

**MEETING MINUTES
CAMERON STATION COMMUNITY ASSOCIATION, INC.
ARCHITECTURAL REVIEW COMMITTEE
Tuesday October 6, 2020**

The regularly scheduled monthly meeting of the Architectural Review Committee (ARC) for October was held on October 6, 2020. The meeting was called to order at 7:05 p.m. by ARC Vice Chair, Gayle Hatheway, with a quorum present. The meeting was conducted via Zoom due to the COVID-19 social distancing guidelines and due to the meeting rooms in the Cameron Club being closed.

ARC MEMBERS IN ATTENDANCE VIA ZOOM

Gayle Hatheway - ARC Vice Chair
Craig Schuck- ARC Member
Stephen Pearson- ARC Member
Sharon Wilkinson – ARC Member
Kevin Devaney – ARC Member

CHANGE OF ATTENDANCE

Jeremy Drislane - Joined the meeting few minutes late.
Sharon Wilkinson – Sharon Wilkinson left the meeting early.

MEMBERS ABSENT

None

OTHERS IN ATTENDANCE VIA WEBEX

Cameron Station Residents
Kim Canter, Board Liason
Bethlehem Kebede, Covenants Administrator

APPROVE AGENDA

MOVE TO: Approve the agenda as amended, “Move the motion to appoint a Chairperson from discussion and decision to the top of the list on the agenda and include 2 emergency roof replacement applications App#20-161 and 20-162”

Moved By: Gayle Hatheway

Seconded By: Sharon Wilkinson

For: All

Against: None

Absent: Jeremy Drislane

MOTION PASSED

MOVE TO: “Appoint Stephen Pearson as the Chairperson for the ARC”

Moved By: Gayle Hatheway

Seconded By: Sharon Wilkinson

For: All

Against: None

Absent: Jeremy Drislane

MOTION PASSED

The remaining of the meeting was chaired by Stephen Pearson.

RESIDENTS OPEN FORUM

Cameron Station residents have joined this zoom meeting to discuss their applications and also to participate in the hearing open forum session part, but not to speak in the residents open forum.

MOVE TO: “Approve the ARC Meeting Minutes from September as submitted.”

Moved By: Gayle Hatheway

Seconded By: Craig Schuck

For: All

Against: None

Abstain: Kevin Devaney

MOTION PASSED

REVIEW OF EXTERIOR MODIFICATION APPLICATIONS

ADDRESS	MODICATION REQUEST	ARC ACTION/VOTE
4930 Gardner Dr.	Retroactive application for front yard brick paving and garden wall retaining	<p>Move to approve as submitted Moved By: Kevin Devaney Seconded By: Sharon Wilkinson For: Stephen Pearson Against: Gayle Hatheway, Jeremy Drislane, Craig Schuck MOTION NOT CARRIED</p>
5062 Grimm Dr.	Roof replacement	<p>Approved as submitted (sidenote: roof to be replaced with a material of like kind, style and color) Moved By: Craig Schuck Seconded By: Sharon Wilkinson For: All Against: None MOTION PASSED</p>

APPROVED

5021 Grimm Dr.	Window Replacements	<p>Approved as submitted (sidenote: if windows come half screened then homeowner will remove all the screens as per the discussion with the committee) Moved By: Craig Schuck Seconded By: Sharon Wilkinson For: All Against: None MOTION PASSED</p>
232 Medlock Ln	Roof Replacement	<p>Approved as submitted Moved By: Craig Schuck Seconded By: Sharon Wilkinson For: All Against: None MOTION PASSED</p>
345 Helmuth	Landscaping	<p>Approved as submitted Moved By: Craig Schuck Seconded By: Kevin Devaney For: All Against: None MOTION PASSED</p>
345 Helmuth	Doorbell Camera	<p>Approved as submitted Moved By: Gayle Hatheway Seconded By: Sharon Wilkinson For: All Against: None MOTION PASSED</p>
236 Medlock Ln	Roof Replacement	<p>Approved as submitted (sidenote: roof to be replaced with a material of like kind, style and color) Moved By: Craig Schuck Seconded By: Kevin Devaney For: All Against: None MOTION PASSED</p>
137 Cameron Station Blvd.	Roof Replacement	<p>Approved as submitted (sidenote: roof to be replaced with a material of like kind, style and color) Moved By: Craig Schuck Seconded By: Sharon Wilkinson For: All Against: None MOTION PASSED</p>
248 Medlock Ln	Roof Replacement	<p>Approved as submitted Moved By: Craig Schuck Seconded By: Gayle Hatheway For: All Against: None MOTION PASSED</p>

