

**MEETING MINUTES
CAMERON STATION COMMUNITY ASSOCIATION, INC.
ARCHITECTURAL REVIEW COMMITTEE**

Tuesday, September 6, 2011

The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for September was held on Tuesday, September 6, 2011. The meeting was called to order at 7:00 pm by Cole Mowry in the Cameron Club Henderson Room.

ARC Members in Attendance:

Cole Mowry, ARC Chair
Donna Dymon, ARC Vice Chair
Ruth Kim, ARC Member
Brian Sundin, ARC Member
Michael Mayes, ARC Member

Members Absent:

Matthew Grimm, ARC Member

Others in Attendance:

Tom McClimon, Board Vice President and ARC Liaison
Shirley Petrovic, Covenants Administrator, CMC

Resident's in Attendance:

James Hodson
Geraldine Amaral
John Hasen

RESIDENT'S OPEN FORUM

No one spoke during open forum.

MOVE TO: Modify the Agenda so that the Exterior Modification Applications of present residents may be reviewed first.

Moved by: Donna Dymon
Seconded by: Michael Mayes
For: All
Against: NONE
Motion: PASSED

REVIEW OF EXTERIOR MODIFICATION APPLICATIONS

All action on Exterior Alteration Applications will reflect abstention (AB) and nay/opposing (N) votes including the members casting these votes.

Applications received less than ten days before the regularly scheduled ARC meeting may be deferred until the following meeting. Incomplete applications will be returned.

App#	Address	Modification Request	ARC Action / Votes
11-035	5274 Pocosin Lane	Shed	Approved application as submitted. Moved by: Michael Mayes Seconded by: Brian Sundin For: ALL Against: NONE Abstentions: None Motion: PASSED
11-052	5116 Donovan Dr # 307	Vents	Approved application with stipulations. This application was approved with the stipulations that the two ventilation air opening vents are painted the same color as the exterior patio closet door and the approval from Carlton Place Condominium. Moved by: Michael Mayes Seconded by: Donna Dymon For: ALL Against: NONE Abstentions: NONE Motion: PASSED

Move To: Approve the Agenda

Moved by: Michael Mayes

Seconded by: Brian Sundin

For: All

Against: NONE

MOTION PASSED

Move To: Approve the August ARC Meeting Minutes from –August 2, 2011

Moved by: Michael Mayes

Seconded by: Donna Dymon

For: ALL

Against: NONE

Abstentions: NONE

MOTION PASSED

REVIEW OF REMAINING EXTERIOR MODIFICATION APPLICATIONS

All action on Exterior Alteration Applications will reflect abstention (AB) and nay/opposing (N) votes including the members casting these votes.

Applications received less than ten days before the regularly scheduled ARC meeting may be deferred until the following meeting. Incomplete applications will be returned.

App#	Address	Modification Request	ARC Action / Votes
11-042	5109 Vos Lane	Replace the existing wooden portion of the two columns and overhang of the original porch.	Approved application as submitted. Moved by: Donna Dymon Seconded by: Ruth Kim For: ALL Against: NONE Abstentions: None Motion: PASSED
11-049	132 Tull Place	Replace the wood siding dormers with vinyl siding.	Approved application with stipulations. This application was approved electronically with the stipulations that the color matches the original shade. Moved by: Donna Dymon Seconded by: Ruth Kim For: ALL Against: NONE Abstentions: NONE Motion: PASSED
11-050	5160 Brawner Place	To keep the existing storm door color.	Application was disapproved This application was disapproved due to the storm door color not matching the approved DMS door colors or its adjacent trim. Moved by: Donna Dymon Seconded by: Ruth Kim For: ALL Against: NONE Abstentions: NONE Motion: DENIED
11-051	5236 Brawner Place	Installation of a new bronze door handle and deadbolt.	Approved application with stipulations. This application was approved with the stipulations that the kick plate, door knocker and peephole will be replaced to match the bronze handle and deadbolt. Moved by: Donna Dymon Seconded by: Ruth Kim For: ALL Against: NONE Abstentions: NONE Motion: PASSED

11-053	4931 Kilburn St	Landscaping	Application was approved only for the alterations made within owner's property lines with the stipulation that the portion of landscaping on 4929 Kilburn the homeowner submit an application and agree to the landscaping on their property. Moved by: Donna Dymon Seconded by: Ruth Kim For: ALL Against: NONE Abstentions: NONE Motion: PASSED
11-054	275 Murtha St	Existing window tint.	Approved application as submitted. Moved by: Michael Mayes Seconded by: Ruth Kim For: ALL Against: NONE Abstentions: None Motion: PASSED

BOARD MEETING UPDATES

Tom McClimon, Vice President and ARC Liaison, updated the ARC on Helmuth Pocket Park Common Area. Additionally, he informed the committee of the upcoming Annual Meeting.

ARC DISCUSSION TOPICS AND VOTING MOTIONS

Cole Mowry, Chair, announced his resignation.

Management Report

The number of open violations the Association has as of 8/31/11 is 84. This is down from 7/27/11 by 43.

Move To: Enter Executive Session at 8:25pm

Moved by: Michael Mayes
 Seconded by: Donna Dymon
 For: ALL
 Against: NONE
 Abstentions: NONE
MOTION PASSED

Move To: Exit Executive Session at 8:37pm

Moved by: Michael Mayes

Seconded by: Donna Dymon
For: ALL
Against: NONE
Abstentions: NONE
MOTION PASSED

MONETARY LETTER REQUEST APPROVALS

Move To: Approve the Monetary Letter Request Approvals

Parking Violations

(Approved for \$50.00 per infraction plus administrative costs)

Account # 00261-5930
Account # 00295-2619
Account # 00303-4387
Account # 00323-5461

Property Maintenance Violations

(Approved for \$10.00 per day or up to 90 day plus administrative costs)

Account # 00323-5461
Account # 00205-5697

Moved by: Donna Dymon
Seconded by: Michael Mayes
For: ALL
Against: NONE
Abstentions: None
MOTION PASSED

Move To: Adjourn at 8:35 pm

Moved by: Donna Dymon
Seconded by: Ruth Kim
For: ALL
Against: NONE
Abstentions: NONE
MOTION PASSED

Minutes prepared by: Shirley Petrovic, Covenants Administrator