By: Jeremey Drislane
Seconded By: Stephen Pearson
For: All
Against: None
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney

MOTION PASSED

MOVE TO: “Approve to assess fines as discussed in executive session for accounts 00436-5217, #00328-6614, and #00319-3545 for failure to comply with the Association’s Policies.”
Moved By: Stephen Pearson
Seconded By: Sharon Wilkinson
For: All
Against: None
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney

MOTION PASSED

ADJOURNMENT

MOVE TO: “Adjourn the meeting at 8:40 p.m.”
Moved By: Stephen Pearson
Seconded By: Sharon Wilkinson
For: All
Against: None
Absent: Gayle Hatheway, Craig Schuck, and Kevin Devaney

MOTION PASSED

Minutes prepared, and respectfully submitted by: Deirdre Baldino, Recording Secretary, CMC