CAMERON CLUB FACILITIES COMMITTEE (CCFC) MEETING MINUTES
Thursday, 9 March 2017

The following individuals attended the meeting:
Ray Celeste, Chair
Dick Meyer, Vice Chair
Teri Vickery, Member
Richard Shea, Member
Michael Henry, Recording Secretary
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director
Deirdre Baldino, Assistant Community Manager
James Nuckols, Community Pool Services Regional Manager
Tyrone Jackson, Community Pool Services Vice President of Operations

The following individuals were absent:
Donna Kenley, Board Liaison

1. The Facilities Committee meeting was called to order by Ray Celeste at 7:07m.

2. The agenda was approved via a motion from Teri Vickery and seconded by Dick Meyer.

3. No one attended the Residents’ Open Forum.

4. The previous meeting minutes were approved with no change unanimously via a motion from Michael Henry and seconded by Teri Vickery.

5. Community Pool Service issues:

   a. James Nuckols and Tyrone Jackson from Community Pools Services attended the CCFC meeting to brief us on the activities necessary before pool opening.

   b. Currently the pool is leaking. CPS believes the leak is around the skimmers. CPS will drain the pool and repair the leak prior to pool opening.

   c. CPS has given us a spring parts list that we will need to purchase before pool opening. These parts are mainly consumable items or parts that need to be replaced due to normal wear and tear:

      Motion to Management: “Purchase Spring Parts List items from Community Pool Services at a cost of $319.74 from budget line GL6700”

   d. The following timeline of activities will take place prior to pool opening

      i. March 22nd – Spring start-up: remove cover and begin pool inspection for leak. Inspect toys, kick-boards, and buoys.
ii. April 12th – Pool Set-up: set-up furniture, deck equipment, ensure water chemistry is balanced, prepare for pre-opening inspection for City of Alexandria Health.

iii. Tentative Pre-opening Health Inspection

iv. May 10th – Pool Manager/Staff Meeting

v. May 27th – Pool opening.

e. At the request of CPS, CCFC agreed to contact the Events Committee to see what special events are planned for this pool season

f. CCFC has requested that the Pool Manager attend the May 11th meeting.

g. CCFC has advised CPS regarding our new rule that babies must use rubber diapers. CPS will have rubber diapers on hand.

6. Board Update:

a. Motion to purchase new fitness center equipment as outlined in the Capital Equipment Upgrade Plan passed.

7. CMC Management report:

a. RFP for 2017 operation of the Tiki Bar is still under legal review. Management plans to release RFP in March.

b. The locker room shower tiles and leak repair is complete.

c. The Fitness Center's quarterly deep clean has been completed.

8. ProFIT Report:

a. ProFIT reported that fitness center attendance for the month of February was 5,790, or a daily average of 207 per day. January's attendance was 7,090, or a daily average of 229 per day.

b. ProFIT has presented the CCFC with a list of items they wish to purchase. The list was missing one item, so ProFIT will update the list and the CCFC will vote on it electronically. The items are:

i. BOSU Pro Balance Trainer

ii. Eva Roller
iii. Hanging Club Mat

iv. A Rack to store these items

c. ProFIT conducted a martial arts/self-defense workshop on Mar 2nd. Ten people attended.

d. ProFIT conducted the mannequin challenge in February. Seth Weinstein won the challenge. ProFIT will conduct a “hangman” challenge in March, which will test who can hang the longest.

e. One of the upright cycles is making noise while in use. ProFIT will provide the cost to repair the cycle and also a cost to replace the cycle. CCFC will decide via electronic vote how to address the cycle once they have the information from ProFIT.

f. ProFIT is currently drafting a new class survey to send to Cameron Station residents. ProFIT has received some recommendations on the survey and will send the survey out as soon as they have incorporated the recommendations.

g. ProFIT intends to run a trial “Mommy and Me” style yoga class in April. This class was asked for by a resident of Cameron Station. ProFIT will use this trial class to gauge interest in further classes.

h. ProFit reported the card entry system has been corrected to eliminate errors that have occurred when two residents don't leave enough time between scanning their cards.

i. CCFC was notified that a window in the all purpose gym seems to have lost its gas seal. The committee will investigate what steps should be taken to correct this.

9. Old Business:

   a. Dick Meyer checked the Fitness Center and found a total of 9 windows that should have either safety glass or bars across them to prevent an accidental egress. CCFC has asked management to contact Dolan Contracting to determine if they can provide us with a cost estimate to install safety bars.

10. New Business:

    a. No new business was discussed.

11. The meeting was adjourned at 8:52 pm. Teri Vickery made the motion, Dick Meyer seconded and it passed unanimously.
The following motions were made electronically on 21 March 2017:

Ray Celeste, Jr. moved to “That the BODs approve the purchase of the equipment in Heartline’s proposal in the amount of $2,862.19. These items are in the approved CCFC budget for FY 2017 and will come from General Ledger line number, 9934.” Teri Vickery seconded the motion and it carried unanimously.

Teri Vickery moved to “That the BODs purchase a new upright bike versus repairing the existing bike at a cost of $2,007.22. Dick Meyer seconded the motion. The motion passed unanimously. Rationale: the cost to repair the old bike is over $800. The CCFC thinks is more cost effective to purchase a new bike.