Cameron Station Communications Committee
Meeting Minutes
November 17, 2014

Members Present: Donna Gathers, Kimberly Dillon, Melanie Zimmerman, Lori Young.
Absent – Bill Love, Cheri Avila
Non-members Present: Igor Dubinsky (Board Liaison), Barbara Bolin

Call to Order:
Meeting was called to order at 7:40pm.

Agenda:
Motion to approve November 2014 Agenda: Melanie Zimmerman, second Lori Young

Previous Meeting Minutes:
Motion to approve October 2014 minutes: Kimberly Dillon; second, Melanie Zimmerman.

Rotary Request:
Donna advised Colleen of ComCom’s approval, Colleen is updating Rotary information and will distribute with Welcome Package upon completion.

West End Project:
Igor advised the committee of a presentation on the West End project scheduled for Dec. 8 at the Beatley Central Library and requested it be included in the eblast. Melanie will provide the information to Sam.

Website Discussion:
Donna will send Pat’s edited version of the revised site content to the committee. Donna has drafted the “Our City” page and will ask Pat to write the introduction. The committee requested Cheri be asked to write a paragraph about the Condo Associations. Melanie is working on the “About” page and Lori has written the introduction for “Residents Information.”

Colleen has been working with Irena to obtain the floor plans and will advise Donna when she has received them. Donna thinks only the townhome and single family plans were requested; the committee asked that the condo plans be requested also.

Melanie contacted David Thorpe during the meeting to ask if we could use his photos on our site, and David agreed. We would like to have a collection of photos to post on the site, which can be changed periodically, and David has agreed to provide that content. David will be recognized on the site and in the newsletter as the ComCom photographer.

Lisa (LMK) suggested a soft opening for the new site around Christmas and a public opening in January. We agreed that would be desirable if possible, but we’ll be conservative with the timing to make sure all is correct before it is public.
Next Meeting:
The committee decided not to meet in December unless absolutely necessary, and Donna will advise if that is the case. Unless otherwise notified the next meeting will be January 19, 2015.

Adjournment:
The meeting was adjourned at 9:00 pm.

Respectfully submitted, Donna Gathers