The following individuals attended the meeting:
Dick Meyer, Vice Chair
Richard Shea, Member
Dan Ogg, Member
Michael Henry, Recording Secretary
Rich Mandley, ProFIT President
Tammy Cooper, ProFIT Manager
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director

The following individuals were absent:
Ray Celeste, Chair
Ed Garcia, Community Pool Services manager

1. The Facilities Committee meeting was called to order by Dick Meyer at 7:02 PM.

2. The agenda was approved via a motion from Richard Shea and seconded by Dan Ogg with a modification. A proposal from CPS for contract extension was added to New Business.

3. No one attended the Residents’ Open Forum.

4. The previous meeting minutes were approved without modification via a motion by Dan Ogg and seconded by Michael Henry.

5. Community Pool Service issues:

   a. Discussion of the results of pressure tests conducted by CPS has been tabled due to the fact that CPS had no representative at the meeting. Numerous questions were raised by committee members concerning this subject in the email from Ed Garcia to Deirdre Baldino included in the committee packet. The comment regarding there being a “cavern” under the hydrostatic valve needs clarification.

   b. The committee also needs clarification regarding the equalizers and what should be done to determine if they are a source of water leakage.

   c. Motion: Discussion of CPS's new contract request has been tabled pending further discussion.

6. Board Update:

   a. No motions were sent to the Board of Directors last month.
7. CMC Management report:

   a. The window repairs in the gymnasium and in the fitness center have been
      completed, but the tinting needs to be added to the gymnasium window.
      Tinting is scheduled for November 13th.

Motion: CCFC directs management to request a proposal from the cleaning
company to clean the fitness mats at the same time as they perform the deep clean
process on a quarterly basis.

   b. Quarterly deep clean of the locker rooms is scheduled for November 10th
      and the fitness center is scheduled for November 18th.

8. ProFIT Report:

   a. ProFIT reported that fitness center attendance for the month of October
      was 5,624, or an average of 181 per day. September's attendance was 6,173, or an
      average of 206 per day.

   b. All equipment is operating, with no reported problems.

   c. ProFIT conducted a Self Defense workshop. 12 participants attended.

   d. The two new Precor ellipticals have been delivered.

   e. ProFIT administered a survey to the residents of Cameron Station. 19 people
      responded. ProFIT has provided the responses. The management of the
      fitness center was rated quite high.

   f. The CCFC has asked ProFIT to redo the survey due to only 19 residents
      responding.

   g. Regarding the 2018 Capitol Equipment Replacement Program:

      I. ProFIT has already replaced two malfunctioning elliptical trainers; payment
         will come from the 2018 budget.

      II. ProFIT further recommends replacing the remaining two elliptical trainers
          with reconditioned equipment and two stationary bikes with new equipment.

      III. ProFIT has further recommended replacing one recumbent cycle, one
            upright cycle and the Arc Trainer with reconditioned equipment, and purchasing
            a new step mill.

      IV. ProFIT will pursue the possibility of purchasing reconditioned equipment
          with warranties and provide details at the next meeting, if not earlier.
j. Discussion of The Second Amendment to the Management/Staffing Agreement between CSCA and ProFIT has been tabled via a motion by Michael Henry and seconded by Dan Ogg.

10. Old Business:
   
a. No old business was discussed.

11. New Business:
   
a. No new business was discussed.

12. The meeting was adjourned at 8:47 pm. Richard Shea made the motion, Dan Ogg seconded and it passed unanimously.

   Addendum to the Minutes: On 15 November 2017, Dan Ogg made the following motion electronically: I move to vote to approve the SECOND AMENDMENT TO THE MANAGEMENT/STAFFING AGREEMENT between Cameron Station Community Association and the Professional Fitness Management, LLC (“ProFIT”).

   Dick Meyer seconded the motion and it passed unanimously on 15 November 2017.