CAMERON CLUB FACILITIES COMMITTEE (CCFC) MEETING MINUTES
Thursday, 13 October 2016

The following individuals attended the meeting:

Ray Celeste, Chair/Acting Recording Secretary
Teri Vickery, Member
Richard Shea, Member
Erik Albers, Community Pool Service Regional Manager
Tammy Cooper, Regional Manager for ProFIT
Ky Rabsatt, Community Pool Service Cameron Station Pool Manager/ProFIT employee
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director

The following individuals were absent:
Dick Meyer, Vice Chair
Michael Henry, Recording Secretary
Donna Kenley, Board Liaison
Deirdre Baldino, Assistant Community Manager
Rich Mandley, ProFIT President

1. The Facilities Committee meeting was called to order by Ray Celeste at 7:04 pm.

2. The agenda was approved unanimously via a motion from Teri Vickery and seconded by Dick Shea.

3. No Cameron Station residents attended the Residents' Open Forum.

4. The previous meeting minutes were approved unanimously on a motion from Teri Vickery and seconded by Dick Shea.

5. Community Pool Service issues:

   a. The CCFC with Community Pool Service discussed the issue of fecal waste problems over the summer. It was recommended that in addition to swim diapers, non potty-trained children be required to also wear waterproof diapers. Consequently, the following motion was made to help remedy this issue. Dick Shea moved and Teri Vickery seconded the motion which passed unanimously:

   **Motion:** That Page 10 of the CAMERON CLUB OPERATING RULES & PROCEDURES be amended as follows: “All children three (3) years and younger or those not yet potty trained must wear swimmer’s diapers with waterproof diaper covers.”

   b. There was a discussion regarding the pool pilot snack bar service. It was noted that the snack bar operated at a net loss to the association of $3,366, excluding $2,100 in

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start-up expenses. In view of this, Teri Vickery moved and Dick Shea seconded the following motion which passed unanimously:

**Motion on the pool snack bar service:** “That for the next pool season the pool snack bar service be provided by an outside vendor. A Request for Proposal (RFP) be distributed by Management (CMC) with input from the Cameron Club Facilities Committee (CCFC). If an outside vendor is not found then the pool snack bar service pilot program be discontinued.”

c. Erik Albers briefed the CCFC that the construction on the pool is going well. It should be finished by the end of the year. The water spigot on the southeast end of the pool deck needs to be fixed. Management is looking into this issue.

d. Management still has to review the current signage leading to the pool and on the pool deck to determine if it can be made clearer with regard to the type of protection to be worn by children under 3 years of age. Additionally Management must determine if the lifeguards can add a second swim lane prior to the official time (7:30 pm) on weekdays.

6. Board Update:

   a. No motions were sent to the Board of Directors for their meeting in September.

7. CMC Management report:

   a. Ray Celeste gave the Management report. The Fitness Center Entry system was not functioning for several weeks in September and is now repaired.

   b. The Upstairs Fitness Center door was to be examined by the City’s Fire Marshall to determine if it can be altered to just open in towards Management’s work spaces. The intent of the CCFC being to make this a secure door and only to be used in case of a fire. Currently it is unsecured which allows people to bypass the check-in area and obtain free access to the fitness facility

   c. The Fitness Center Window Safety bar (s) issue was discussed. The CCFC would like for Management to look at a flat metal bar solution vice a round metal bar solution. Management should relay this request to the contractor.

   d. Bids to repair the Locker Room Shower Tiles and Leak Repairs are being collected by Management based upon a Request for Proposal (RFP) that was disseminated by Management.

8. ProFIT Report:

   a. ProFIT reported that daily fitness center attendance dropped dramatically from 9,888 in August to 3,278 in September. It was noted that the computer access
system was down for approximately three weeks, likely causing accuracy errors in the attendance numbers. The Fitness Center was also partially closed for ceiling repair work during September.

b. The complimentary Group Exercise Program continues to have good attendance.

c. The pilot program of extended Fitness Center Director floor hours has received positive feedback.

d. Ray Celeste requested that the Manager of Heartline (Mr. Burgess) attend the next CCFC meeting to discuss the Fitness Center lay out.

e. Ray Celeste requested that the point of contact ProFIT is using to examine the feasibility of adding ceiling rig points to the basketball court ceiling be present at the CCFC’s next meeting.

f. ProFit submitted a draft of their anticipated equipment replacement reserve expenses for 2017 and Ray Celeste requested that additional detail be added for the next meeting.

9. Old Business

   a. The CCFC’s budget request will be discussed at the Board of Director’s October 18th budget meeting.

10. No New Business was presented.

11. The meeting was adjourned at 8:35 pm. Dick Shea made the motion, Teri Vickery seconded and it passed unanimously.