MEETING MINUTES
CAMERON STATION COMMUNITY ASSOCIATION, INC.
ARCHITECTURAL REVIEW COMMITTEE
Tuesday, May 7, 2019

The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for May was held on Tuesday, May 7, 2019. The meeting was called to order at 7:02 p.m. by ARC Chair, Karen Diener, located at 200 Cameron Station Blvd., Alexandria, VA 22304, with a quorum present.

ARC MEMBERS IN ATTENDANCE
Karen Diener- ARC Chair
Gayle Hatheway- ARC Vice Member
Craig Schuck- ARC Member
Sharon Wilkinson- ARC Member
Stephen Pearson- ARC Member

MEMBERS ABSENT
Kevin Devaney- ARC Member
Jeremy Drislane- ARC Member

OTHERS IN ATTENDANCE
Bethlehem Kebede, Covenants Administrator, CMC
Deirdre Baldino, Assistant General Manager, Recording Secretary, CMC
Cameron Station Residents

APPROVE AGENDA
MOVE TO: “Approve the agenda with the addition under section 6 to include the Board update and Hearings as amended.”
Moved By: Gayle Hatheway
Seconded By: Craig Schuck
For: All
Against: None
Absent: Kevin Devaney and Jeremy Drislane

MOTION PASSED
RESIDENTS OPEN FORUM
Residents were present and discussed their Exterior Modification Applications that had submitted and answered any questions that the ARC had regarding their applications. They were not present for open forum.

MOVE TO: “Approve the April 2, 2019 ARC meeting minutes as amended.”
Moved By: Craig Schuck
Seconded By: Sharon Wilkinson
For: All
Against: None
Absent: Kevin Devaney and Jeremy Drislane

MOTION PASSED

<table>
<thead>
<tr>
<th>ADDRESS</th>
<th>MODICATION REQUEST</th>
<th>ARC ACTION/VOTE</th>
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<tbody>
<tr>
<td>4916 Donovan Drive</td>
<td>Tree Replacement</td>
<td>APPROVED: as submitted</td>
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<td>Moved By: Sharon Wilkinson</td>
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<td>Seconded By: Stephen Pearson</td>
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<td>Against: None</td>
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<td>Absent: Kevin Devaney and Jeremy Drislane</td>
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<td>MOTION PASSED</td>
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<tr>
<td>5228 Brawner Place</td>
<td>Roof Replacement</td>
<td>Request for More Information to include the scope of work.</td>
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<td>Moved By: Craig Schuck</td>
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<td>Seconded By: Gayle Hatheway</td>
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<td>Absent: Kevin Devaney and Jeremy Drislane</td>
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<td>MOTION PASSED</td>
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<tr>
<td>242 Murtha Street</td>
<td>Fence Replacement- Ratify</td>
<td>APPROVED: as submitted</td>
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<td>Moved By: Craig Schuck</td>
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<td>Seconded By: Gayle Hatheway</td>
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<td>MOTION PASSED</td>
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<tr>
<td>393 Cameron Station Blvd.</td>
<td>Roof Replacement</td>
<td>APPROVED: as submitted</td>
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<td>Moved By: Stephen Pearson</td>
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<td>Seconded By: Sharon Wilkinson</td>
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<td>Absent: Kevin Devaney and Jeremy Drislane</td>
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<tr>
<td>Address</td>
<td>Request</td>
<td>Decision</td>
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<td>235 Medlock Lane</td>
<td>Remove all shutters- Ratify</td>
<td>DISAPPROVED and homeowner has been requested to return shutters back as original. Moved By: Craig Schuck Seconded By: Sharon Wilkinson For: All Against: None Absent: Kevin Devaney and Jeremy Drislane</td>
</tr>
<tr>
<td>255 Medlock Lane</td>
<td>Landscape Renovation</td>
<td>APPROVED: as submitted Moved By: Stephen Pearson Seconded By: Sharon Wilkinson For: All Against: None Absent: Kevin Devaney and Jeremy Drislane</td>
</tr>
<tr>
<td>133 Martin Lane</td>
<td>Roof Replacement</td>
<td>Request for More Information to include scope of work. Moved By: Stephen Pearson Seconded By: Craig Schuck For: All Against: None Absent: Kevin Devaney and Jeremy Drislane</td>
</tr>
<tr>
<td>260 Murtha Street</td>
<td>Roof Replacement</td>
<td>APPROVED: as submitted Moved By: Craig Schuck Seconded By: Stephen Pearson For: All Against: None Absent: Kevin Devaney and Jeremy Drislane</td>
</tr>
<tr>
<td>5019 Murtha Street</td>
<td>Security Device</td>
<td>APPROVED: with stipulation that the device, be relocated in a less obtrusive location. Moved By: Gayle Hatheway Seconded By: Sharon Wilkinson Against: Stephen Pearson Absent: Kevin Devaney and Jeremy Drislane</td>
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## Matters for Discussion, Information & Action Topics

