CAMERON CLUB FACILITIES COMMITTEE (CCFC) MEETING MINUTES
Thursday, 9 February 2017

The following individuals attended the meeting:
Ray Celeste, Chair
Dick Meyer, Vice Chair
Teri Vickery, Member
Richard Shea, Member
Michael Henry, Recording Secretary
Donna Kenley, Board Liaison
Rich Mandley, ProFIT President
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director

The following individuals were absent: Deirdre Baldino, Assistant Community Manager
Erik Albers, Community Pool Service Regional Manager.

1. The Facilities Committee meeting was called to order by Ray Celeste at 7:08m.

2. The agenda was approved with one modification via a motion from Dick Meyer and
   seconded by Richard Shea.

   a. The agenda was modified to add “Safety Bars in Fitness Center” under Old
      Business via a motion from Richard Shea and seconded by Dick Meyer. It passed
      unanimously.

3. No one attended the Residents’ Open Forum.

4. The previous meeting minutes were approved with no change unanimously via a
   motion from Dick Meyer and seconded by Teri Vickery.

5. Community Pool Service issues:

   a. The Community Pool Service representative was not present. Discussion of
      future pool renovations was tabled until next meeting.

6. Board Update:

   a. Rich Mandley from ProFIT was present at the BoD meeting to explain the
      Capital Equipment Upgrade Plan.

   b. Discussion of the Capital Equipment Upgrade Plan was tabled until the next
      BoD meeting.
7. CMC Management report:

   a. The Snack Bar RFP is currently under legal review and will be released to the public in about a week. Proposals for the Snack Bar will be reviewed by the CCFC at the March meeting.

   b. The locker room repair is essentially done. Base tiles still need to be installed. They are on back-order. The estimate for the base tiles to be delivered is six weeks.

   c. Michael Henry monitored the fitness center entry system and found that if two people scanned in within about 15 seconds of each other, the system would not record the second person. The CCFC would like management to inquire if this situation can be fixed.

8. ProFIT Report:

   a. ProFIT reported that fitness center attendance for the month of January was 7,090, or a daily average of 229 per day. This is a dramatic increase from December's total attendance of 3,052. Even taking into account New Year’s resolutions, attendance was high. This January's attendance was more than 10% higher than January of 2016.

   b. Exercise classes saw an increase in attendees in seven of the 10 classes.

   c. ProFIT conducted a martial arts/self-defense workshop on Feb 2nd. Seven people attended.

   d. ProFIT plans to hold a Tai Chi workshop on Mar 2nd at 10:00am.

   d. ProFIT has been conducting monthly challenges in the fitness center. The CCFC has asked ProFIT to come up some method to reward and “show off” the challenge winners. Psy Scott is looking into the purchase of a trophy case for this purpose.

   f. The CCFC has made a motion to resubmit the Capital Equipment Upgrade Plan motion to the BoDs. Michael Henry made the motion and Teri Vickery seconded and it passed unanimously:

   **Motion to the Board of Directors:** “Accept Professional Fitness Management, LLC’s (ProFIT) proposal to purchase a total of seven new machines as detailed in the attachment at a total cost of $26,887.11 after trade in of the old equipment.”
i. The Capital Equipment Upgrade Plan is a five year plan to purchase new equipment every year in order to keep equipment current and in good repair. This proposal is for year three of the five year plan.

9. Old Business:

   a. The CCFC discussed the new safety bars on two windows in the fitness center. Richard Shea questioned the height that they were installed to but Dick Meyer replied that the installed height is in accordance with the present building code. Dick Meyer also said he would check to see if there were other windows that were in need of the safety bars in order to be compliant with the building code and report back to the committee.

10. New Business:

    a. No new business was discussed.

11. The meeting was adjourned at 8:36 pm. Teri Vickery made the motion, Richard Shea seconded and it passed unanimously.