The regularly scheduled monthly meeting of the Common Area Committee (CAC) was held on Monday, June 13, 2016. The meeting was called to order at 7:02 PM by Robert Burns, CAC Chairman, in the Henderson Room of the Cameron Club, Cameron Station.

Members Present: Robert Burns, CAC Chairman  
Jeanne Brasseur, CAC Secretary  
Linda Greenberg, CAC Member  
Kathy McCollom, CAC Vice Chairman  
Mindy Lyle, CAC Member

Members Absent: Ken Jonmaire, CAC Member  
Susan Willis, CAC Member

Others in Attendance: Bette Sanft, Community Manager (CMC)  
Joel Owen, Lancaster Landscapes  
Carlos Rios, Lancaster Landscapes

OLD BUSINESS:

Move to: Approve Meeting Minutes – May 2016
Moved by: McCollom  
Seconded By: Greenberg  
For: All  
Against: None  
Motion Passed

Updates:

Pride of Ownership: Awards presented to homeowners and signage place at the winning residences. In the future, it will be helpful to ensure the amount of each gift certificate is clearly marked on the certificate.

Street Sweeping: Weather permitting, street sweeping is scheduled for June 27-30. A schedule of when each street is scheduled for cleaning is being included in the community e-mail blast.

Main Gazebo Painting: Weather permitting, it is scheduled to begin on June 15.

Painting of Common Area Light Poles: Craig Merritt, Maintenance Technician, ordered the paint and started the project. (Kilburn north to Duke, west of CS Blvd and Brenman Park Drive North to Duke is complete). Work will continue throughout the community through the summer.

Linear Park: Bette will contact the City of Alexandria to see if planting of the new trees along the linear park can be pushed until late September. The fall timeframe is a much more advantageous time of year for planting trees.

Hardscape around the Gazebo: This project needs to be presented to the CS Board for approval before work begins. The CAC voted on moving these four proposals (26621, 26622, 26623, and 26624) forward for the CS Board to approve (see Proposal Considerations section of these minutes). Additionally, Bette will verify if reserve funds can be used to fund this project.
NEW BUSINESS:

Resident Open Forum: No residents in attendance.

Board Update: Board Liaison not in attendance.

Common Area Application: None

Proposal Considerations:

Present Gazebo Hardscape Project to CS Board for Approval
The CAC approved four proposals to improve/expand the brick hardscape around the gazebo (26621, 26622, 26623, and 26624). These proposals must be submitted to the CS Board for approval:

26621: $6637.50
26622: $4500.00
26623: $7100.00
26624: $7650.00

Move to: Present Gazebo Hardscape Project to CS Board for Approval

Moved by: Brasseur
Seconded By: McCollom
For: All
Against: None
*Motion Passed

Discussion:

Calendar for Monthly CAC Inspections - The next walk-through will be on June 16th at 8 AM.

Fall Plantings – The CAC asked Lancaster Landscapes to find out if Heather and Violas are available for fall plant selection. If they are, what colors would be available for each? Lancaster will work with the supplier to furnish the answer by the next CAC meeting.

Ash Trees – The CAC asked Lancaster Landscapes to submit a proposal for how much it would cost to remove all the ash trees in the community given the recent issue with Emerald Ash Borer. A separate price for removal of community trees and homeowner trees will need to be determined.

Brick Pathway Collapse – The brick walkway that connects Brawner and Grimm (near 5340 Brawner) is beginning to collapse. There are significant lawn/water issues in the area. The CAC asked Lancaster Landscapes to evaluate the area and provide a proposal to address the issues at the next CAC meeting.

Community Sprinklers – Bette is working with Lancaster Landscapes to review the sprinklers throughout the community and identify any issues. If any CAC members identify an issue with the sprinklers, please pass to Bette so Lancaster Landscapes can address.

Annual Budget Inputs – Budget inputs will be due in the August timeframe. If any CAC member identifies any items that could/should be identified in the budget, please pass to Robert. Also, the CAC requested Lancaster Landscapes provide a proposal for overhauling the brick walkways throughout the community as well as identifying...
alternate materials that could be used to replace the brick yet still keep with the overall aesthetic of the neighborhood.

The next meeting will be on July 11, 2016 in the Cameron Club.

The meeting adjourned at 7:29 PM.