**Board Update**

Discussed at the April BoD meeting, that there have been several neighbors doing group large scale repairs (roofs and fences) that have contributed to discounted pricing and the ARC has coordinated a Committee schedule to attend the monthly Board meetings.

## Hearings

None.

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### Motion Passed

- **5018 Gardner Drive**
  - Replace Fence
  - **APPROVED:** with stipulation that the deck and fence stain must match in color.
  - Moved By: Gayle Hatheway
  - Seconded By: Craig Schuck
  - For: All
  - Against: None
  - Absent: Kevin Devaney and Jeremy Drislane
  - **MOTION PASSED**

- **258 Murtha Street**
  - Replace Doors and Windows
  - **APPROVED:** as submitted
  - Moved By: Gayle Hatheway
  - Seconded By: Stephen Pearson
  - For: All
  - Against: None
  - Absent: Kevin Devaney and Jeremy Drislane
  - **MOTION PASSED**

- **154 Martin Lane**
  - Replace Doors and Windows
  - **APPROVED:** as submitted
  - Moved By: Craig Schuck
  - Seconded By: Gayle Hatheway
  - For: All
  - Against: None
  - Absent: Kevin Devaney and Jeremy Drislane
  - **MOTION PASSED**

- **5018 Gardner Drive**
  - Replace backyard pavers
  - **APPROVED:** as submitted
  - Moved By: Stephen Pearson
  - Seconded By: Gayle Wilkinson
  - For: All
  - Against: None
  - Absent: Kevin Devaney and Jeremy Drislane
  - **MOTION PASSED**
NEW BUSINESS
None.

Covenants Report – April 2019
• The number of Comprehensive Inspections conducted in April is 100.
• The number of Resale Inspections conducted in April is 6.
• The number of Exterior Modification Applications reviewed in April is 17.
• In April there were no vehicles towed.
• In April 59 violation letters were sent, of these 16 letters were for parking violations and the rest 43 were for property maintenance.
• The next meeting of the Architectural Review Committee will be on June 4, 2019, application due date for this meeting is May 26, 2019.

EXECUTIVE SESSION
MOVE TO: “Enter Executive Session at 8:20 p.m. to discuss delinquencies and fines.”
Moved By: Gayle Hatheway
Seconded By: Stephen Pearson
For: All
Against: None
Absent: Kevin Devaney and Jeremy Drislane
MOTION PASSED

MOVE TO: “Exit Executive Session at 8:30 p.m.”
Moved By: Craig Schuck
Seconded By: Stephen Pearson
For: All
Against: None
Absent: Kevin Devaney and Jeremy Drislane
MOTION PASSED

MOVE TO: “Approve to assess fines as discussed in executive session for accounts #000289-3422, #00205-2247, #00205-3505, #00205-2124, #00392-3566, #00440-1511, #00269-2005, and #00205-2917 for failure to comply with the Association’s Policies.”
Moved By: Craig Schuck
Seconded By: Stephen Pearson
For: All
Against: None
Absent: Kevin Devaney and Jeremy Drislane
MOTION PASSED
ADJOURNMENT

MOVE TO: “Adjourn the meeting at 8:32 p.m.”
Moved By: Stephen Pearson
Seconded By: Sharon Wilkinson
For: All
Against: None
Absent: Kevin Devaney and Jeremy Drislane

MOTION PASSED

Minutes prepared, and respectfully submitted by: Deirdre Baldino, Recording Secretary, CMC