APPROVED

234 Medlock Ln	Roof Replacement	<p>Approved as submitted (sidenote: roof to be replaced with a material of like kind, style and color) Moved By: Gayle Hatheway Seconded By: Craig Schuck For: All Against: None MOTION PASSED</p>
5168 California Ln	Private Tree Removal	<p>Move to send a recommendation to the board to grant a waiver to the homeowner on the DMS requirement to replace the tree. Due to the proximity of the tree to the foundation of the house and to keep the appearance of the front yard consistent and compatible with the adjoining homes on the street. Moved By: Craig Schuck Seconded By: Kevin Devaney For: All Against: Jeremy Drislane MOTION PASSED</p>
5028 Gardner Dr.	Fence Replacement	<p>Approved as submitted (sidenote: roof to be replaced with a material of like kind, style and color) Moved By: Craig Schuck Seconded By: Sharon Wilkinson For: All Against: None MOTION PASSED</p>
122 Martin Ln	Change door finishing color from brass to nickel	<p>Approved as submitted Moved By: Gayle Hatheway Seconded By: Sharon Wilkinson For: All Against: None MOTION PASSED</p>
5046 Grimm Dr.	Fence Construction	<p>Return for More Information: submit property plat Moved By: Craig Schuck Seconded By: Kevin Devaney For: All Against: None MOTION PASSED</p>
5005 Barbour Dr.	Roof Replacement	<p>Approved as submitted (sidenote: roof to be replaced with a material of like kind, style and color) Moved By: Craig Schuck Seconded By: Kevin Devaney For: All</p>

		<p>Against: None Absent: Sharon Wilkinson MOTION PASSED</p>
166 Barrett Pl	Door and Window Replacement	<p>Approved as submitted (sidenote: roof to be replaced with a material of like kind, style and color) Moved By: Gayle Hatheway Seconded By: Craig Schuck For: All Against: None Absent: Sharon Wilkinson MOTION PASSED</p>
151 Barrett Pl	Door Replacement	<p>Disapproved. Moved By: Craig Schuck Seconded By: Gayle Hatheway For: All Against: None Absent: Sharon Wilkinson MOTION PASSED</p>
110 Cameron Station Blvd.	Roof Repair/Ratify only	<p>Approved as submitted Moved By: Craig Schuck Seconded By: Gayle Hatheway For: All Against: None Absent: Sharon Wilkinson MOTION PASSED</p>
4923 Barbour Dr.	Garden Wall for side Landscaping/Ratify only	<p>Approved as submitted Moved By: Gayle Hatheway Seconded By: Craig Schuck For: All Against: None Absent: Sharon Wilkinson MOTION PASSED</p>
5006 John Ticer Dr.	Camera Installation	<p>Approved as submitted and also approved if camera is installed on the 2nd floor trim. Moved By: Craig Schuck Seconded By: Gayle Hatheway For: All Against: None Absent: Sharon Wilkinson MOTION PASSED</p>

APPROVED

172 Barrett Pl	Window Replacement	Approved as submitted (sidenote: roof to be replaced with a material of like kind, style and color) Moved By: Craig Schuck Seconded By: Gayle Hatheway For: All Against: None Absent: Sharon Wilkinson MOTION PASSED
190 Martin Ln	Roof Replacement	Approved as submitted (sidenote: roof to be replaced with a material of like kind, style and color) Moved By: Gayle Hatheway Seconded By: Craig Schuck For: All Against: None Absent: Sharon Wilkinson MOTION PASSED
223 Medlock Ln	Roof Replacement	Approved as submitted Moved By: Gayle Hatheway Seconded By: Craig Schuck For: All Against: None Absent: Sharon Wilkinson MOTION PASSED
211 Cameron Station Blvd.	Roof Replacement	Approval to be made by email upon receiving neighbor's consent.

MATTERS FOR INFO/DISCUSSION/DECISION

Board Meeting Report

There was a brief report made to members on topics discussed from the previous board meeting. An ARC member is scheduled to attend the next regularly scheduled monthly board meeting.

Covenants Report- September 2020

- The number of Comprehensive Inspections conducted in September is 0.
- The number of Resale Inspections conducted in September is 11.
- The number of Exterior Modification Applications reviewed in September is 11.
- No vehicle was towed in September.
- 67 violation letters and 11 application result letters have been mailed in September.
- The next meeting will be on Thursday November 5, applications are due by October 23, 2020 for this meeting.

Hearing Open Session

There were residents present for this session, residents from Helmuth Ln and California Ln were present to discuss the issue of a basketball hoop that is stationed in the common areas of Helmuth Ln and what it means to them and their families. They expressed to the committee that they would very much like for the hoop to remain in its current location so that all the kids from that street and the neighboring streets can have access to it at all time.

MOVE TO: "Enter Executive Session for Hearing deliberations at 9:00p.m."

Moved By: Stephen Pearson

Seconded By: Gayle Hatheway

For: All

Against: None

Absent: Sharon Wilkinson

MOTION PASSED

MOVE TO: "Exit Executive Session at 9:11p.m."

Moved By: Stephen Pearson

Seconded By: Craig Schuck

For: All

Against: None

Absent: Sharon Wilkinson

MOTION PASSED

MOVE TO: "Refer the appeal notice submitted by account R0628127L0509414 to the board of directors for their decision due to the location of the basketball hoop being in the common area and not on individual private property lot"

Moved By: Craig Schuck

Seconded By: Jeremy Drislane

For: All

Against: None

Absent: Sharon Wilkinson

MOTION PASSED

MOVE TO: "Adjourn the Meeting at 9:11 p.m."

Moved By: Stephen Pearson

Seconded By: Gayle Hatheway

For: All

Against: None

Absent: Sharon Wilkinson

MOTION PASSED

Minutes prepared by: Bethlehem Kebede, Covenants Administrator