The regularly scheduled monthly meeting of the Common Area Committee (CAC) was held on Monday, July 11, 2016. The meeting was called to order at 7:01 PM by Kathy McCollom, CAC Vice Chairman, in the Henderson Room of the Cameron Club, Cameron Station.

Members Present: Kathy McCollom, CAC Vice Chairman
                Mindy Lyle, CAC Member
                Linda Greenberg, CAC Member

Members Absent:  Robert Burns, CAC Chairman

Others in Attendance: Rodney Gray, CSCA Board Liaison
                      Megan Brock, CSCA Board Treasurer
                      Carlos Rios, Lancaster Landscapes
                      Peter Miller, Lancaster Landscapes

OLD BUSINESS:

Move to: Approve Meeting Minutes – June 2016

Moved by: Brasseur
Seconded By: Greenberg
For: All
Against: None
Motion Passed

Updates:

Street Sweeping: Completed the week of June 27. However, the CAC commented that the company did not do a quality job with cleaning the sidewalks, particularly with the removal of debris and sand. The CAC recommended a partial refund or the company return to sufficiently clean the sidewalks.

Main Gazebo Painting: Completed the week of June 15.

Painting of Common Area Light Poles: Craig Merritt, Maintenance Technician, continues the work throughout the community through the summer. The CAC wanted to know if Mr. Merritt was also replacing cracked bases as part of this project.

Linear Park: The City of Alexandria was informed that tree planting would be more advantageous in late September. The city will wait to replace trees until that time.

Hardscape around the Gazebo: The CSCA Board of Directors approved the proposals to install additional hardscape around the gazebo. Lancaster Landscapes placed the order for materials and will begin the project the third week of August. The project is projected to take three weeks.

Community Sprinklers: Lancaster Landscapes addressed all known sprinkler issues. If any new issues are identified, please contact Bette to pass to Lancaster Landscapes.

NEW BUSINESS:
Resident Open Forum: No residents in attendance.

Board Update: CSCA Board of Directors approved four proposals from Lancaster Landscapes (26621, 26622, 26623, and 26624) to install new hardscapes (brick pathways) around the gazebo.

Common Area Application: None

Proposal Considerations: None

Discussion:

Calendar for Monthly CAC Inspections - The next walk-through will be on July 21st at 8 AM.

Ash Trees – The CAC asked Lancaster Landscapes to submit a proposal for how much it would cost to remove all the ash trees in the community given the recent issue with Emerald Ash Borer. A separate price for removal of community trees and homeowner trees will need to be determined.

Brick Pathway Collapse – The brick walkway that connects Brawner and Grimm (near 5340 Brawner) is beginning to collapse. There are significant lawn/water issues in the area. The CAC asked Lancaster Landscapes to evaluate the area and provide a proposal to address the issues at the next CAC meeting.

Common Area Proposals – The CAC reviewed five common area improvement proposals submitted by Lancaster Landscapes. The CAC had no issue with any of the proposals. No action was required by the CAC as the proposals were under the monetary threshold required for CAC action.

Community Brick Walkway Improvement – The CAC requested Lancaster Landscapes provide a proposal for overhauling the brick walkways throughout the community as well as identifying alternate materials that could be used to replace the brick yet still keep with the overall aesthetic of the neighborhood.

Minda Court Bench Project – The CAC would like Lancaster Landscapes to submit a proposal for a small bench area in the Minda Court common area. The area should include at least two benches that would allow neighborhood conversation/socializing.

Brick Walkway Cleaning – Brick walkways throughout the community are a hazard due to algae, sand, and uneven brick. The CAC would like Lancaster Landscapes to submit a proposal for power washing all the community walkways.

Pocket Park Improvements – Before the next CAC meeting (August 8th), all CAC members should make an effort to evaluate the state of the community’s pocket parks to determine what improvements, if any, are needed. Based on these inputs, the CAC will put together a plan to systematically plan improvements to the parks throughout the community.

Compass Updates – The Pride of Ownership article will be run in the fall edition due to limited space in the summer edition. Kathy is looking at ideas for a Fall Gardening article for the fall edition.

2017 Budget – Committee requests are due to management by July 25th. On August 23rd, committee chairs will meet with the Financial Advisory Committee and CSCA Board to review.

The next meeting will be on August 8, 2016 in the Cameron Club.

The meeting adjourned at 7:55 PM.