CAMERON CLUB FACILITIES COMMITTEE (CCFC) MEETING MINUTES
Thursday, 11 August, 2016

The following individuals attended the meeting:

Ray Celeste, Chair
Dick Meyer, Vice Chair
Teri Vickery, Member
Richard Shea, Member
Michael Henry, Recording Secretary
Donna Kenley, Board Liaison
Deirdre Baldino, Assistant Community Manager
Rich Mandley, ProFIT President
PsyniiGianni Scott, ProFIT Fitness Center Manager/Activities Director
Ky Rabsatt, Community Pool Service Cameron Station Pool Manager

1. The Facilities Committee meeting was called to order by Ray Celeste at 7:07 pm.

2. The agenda was approved unanimously with one modification via a motion from Michael Henry and seconded by Teri Vickery. The agenda was modified to add a Refrigerator discussion under Old Business.

3. No Cameron Station residents attended the Residents’ Open Forum.

4. The previous meeting minutes were approved unanimously with two modifications via a motion from Dick Meyer and seconded by Teri Vickery. The minutes were modified to correct a grammatical error and to reflect changes to our budget motion.

5. Community Pool Service:

   a. Community Pool Service's proposal for major renovations has been approved by the Board of Directors.

   c. The CCFC briefly discussed a proposal to extend the pool season. The discussion ended with no motion from the committee.

6. Board Update:

   a. The Board of Directors has approved a proposal from ProFIT to provide an additional 10 hrs per week staffing increase in order to provide fitness services.

   b. The Board has approved Corporate Complete Installation, LLC's proposal to repair and paint the ceiling of the fitness center.

7. CMC Management report:
a. Management has accepted a proposal from Kolbe Electric to install a light switch and motion detector at the base of the stairs adjacent to the front entrance leading to management offices and meeting rooms on the second floor. The installation will occur when Kolbe Electric receives the delivery of the necessary electrical supplies.

8. ProFIT Report:

a. ProFIT reported that daily fitness center attendance held steady from June to July. Average daily usage was 370 persons per day in June, which increased to an average of 381 persons per day in July.

b. ProFIT reported that currently one of the recumbent bicycles and the lateral trainer were out of order. They are having trouble getting the recumbent bicycle repaired because it is an older model and parts are difficult to come by.

c. ProFIT gave the CCFC an update on their work to solve a treadmill placement problem that the committee has been discussing. Currently, if someone were to fall from a treadmill, the running belt would propel them in the direction of the window overlooking the pool. ProFIT is looking into options to make this situation safer and will present them to the committee next meeting.

d. The CCFC discussed the door between the fitness center and the management offices on the second floor. The door is a concern because it allows access to the fitness center without passing by the ProFIT staffed desk. The CCFC talked about making this door a one-way door, but there were concerns about emergency and fire codes. Management said that they would research the various codes that could relate to that passageway and present their findings at the next meeting.

e. ProFIT raised a concern regarding the access control system to the facilities. ProFIT stated that the system does not alert them on their computer screen if a person is underage or not. Management stated that they would address the issue and give us an update at the next meeting.

9. Old Business

a. The CCFC's requested budget changes have been finalized and forwarded to the Board of Directors.

c. The CCFC briefly discussed adding a new refrigerator to the kitchen to accommodate the new snack bar, but the committee decided that the existing refrigerator was sufficient.

10. No New Business was presented.
11. The meeting was adjourned at 8:55 pm. Richard Shea made the motion, Dick Meyer seconded it and it passed unanimously.