CAMERON CLUB FACILITIES COMMITTEE (CCFC) MEETING MINUTES
Thursday, 14 September 2017

The following individuals attended the meeting:
Dick Meyer, Vice Chair
Dan Ogg, Member
Richard Shea, Member
Michael Henry, Recording Secretary
Donna Kenley, Board Liaison
Tammy Cooper, ProFIT Manager
James Nuckols, Community Pool Service Manager

The following individuals were absent:
Ray Celeste, Chair
Judy Johnson, General Manager

1. The Facilities Committee meeting was called to order by Dick Meyer at 7:00 PM.

2. The agenda was approved via a motion from Richard Shea and seconded by Michael Henry with the addition of Review the Cleaning Contract under new business.

3. No one attended the Residents’ Open Forum.

4. The previous meeting minutes were approved without modification via a motion by Dan Ogg and seconded by Michael Henry.

5. Community Pool Service issues:

   a. Community Pool Services is planning a pressure test on the pool to test for leaks after the end of the pool season.

   b. One of the pool lane dividers has broken. Management was able to purchase a new lane divider and supertensioner for $768.96.

   c. Community Pool Services has reported that they do not use the water pipe in the pool area. CCFC would like Management to make arrangements to remove the pipe.

   d. CPS is planning on repairing the pool cover before the end of the season. CPS states that they have provided Management with a cost estimate for repairing the pool cover.
6. Board Update:
   a. The Board of Director's voted to direct ProFIT to take delivery of two new elliptical trainers, with the cost of the elliptical trainers deferred until the 2018 Capitol Replacement plan is executed.
   b. The BoD moved to accept Virginia Glass and Window's proposal to replace the Multi-Purpose Court window at a cost of $2,195 from GL6515.

7. CMC Management report:
   a. A tempered glass window in the Fitness Center broke. VA Glass and Window measured and will replace the window in about two weeks.
   b. Quarterly carpet cleaning was completed over Labor Day weekend.
   c. Management is working with Craig Merritt in scheduling interior touch-up painting throughout the Cameron Club.

8. ProFIT Report:
   a. ProFIT reported that fitness center attendance for the month of August was 9,739, or a daily average of 325 per day. July's attendance was 11,357, or a daily average of 366 per day.
   b. Currently, the Lateral Octane is not functioning. Parts have been ordered and ProFIT is awaiting delivery. The screen on one of the Livestrong upright cycles has malfunctioned. ProFIT has asked maintenance to come take a look at it.
   c. A self-defense workshop was conducted on September 4th.
   d. ProFIT is still planning a Salsa dance workshop in September.
   e. ProFIT has provided the CCFC with a current inventory report of equipment in the fitness center as of Sept 12, 2017.

9. Old Business:
   a. No old business was discussed.

10. New Business:
   a. Richard Shea has noticed that the closed-cell foam mats are not getting cleaned. CCFC will coordinate with Management to look at ways to clean the mats.
b. Richard Shea also asked who approves the Cleaning Contracts and why does CCFC not review them? Donna Kenley, the CCFC liaison, will check with the BoD on this matter.

11. The meeting was adjourned at 7:58 pm. Richard Shea made the motion, Michael Henry seconded and it passed unanimously.